

## **SANTA BARBARA POLICE DEPARTMENT FIELD TRAINING PROGRAM MANUAL INTRODUCTION**

### **PROGRAM OBJECTIVE**

The objective of the Santa Barbara Police Department's Field Training Program is to facilitate a peace officer's transition from the academic setting of the Police Academy to the performance of general law enforcement uniformed patrol duties. Although an officer graduating from the POST Regular Basic Course (Academy) has received a thorough introduction to basic law enforcement subjects, that officer cannot be expected to immediately assume the full responsibilities of an experienced officer. A newly assigned officer must receive additional training in the field, on actual calls for service, where he or she can learn from officers who already have practical patrol experience. Field training introduces a newly assigned officer to the personnel, procedures, policies, and purposes of the Santa Barbara Police Department and provides the initial formal and informal training specific to the department and the day-to-day duties of its officers.

In order to make a new officer's field training as effective as possible, he or she is assigned to a Field Training Officer (FTO). The FTO is an experienced officer selected and trained to conduct this type of training. It is the responsibility of the FTO to thoroughly review the field training program guide materials with the newly assigned officer (henceforth referred to as the trainee) and to demonstrate proper patrol procedures. Trainees will be required to perform various law enforcement duties under the guidance and supervision of their assigned FTO and the Field Training Program Supervisor / Administrator / Coordinator (FTP SAC). The trainee's performance will be evaluated by the FTO and monitored by the FTP SAC through daily reviews referred to as Daily Observation Reports (DORs). This one-on-one style of training, in actual law enforcement situations, sets it apart from any prior academic endeavor.

Upon completion of the program, the trainee should possess the abilities to function as a competent solo patrol officer under normal supervision. He or she will have demonstrated competence in performing the varied duties of a patrol officer as recorded in the Field Training Program Manual. The trainee should then be able to work on solo patrol for the remainder of the probationary period, during which he or she will receive quarterly evaluations from their supervisor.

### **DUTIES AND RESPONSIBILITIES OF THE FIELD TRAINING OFFICER**

The FTO shall be responsible for the training and evaluation of the trainee, covering the topics outlined in the Field Training Program Manual corresponding to the assigned phase of training. This does not, however, preclude the FTO from completing training objectives outlined in other training phases. It will be the responsibility of the FTO to instruct each listed subject, to test the trainee's competency, and to provide remedial

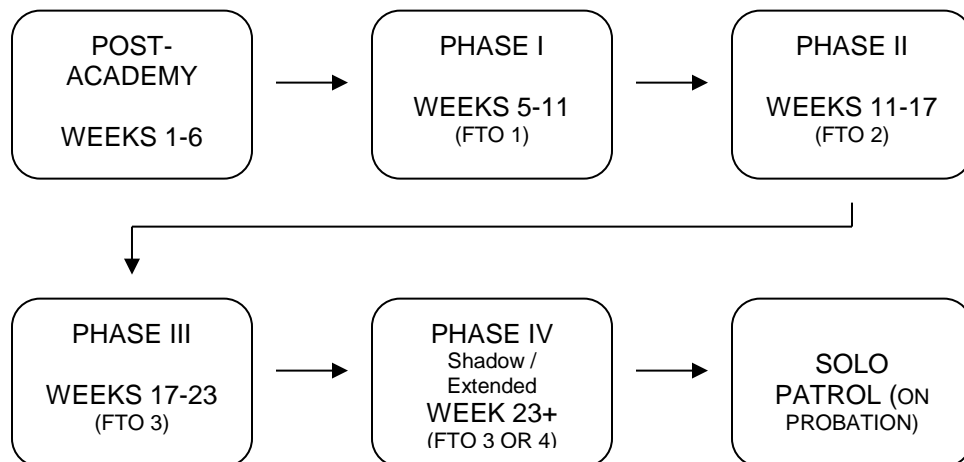
training if necessary. Both the FTO and trainee will initial the Field Training Program Manual when each training objective has been completed.

## **PROGRAM OVERVIEW**

Upon completion of the Police Academy the probationary officer's training continues with an approximately 4-week long Post-Academy curriculum that is taught by a variety of personnel from throughout the department. The Post-Academy is taught in a classroom setting and encompasses agency and city orientation, agency specific training such as Taser and Tactical Patrol Rifle qualification, an overview of department policies, and supplemental training in traffic collision investigation and tactical communication to augment that received in the Police Academy. During the Post-Academy period the trainee is not evaluated on a daily basis by an FTO.

Following Post-Academy the trainee will be assigned to FTOs by the FTP SAC under the authority of the Patrol Division Commander. Field training encompasses an approximately 18-week period, although it may be necessary to extend this time based on individual and department needs. A trainee will be instructed by at least three FTO's for a period of approximately six weeks each. Field training concludes with a final testing phase (Phase IV) where the trainee must demonstrate proficiency in self-initiated activities without assistance from his or her FTO and must exhibit competency as a solo patrol officer while his or her FTO observes their performance in the guise of a plain-clothes ride-along. This final testing phase may be completed by the Phase III FTO or a fourth FTO may be assigned if deemed necessary by the FTP SAC.

At the end of this training and after all aspects of the Field Training Program Manual have been completed, the trainee will be assigned to a patrol team to work as a solo patrol officer. For the remainder of the officer's probationary period he or she will receive quarterly evaluations from their patrol team supervisor.



**Throughout the Field Training Program it will be the trainee's responsibility to maintain the Field Training Program Manual in a state of readiness for review by his or her FTO.**

## **EVALUATIONS**

During the field training process, trainees are guided, directed, and apprised of their progress through verbal and written feedback and evaluations. Field Training Officers will complete daily written evaluations of a trainee's performance on a DOR form which will be reviewed and signed by the trainee. Completed DORs will then be placed in the trainee's DOR binder for review by the trainee's patrol team supervisor. The trainee's DOR binder will be maintained in the Watch Commander's Office.

At the completion of each training phase the trainee's FTO will complete an End of Phase Report summarizing the trainee's performance during the training phase and detailing their significant strengths and weaknesses. The End of Phase Report will be reviewed and signed by the trainee and also placed in the DOR binder for review by the FTP SAC and the Patrol Division Commander.

Each trainee will be evaluated in a number of categories which, when taken together, reflect the totality of the job for which the trainee was hired. Evaluations will be consistent, objective, and administered in a manner that promotes good performance and progress throughout the program. The performance objectives in the Field Training Program Manual, the judgment used by the trainee, and the skills, knowledge, and competency demonstrated in performing the job-related duties of a uniformed patrol officer will serve as the basis for these evaluations. **Throughout the entire Field Training Program the trainee's performance will be evaluated utilizing the solo patrol officer standard as "acceptable" or "competent."**

## **FTO CRITIQUES**

At the conclusion of each phase of training the trainee shall complete an FTO Critique form and submit it to the FTP SAC. The information contained on the FTO Critique forms will be used by the FTP SAC to provide objective feedback to the FTOs in order to enhance their training and evaluation skills. The FTO Critique form is confidential and will only be reviewed by Field Training Program administrative personnel.

## **COMPLETION RECORD / COMPETENCY ATTESTATION**

Within the DOR binder is a Field Training Program Completion Record / Competency Attestation form. Upon completion of the Field Training Program the trainee and final FTO will sign the Completion Record / Competency Attestation form certifying that the trainee has received all instruction outlined in the Field Training Program Manual. The

## SBPD FIELD TRAINING PROGRAM

FTO, FTO SAC, and Patrol Division Commander will sign the Completion Record / Competency Attestation form certifying that the trainee has satisfactorily completed the Field Training Program and is competent to perform as a solo patrol officer.

The completed Field Training Program Manual and DOR binder containing completed DORs, End of Phase Reports, and the Completion Record / Competency Attestation form will be returned to the Patrol Division secretary to be maintained on file by the department.

# **SANTA BARBARA POLICE DEPARTMENT FIELD TRAINING PROGRAM MANUAL TABLE OF CONTENTS**

## **INTRODUCTION**

## **POST-ACADEMY**

- PA.1 SBPD SPECIFIC TRAINING**
- PA.2 AGENCY ORIENTATION**
- PA.3 DEPARTMENT POLICIES**
- PA.4 UNIFORMS AND EQUIPMENT**
- PA.5 INFORMATION TECHNOLOGY**
- PA.6 EVIDENTIARY PRELIMINARY ALCOHOL SCREENING DEVICE**
- PA.7 DEPARTMENT VEHICLES / PATROL VEHICLE INSPECTION**
- PA.8 TRAFFIC COLLISION INVESTIGATION**
- PA.9 TACTICAL COMMUNICATION**
- PA.10 CITY ORIENTATION**

## **FIELD TRAINING**

### **PHASE I**

- 1.1 OFFICER SAFETY**
- 1.2 ETHICS**
- 1.3 USE OF FORCE**
- 1.4 PATROL VEHICLE OPERATIONS**
- 1.5 COMMUNITY RELATIONS AND PROFESSIONAL Demeanor**
- 1.6 RADIO COMMUNICATIONS**
- 1.7 LEADERSHIP**
- 1.8 CALIFORNIA CODES AND LAW / LOCAL CODES**
- 1.9 TRAFFIC**
- 1.10 REPORT WRITING**
- 1.11 CONTROL OF PERSONS**
- 1.12 PATROL PROCEDURES**
- 1.13 EVIDENCE COLLECTION AND PRESERVATION**
- 1.14 TACTICAL COMMUNICATION AND CONFLICT RESOLUTION**

### **PHASE II**

- 2.1 PATROL VEHICLE OPERATIONS**
- 2.2 COMMUNITY RELATIONS AND PROFESSIONAL Demeanor**
- 2.3 RADIO COMMUNICATIONS**
- 2.4 CALIFORNIA CODES AND LAW / LOCAL CODES**
- 2.5 TRAFFIC**
- 2.6 SEARCH AND SEIZURE**
- 2.7 REPORT WRITING**
- 2.8 CONTROL OF PERSONS AND PRISONERS**

**SANTA BARBARA POLICE DEPARTMENT  
FIELD TRAINING PROGRAM MANUAL  
TABLE OF CONTENTS, CONTINUED**

**FIELD TRAINING**

**PHASE II, CONTINUED**

- 2.9 PATROL PROCEDURES**
- 2.10 INVESTIGATIONS**
- 2.11 CONFLICT RESOLUTION**
- 2.12 POLICE CANINES**

**PHASE III**

- 3.1 COMMUNITY RELATIONS AND PROFESSIONAL DEMEANOR**
- 3.2 RADIO COMMUNICATIONS**
- 3.3 CALIFORNIA CODES AND LAW / LOCAL CODES**
- 3.4 DUI INVESTIGATION**
- 3.5 SEARCH AND SEIZURE**
- 3.6 REPORT WRITING**
- 3.7 CONTROL OF DISABLED AND MENTALLY ILL PERSONS**
- 3.8 PATROL PROCEDURES**
- 3.9 INVESTIGATIONS AND EVIDENCE**
- 3.10 TACTICAL COMMUNICATION AND CONFLICT RESOLUTION**
- 3.11 WATCH COMMANDER ORIENTATION**

**PHASE IV**

- 4.1 SELF-INITIATED ACTIVITY**
- 4.2 FIELD TRAINING OFFICER PLAIN-CLOTHES OBSERVATION**

**SANTA BARBARA POLICE DEPARTMENT  
FIELD TRAINING PROGRAM MANUAL  
PHASE I SYNOPSIS**

- 1.1 OFFICER SAFETY**
- 1.2 ETHICS**
- 1.3 USE OF FORCE**
- 1.4 PATROL VEHICLE OPERATIONS**
- 1.5 COMMUNITY RELATIONS AND PROFESSIONAL DEMEANOR**
- 1.6 RADIO COMMUNICATIONS** (INCLUDING 10-HOUR ASSIGNMENT TO THE COMBINED COMMUNICATIONS CENTER)
- 1.7 LEADERSHIP**
- 1.8 CALIFORNIA CODES AND LAW / LOCAL CODES**
- 1.9 TRAFFIC**
- 1.10 REPORT WRITING**
- 1.11 CONTROL OF PERSONS**
- 1.12 PATROL PROCEDURES**
- 1.13 EVIDENCE COLLECTION AND PRESERVATION** (TO BE COMPLETED DURING 20-HOUR CRIME SCENE INVESTIGATOR RIDE-ALONG)
- 1.14 CONFLICT RESOLUTION**

**SANTA BARBARA POLICE DEPARTMENT  
FIELD TRAINING PROGRAM MANUAL  
PHASE I LAWS AND CODES**

**PENAL CODE**

69 PC	Resist Or Deter An Officer By Threat Or Violence
148 PC	Resist Or Delay An Officer
148.1 PC	False Bomb Report
148.9 PC	Falsely ID Oneself To Peace Officer
187 PC	Murder
207 PC	Kidnapping
211 PC	Robbery
240 PC	Assault
242 PC	Battery
243(d) PC	Battery, Serious Bodily Injury
243(e) PC	Battery, Romantic Relationship, No Visible Injury
273.5 PC	Battery, Romantic Relationship, Traumatic Condition
374.3 PC	Dumping Waste Matter (Urinating In Public)
374.4 PC	Littering
404 PC	Riot
407 PC	Unlawful Assembly
409 PC	Failure To Disperse
415 PC	Disturbing The Peace
417 PC	Brandishing
459 PC	Burglary
647(f) PC	Public Intoxication

**WELFARE & INSTITUTIONS CODE**

300 WIC	Ward Of The Court (Dependent Child)
601 WIC	Uncontrollable Minor (Status Offender)
602 WIC	Delinquent Minor (Criminal Offender)
625 WIC	Temporary Custody
5150 WIC	Mental Disorder, Emergency Commitment

**VEHICLE CODE**

31 VC	False Information Given To Peace Officer
2800.1 VC	Evading Arrest
2800.2 VC	Evading Arrest, Reckless Manner
2800.3 VC	Evading Arrest, Death Or Serious Bodily Injury
4000(a) VC	Unregistered Vehicle
4454(a) VC	Registration Card Required
5200 VC	License Plates Required



## SANTA BARBARA POLICE DEPARTMENT FIELD TRAINING PROGRAM MANUAL PHASE I LAWS AND CODES, CONTINUED

### VEHICLE CODE

5204(a) VC	Improper Display Of Tabs / No Registration Tabs
10851 VC	Auto Theft
10852 VC	Vehicle Tampering
12500(a) VC	Unlicensed Driver
12951 VC	Driver License Not In Possession
14601 VC	Driver License Suspended Or Revoked
16028(a) VC	Evidence Of Financial Responsibility
20001 VC	Hit And Run, Injury Or Death
20002 VC	Hit And Run, Property Damage
21453(a) VC	Steady Circular Red Signal
21453(c) VC	Red Arrow
21457(a) VC	Flashing Red Signal
40302 VC	Mandatory Booking
40303 VC	Optional Booking

### MUNICIPAL CODE

1.28.010 MC	Violation Of Code
6.08.020 MC	Loose Animals
6.08.030 MC	Animals Disturbing The Peace
6.08.070 MC	Animals On The Beach And Harbor
9.05.010 MC	Public Consumption / Open Container Of Alcohol
10.06.010 MC	Skateboarding Downtown / Coast Village Road
10.52.130 MC	Bicycle On Sidewalk

### PARKING OFFENSES

10.48.020 MC	Overtime
10.48.040 MC	Red / Yellow / White / Green Zones
10.44.020 MC	No Parking
10.44.060 MC	Street Storage
10.44.151 MC	Regulation Of Traffic Upon Municipally Owned Lot
10.44.200 MC	RV, Truck, Trailer, Or Bus On Street
22500(e) VC	Public Or Private Driveway
22502 VC	Wrong Way Or Wheels Not Within 18 Inches
22507.8 VC	Handicap Zone
22514 VC	Parking Within 15 Feet Of Fire Hydrant
22526 VC	Gridlock

# SBPD FIELD TRAINING PROGRAM

## 1.1 OFFICER SAFETY

[REDACTED]

[REDACTED]

[REDACTED]

B. Records incident information (FIs)

[REDACTED]

D. Issues all citations

E. Recovers evidence and contraband

F. Handles routine radio communications

[REDACTED]

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F.T.O.						F.T.O.		
Trainee						Trainee		
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# SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
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F.T.O.						F.T.O.		
Trainee						Trainee		
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BODY ARMOR

## SBPD FIELD TRAINING PROGRAM

**1.1.05** The trainee shall discuss benefits, limitations, and characteristics of protective body armor, including.

- A. Benefits for wearing
- B. Types of body armor
- C. Level of protection against firearms
- D. Level of protection against knives and other penetrating weapons

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Trainee						Trainee		
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## 1.2 ETHICS

## SBPD FIELD TRAINING PROGRAM

- 1.2.01** The trainee shall identify law enforcement ethical standards (Law Enforcement Code of Ethics, Oath of Honor, and the Code of Conduct) and explain or demonstrate how they apply to ethical decision-making.

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- 1.2.02** The trainee shall demonstrate the ability to accept responsibility for his / her actions.

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- 1.2.03** The trainee shall illustrate, through explanation or example, the following aspects of ethical conduct:

1. An officer shall not engage in any conduct or activities on or off duty that reflect discredit on the officer, bring the department into disrepute, or impair its efficient and effective operation.
2. Officers shall conduct themselves in a manner that will foster cooperation among members of the department, showing respect, courtesy, and professionalism in their dealings with one another.
3. Officers shall not use language or engage in acts that demean, harass, or intimidate another. (Refer to agency policy)
4. Officers shall conduct themselves toward the public in a civil and professional manner that implies a service orientation and that will foster public respect and cooperation.
5. Officers shall treat violators with respect and courtesy, guard against employing an officious or overbearing attitude or language that may belittle, ridicule, or intimidate the individual, or act in a manner that unnecessarily delays the performance of duty.
6. While recognizing the need to demonstrate authority and control over criminal suspects and prisoners, officers shall adhere to the department's use-of-force policy and shall observe the civil rights and protect the well being of those in their charge.

# SBPD FIELD TRAINING PROGRAM

Reference: *International Association of Chiefs of Police Model Policy for Standards of Conduct*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee						Trainee		
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**1.2.04** The trainee shall recognize his / her responsibility to intervene to stop offenses (unlawful / unethical acts) by other officers in order to maintain or restore professional control over a given situation or to improve the professional quality of future interactions.

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F.T.O.						F.T.O.		
Trainee						Trainee		
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**1.2.05** The trainee shall identify and evaluate methods for handling unethical or criminal conduct on the part of a fellow officer.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.2.06** The trainee shall identify and discuss problems associated with some common ethical decisions, including:

- A. Non-enforcement of specific laws by personal choice
- B. Acceptance of gratuities
- C. Misuse of sick time, etc.

# SBPD FIELD TRAINING PROGRAM

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F.T.O.						F.T.O.		
Trainee						Trainee		
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**1.2.07** The trainee shall review and explain the General Orders and / or policy and procedures associated with conduct both on and off duty.

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## DECISION MAKING

**1.2.08** The trainee shall explain the most common limitations of their discretionary authority, to include:

- A. Law
- B. Departmental policy and procedure
- C. Departmental goals and objectives
- D. Community expectations
- E. Officer safety

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.2.09** The trainee shall identify the potential consequences of inappropriate discretionary decision making, including:

- A. Death or injury
- B. Additional crime
- C. Civil and vicarious liability

## SBPD FIELD TRAINING PROGRAM

- D. Discipline
- E. Embarrassment to the department
- F. Relationship with the community

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case #:

**1.2.10** Given various scenarios, simulated incidents, or calls for service the trainee shall identify and conclude which of the following are acceptable decisions:

- A. Arrest
- B. Cite and Release
- C. Referral
- D. Verbal warning
- E. No action

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case #:

### 1.3 USE OF FORCE

#### LEGAL AND ETHICAL ISSUES

**1.3.01** The trainee shall review and discuss the legal and ethical considerations pertaining to the use of force, including "reasonable force."

*Reference: 196 PC; 197 PC; 198 PC; 198.5 PC; 835 PC; 835a PC; 843 PC; SBPD Policy Manual Sec. 300.1*



## SBPD FIELD TRAINING PROGRAM

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.3.02** The trainee shall explain agency policy, legal ramifications, and civil liabilities attached to both the officer and the agency through the use of physical force or deadly force.

*Reference: SBPD Policy Manual Sec. 300*

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	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.3.03** The trainee shall identify and evaluate situations that justify the use of deadly force and those situations that do not justify such use.

*Reference: SBPD Policy Manual Sec. 300.3; SBPD Policy Manual Sec. 300.4*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### FORCE OPTIONS

**1.3.04** The trainee shall explain what is meant by 'force options' and provide examples of each that would fall within legal and moral limits, to minimally include:

- A. Non-verbal / police presence
- B. Verbal (Tactical communication)
- C. Physical (Weaponless)
- D. Less lethal weapons, including:

## SBPD FIELD TRAINING PROGRAM

### CHEMICAL AGENTS

The trainee shall explain the regulations governing the use of chemical agents, including the follow-up procedures for persons who have had it applied to them, and the reporting procedures in cases where it is used.

### IMPACT WEAPONS

1. The trainee shall know when and how to effectively use the police baton / impact weapon in an authorized manner.
2. The trainee shall identify the vital body points and bone edges recognized as baton / impact weapon "target" areas.
3. The trainee shall identify those body points that are potentially lethal when struck by a baton / impact weapon.

ADDITIONAL AGENCY APPROVED LESS-LETHAL WEAPONS (including Stun Guns, Tasers, Pepper Ball and / or Bean Bag Weapons, etc.)

#### E. Deadly force

The trainee shall explain considerations to be made when determining whether or not to resort to the use of deadly force. These considerations shall minimally include:

1. Type of crime and suspect(s) involved
2. Threat to the lives of innocent persons
3. Law and agency policy
4. Officer's present capabilities
5. Capabilities of officer's weapon

*Reference: SBPD Policy Manual Sec. 300.2 through 300.4; SBPD Policy Manual Sec. 303*

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## 1.4 PATROL VEHICLE OPERATIONS

### PATROL VEHICLE OPERATIONAL SAFETY

**1.4.01** The trainee shall review and explain agency policy on approved driving techniques, including:

- A. Backing
- B. Parking

**SBPD FIELD TRAINING PROGRAM**

- C. Right-of-way violations
- D. Passing
- E. Excessive speed

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Trainee								
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**1.4.02** The trainee shall discuss the factors which influence the overall stopping distance of a vehicle, including:

- A. Driver condition
- B. Vehicle condition
- C. Environmental conditions, including road surfaces
- D. Vehicle speed
- E. Reaction time and distance
- F. Braking distance
- G. Knowledge of anti-lock braking systems

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**1.4.03** The trainee shall identify the components of “defensive driving.” These shall include:

- A. Driver attitude
- B. Driver skill
- C. Vehicle capability
- D. Seat belt usage

# SBPD FIELD TRAINING PROGRAM

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**1.4.04** The trainee shall identify driver attitudes that can contribute to the occurrence of traffic accidents, including:

- A. Over-confidence
- B. Impatience (including "road rage")
- C. Self-righteousness

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Trainee						Trainee		
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**1.4.05** The trainee shall discuss the effects of driver fatigue, including:

- A. Lower visual efficiency
- B. Slower reaction time

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## EMERGENCY VEHICLE OPERATIONS / PURSUITS

**1.4.06** The trainee shall review and explain the agency's policy concerning pursuits and code-three driving.

*Reference: SBPD Policy Manual Sec. 307; SBPD Policy Manual Sec. 307.1 through 307.9*

# SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
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**1.4.07** The trainee shall identify the tactics that should be utilized by the driver of an emergency vehicle while in a pursuit or any other emergency response. These tactics shall minimally include:

- A. Slowing for intersections
- B. Careful observation at cross streets
- C. Caution when passing other vehicles
- D. Constant alertness for any unforeseen hazard
- E. Using a well-planned route of travel in emergency response situations

*Reference: SBPD Policy Manual Sec. 307.3.3 through 307.3.10*

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**1.4.08** The trainee shall discuss those factors to consider in determining whether to continue or abandon a pursuit. These factors shall minimally include:

- A. Amount of other traffic, both vehicular and pedestrian
- B. Road hazards and road conditions
- C. Environmental conditions
- D. Capability and condition of patrol vehicle and driver
- E. Seriousness of the crime(s) in relation to potential likelihood of causing injury to innocent persons or damage to property
- F. Whether vehicle or driver can be identified

*Reference: SBPD Policy Manual Sec. 307.2.2*

# SBPD FIELD TRAINING PROGRAM

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## VEHICLE OPERATION LIABILITY

**1.4.09** The trainee shall discuss how an officer operating a law enforcement vehicle under non-emergency conditions is subject to the same "rules of the road" as any other driver.

*Reference: 21052 VC*

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Trainee						Trainee		
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**1.4.10** The trainee shall explain the situations in which the driver of an authorized emergency vehicle is exempt from the Vehicle Code provisions listed in Section 21055, including:

- A. Responding to an emergency call
- B. Engaged in a rescue operation
- C. In pursuit of a violator
- D. Responding to a fire alarm

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**1.4.11** The trainee shall explain the exemption requirements of the Vehicle Code regarding the use of red lights and siren, under Sections 21055(b) and 21807.

## SBPD FIELD TRAINING PROGRAM

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**1.4.12** The trainee shall explain the conditions under which he / she or their agency may be held liable for deaths, injury, or property damage which occur while an emergency vehicle is being operated with red lights and siren (Code 3), including:

- A. Failure to drive with due regard for the safety of all persons described in VC Section 21056
- B. When the agency has not adopted a written policy on police pursuits in compliance with VC Section 17004.7
- C. A negligent or wrongful act or omission by an employee of the entity described in VC Section 17001
- D. When not in immediate pursuit of an actual or suspected violator or responding to a bona fide emergency as described in VC Section 17004

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## **1.5 COMMUNITY RELATIONS AND PROFESSIONAL DEMEANOR**

### **COMMUNITY RELATIONS AND SERVICE**

**1.5.01** The trainee shall explain the agency's responsibilities to community service.

*Reference: Law Enforcement Code of Ethics; SBPD Mission Statement*

## SBPD FIELD TRAINING PROGRAM

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**1.5.02** The trainee shall identify roles encompassed in the agency's responsibilities to provide community service. Those roles may include:

- A. Protect life and property
- B. Maintain order
- C. Crime prevention
- D. Public education
- E. Delivery of service
- F. Enforcement of law(s)
- G. Community partnerships, such as:
  - 1. COPS
  - 2. PAL
  - 3. GREAT
  - 4. Citizen Academy
  - 5. Restorative Policing Program
  - 6. Neighborhood Watch programs

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### PROFESSIONAL DEMEANOR AND COMMUNICATIONS

**1.5.03** The trainee shall identify the basic principles of a profession and discuss the professional aspects of law enforcement.



# SBPD FIELD TRAINING PROGRAM

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**1.5.04** The trainee shall explain the various methods by which citizens evaluate law enforcement agencies and their officers.

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**1.5.05** The trainee shall identify verbal factors which could contribute to a negative response from the public, including:

- A. Profanity
- B. Derogatory language
- C. Ethnically offensive terminology

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**1.5.06** The trainee shall identify non-verbal factors which could contribute to a negative response from the public, including:

- A. Officious and disrespectful attitude
- B. Improper use of body language
- C. Improper cultural response

## SBPD FIELD TRAINING PROGRAM

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**1.5.07**      The trainee shall discuss why it may be beneficial to explain the reasons for actions taken to inquiring citizens.

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**1.5.08**      The trainee shall conduct telephone conversations in a professional manner.

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## **1.6 RADIO COMMUNICATIONS**

**1.6.01**      The trainee shall memorize the phonetic alphabet and agency brevity radio codes, including commonly used Penal Code Section numbers and codes for dispatching emergency vehicles.

# SBPD FIELD TRAINING PROGRAM

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Trainee					Trainee		
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**1.6.02** The trainee shall review and explain the meaning of the following response codes:

- A. Code 1 – At your convenience
- B. Code 2 – Expedite response, obey all laws
- C. Code 3 – Emergency response, use lights and siren
- D. Officer needs help / 11-99

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**1.6.03** The trainee shall demonstrate an understanding of SBPD radio unit designations. This shall minimally include:

- A. Patrol units
- B. Patrol specialty units
- C. Patrol supervisors
- D. Investigative Division and Community Services Division units
- E. Managers and command staff

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## COMBINED COMMUNICATIONS CENTER (INCLUDING 10-HOUR ASSIGNMENT TO THE CCC)

**1.6.04** The trainee shall complete a 10-hour shift in the Combined Communications Center. CCC personnel shall provide instruction for items 1.6.05 through 1.6.07.

# SBPD FIELD TRAINING PROGRAM

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**1.6.05** The trainee shall review and briefly summarize agency policy on communications control and coordination. This shall minimally include:

- A. Mission of the Combined Communications Center
- B. Police Department / command responsibilities
- C. Fire Department responsibilities
- D. CCC Manager / Public Safety Dispatch Supervisor responsibilities

*Reference: SBPD Policy Manual Sec. 801*

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**1.6.06** The trainee shall discuss radio transmission procedures. This shall include the following:

- A. Normal radio traffic
- B. Communication with outside agency personnel
- C. Vehicle stops
- D. Emergency / priority messages
- E. Confidential (code 36) information
- F. CLEMARS network

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## SBPD FIELD TRAINING PROGRAM

**1.6.07** The trainee shall review the procedure for conducting field inquiries. This shall minimally include:

- A. Automobile status
- B. Vehicle registration information
- C. Driver license information
- D. Want and warrant information
- E. Probation and parole information
- F. Protective order information
- G. Missing person information
- H. Gun records
- I. Stolen property

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### **1.7 LEADERSHIP**

**1.7.01** The trainee shall identify and develop effective leadership strategies that provide purpose, direction, and motivation to co-workers and community members.

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**1.7.02** The trainee shall illustrate through explanation or example how each of the following leadership competencies can affect his / her skills and abilities as an officer:

- A. Integrity
- B. Credibility
- C. Trust
- D. Discretion
- E. Duty
- F. Loyalty
- G. Honesty

## SBPD FIELD TRAINING PROGRAM

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**1.7.03** The trainee shall assess and explain his / her leadership role within the department with clear consideration of the organization's vision, mission, and values statement.

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## 1.8 CALIFORNIA CODES AND LAW / LOCAL CODES

### CRIMINAL LAW

**1.8.01** The trainee shall define certain terms as recognized in California criminal law. These shall minimally include:

- A. Accessory
- B. Accomplice
- C. Criminal negligence
- D. Corpus delicti
- E. Entrapment
- F. Implied intent
- G. Principal
- H. Specific intent
- I. Transferred intent

*Reference: 31 PC; 32 PC; 1111 PC; California Peace Officers Legal Sourcebook Chap. 13*

# SBPD FIELD TRAINING PROGRAM

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**1.8.02** The trainee shall identify the elements of a crime. These shall include:

- A. Any act or omission
- B. By a person
- C. In violation of statutory law
- D. For which there is punishment

*Reference: 15 PC; 21 PC; 21a PC*

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	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.8.03** The trainee shall describe those persons who are legally incapable of committing a crime in the state of California (PC 26).

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.8.04** Given any situation in which a possible crime has occurred, the trainee shall recognize those situations where the crime is complete and shall identify the crime by its common name, code number, and crime classification. These crimes shall minimally include California laws pertaining to:

- A. Obstruction of justice
- B. Homicide
- C. Robbery

# SBPD FIELD TRAINING PROGRAM

- D. Assaults
- E. Disturbing the peace
- F. Burglary
- G. Disorderly conduct

*Reference: List of Phase I Laws and Codes*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

## ADDITIONAL LAWS

- 1.8.05** The trainee shall recognize violations of local ordinances and, given reference text, will locate the applicable sections.

*Reference: List of Phase I Laws and Codes*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

- 1.8.06** The trainee shall recognize the basic rights of all persons as granted by the United States Constitution and shall at all times adhere to those rights granted by the following amendments:

- A. First – Freedom of religion, speech, press, and public assembly
- B. Fourth – Search and seizure only by warrant or good cause
- C. Fifth – Right to trial; no double jeopardy; no self-incrimination; no punishment without due process; and no confiscation without compensation
- D. Sixth – Right to a speedy trial
- E. Eighth – Excessive bail prohibited
- F. Fourteenth – Civil rights (see 18 USC, 242 – Color of law / authority)



## SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### 1.9 TRAFFIC

#### VEHICLE CODE

**1.9.01** The trainee shall review and explain the elements of Vehicle Code sections giving authority to arrest.

*Reference: 40300.5 VC through 40303 VC; 40305 VC*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.9.02** The trainee shall identify common California Vehicle Code violations by code number and classification. These violations shall minimally include those dealing with:

- A. Vehicle registration and insurance requirements
- B. Theft of and tampering with vehicles
- C. Driver's licenses and identification cards including suspensions
- D. Hit and run
- E. Traffic control signals
- F. Fleeing / evading an officer

*Reference: List of Phase I Laws and Codes*

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## PARKING OFFENSES

**1.9.03** The trainee shall identify the elements of common California Vehicle Code and local code parking violations. These violations shall minimally include those dealing with:

- A. Overtime
- B. Red / yellow / white / green zones
- C. No parking
- D. Street storage
- E. RV's, trucks, and trailers
- F. Gridlock
- G. Handicap zones
- H. Public or private driveways
- I. Wrong way / wheels not within 18 inches
- J. Fire hydrants
- K. Regulation of traffic upon municipally owned lots

*Reference: List of Phase I Laws and Codes*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.9.04** The trainee shall properly and legibly complete a parking citation, for an observed parking offense, within a reasonable time frame.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## 1.10 REPORT WRITING

### REPORT PREPARATION POLICY

**1.10.01** The trainee shall identify the reasons for report preparation. These reasons shall minimally include:

- A. To refresh the officer's memory
- B. To provide sufficient information for follow-up investigation
- C. To provide sufficient information for successful prosecution

*Reference: SBPD Policy Manual Sec. 325.1 through 325.6*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.10.02** The trainee shall recognize that it is the primary responsibility of the assigned officer to assure that reports are fully prepared or that supervisory approval has been obtained to delay the completion of the report prior to going off-duty.

*Reference: SBPD Policy Manual Sec. 325.1.1*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

# SBPD FIELD TRAINING PROGRAM

- 1.10.03** The trainee shall recognize that all officers and supervisors are required to act with promptness and efficiency in the preparation and processing of all reports.

*Reference: SBPD Policy Manual Sec. 325.3*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

- 1.10.04** The trainee shall review and explain the circumstances in which criminal activity must be documented with a report per agency policy.

*Reference: SBPD Policy Manual Sec. 325.2.1*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

- 1.10.05** The trainee shall review and explain the circumstances in which non-criminal activity must be documented with a report per agency policy.

*Reference: SBPD Policy Manual Sec. 325.2.2 through 325.2.5*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

- 1.10.06** The trainee shall review and explain the circumstances in which a report may be taken telephonically per agency policy.

*Reference: SBPD Policy Manual Sec. 325.2.7*

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## FIELD NOTES AND NOTEBOOK

**1.10.07** The trainee shall identify the types of information that may / should be entered into his / her field notes or notebook. This information may include:

- A. Date, day, time, vehicle number
- B. Name of partner or supervisor
- C. Type of incident
- D. Pertinent information
- E. Names of suspects, victims, witnesses, and reporting persons

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.10.08** The trainee shall recognize that the contents of field notes and notebooks are discoverable in a court proceeding.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.10.09** The trainee shall explain the necessity for field notes. The explanation shall minimally include:

- A. Reference for future investigation
- B. Reference for future court appearance

# SBPD FIELD TRAINING PROGRAM

## C. Beat or area information

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.10.10** Given an incident, the trainee shall properly use field notes or a note book to record pertinent information.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## REPORT WRITING

**1.10.11** The trainee shall exhibit an appropriate knowledge of the flow of completed reports and the relative importance of the information that they contain.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.10.12** The trainee shall give the location of the report depository.

## SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### 1.11 CONTROL OF PERSONS

#### SEARCHING OF PERSONS

- 1.11.01** The trainee shall be able to demonstrate effective search techniques for both male and female suspects, including:



- C. Standing, kneeling, and prone position searches
- D. Safeguarding of weapons

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

- 1.11.02** The trainee shall review and explain agency policy regarding searching individuals of the opposite sex.

*Reference: SBPD Policy Manual Sec. 312.4*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

#### HANDCUFFING

# SBPD FIELD TRAINING PROGRAM

**1.11.03** The trainee shall identify the purposes for handcuffing. These purposes shall minimally include the temporary restraint of a suspect to prevent:

- A. Attack
- B. Escape
- C. The destruction or concealment of evidence or contraband

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.11.04** The trainee shall discuss various handcuffing principles which should be met in order to reasonably guarantee the temporary restraint of a suspect. The principles shall minimally include:

- A. Control of the suspect(s) and the handcuffs
- B. Proper positioning of the suspect's hands, key outlets, and double locking mechanisms
- C. Reasonable degree of tightness
- D. Observation of restrained suspects
- E. Other approved restraint devices (i.e., flex cuffs, hobbles, etc.)
- F. Safe and controlled removal of handcuffs and other restraint devices

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.11.05** The trainee shall review and explain the agency policy regarding the handcuffing of prisoners, including males, females, juveniles, mentally ill, pregnant females, and all other types of detainees / prisoners.

*Reference: SBPD Policy Manual Sec. 302.1 through 302.4, 313.9*



# SBPD FIELD TRAINING PROGRAM

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## LEGAL RESPONSIBILITIES AND REQUIREMENTS WITH PRISONERS

**1.11.06** The trainee shall review and explain the legal responsibilities for protecting prisoners.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.11.07** The trainee shall discuss the legal responsibilities for providing prisoners with shelter, food, and medical care.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.11.08** The trainee shall review and explain prisoner's rights to telephone calls.

*Reference: 851.5 PC; California Peace Officers Legal Sourcebook Chap. 5*

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.11.09** The trainee shall explain the requirements for issuing property receipts.

*Reference: 1535 PC; California Peace Officers Legal Sourcebook Chap. 6*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.11.10** The trainee shall review and explain local policy and the legal aspects pertaining to the rights and privileges of prisoners, including the constitutional rights of prisoners while in custody.

*Reference: SBPD Policy Manual Sec. 324, 418, 422, 428, 514, 900, 902; California Peace Officers Legal Sourcebook Chap. 5*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.11.11** The trainee shall identify the provisions of Penal Code Section 147 pertaining to willful inhumanity or oppression toward prisoners in the custody of an officer.

## SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.11.12** The trainee shall identify the provisions of Penal Code Section 149 pertaining to assaulting a prisoner "under color of authority."

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## 1.12 PATROL PROCEDURES

### POLICE PATROL TECHNIQUES

**1.12.01** The trainee shall explain the principle types of police patrol (preventative, directed enforcement, etc.) and their respective impacts on community relations.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.02** The trainee shall review and explain basic preventative patrol methods utilized by an officer:

- A. Frequent checks and contacts with business premises
- B. Frequent checks of suspicious persons
- C. Fluctuating patrol patterns
- D. Maintenance of visibility and personal contact
- E. Daily individual patrol and community action plan

# SBPD FIELD TRAINING PROGRAM

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	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.03** The trainee shall discuss the advantage(s) of foot patrol and bicycle patrol, including:

- A. Increased personal contact between police and citizens
- B. Increased observation ability
- C. Increased ability to gather information

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.04** The trainee shall discuss the advantage(s) of motorized patrol, including:

- A. Increased speed and mobility
- B. Increased conspicuousness
- C. Availability of additional equipment
- D. Increased transportation capability
- E. Decreased response time
- F. Communications

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.05** The trainee shall explain the importance of positive daily personal contact with citizens.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## OBSERVATION SKILLS

- 1.12.06** The trainee shall identify methods by which perception skills may be improved and demonstrate the ability to describe scene activity, persons, and vehicles with acceptable accuracy.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## PREVENTING AND DETECTING CRIME

- 1.12.07** The trainee shall explain and demonstrate techniques and procedures that improve a patrol officer's capabilities in preventing and detecting crime.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

- 1.12.08** The trainee shall identify factors to be considered in becoming familiar with the community:

- A. General population information
- B. Appropriate geographic information
- C. Recent criminal activity
- D. Specific factors that may influence patrol functions (i.e., location of emergency hospitals, high-crime areas, community habits, etc.)

**SBPD FIELD TRAINING PROGRAM**

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.09** The trainee shall explain and demonstrate how to prepare for a normal patrol shift:

- A. Gathering information through crime reports and briefings
- B. Gathering needed materials (i.e., report forms, citation books, etc.)
- C. Obtaining and checking equipment
- D. Planning work around identified priorities
- E. Preparing daily patrol and community action plan

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.10** The trainee shall identify those locations and / or situations that exist in a “patrol area” that warrant frequent checks.

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.11** The trainee shall explain and demonstrate what an officer on nighttime patrol should be looking for:

- A. Broken glass
- B. Open doors and windows
- C. Pry marks
- D. Suspicious vehicles
- E. Persons on foot
- F. Differences in normal lighting (on or off)

**SBPD FIELD TRAINING PROGRAM**

- G. Unusual sounds  
H. Access to rooftop or upper floors

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.12** The trainee shall identify ways to determine if a parked vehicle has been recently operated.

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.13** The trainee shall describe and / or demonstrate how to conduct surveillance, including:

- A. Invisible deployment  
B. Radio security  
C. Use of surveillance / vision devices

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.14** The trainee shall be able to locate the vehicle identification number (VIN) of various vehicles (i.e., auto, trucks, trailers, motorcycles, and bicycles)

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

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	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

[REDACTED]

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

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**SBPD FIELD TRAINING PROGRAM**

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:



	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.19** The trainee shall explain the importance of always keeping a subject's hands in view.

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.20** The trainee shall explain and / or demonstrate safe and effective tactics for initiating a foot pursuit of a fleeing suspect.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.21** The trainee shall review and explain department policies on mutual aid and jurisdiction, including:

- A. Use of official vehicles outside the agency's jurisdiction
- B. Responding to calls for assistance outside the agency's jurisdiction
- C. Assisting other agencies with arrests within agency jurisdiction

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## PEDESTRIAN STOPS

**1.12.22** The trainee shall explain the concepts of consensual encounter and probable and reasonable cause to stop and detain.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.23** The trainee shall explain the circumstances of making a lawful pedestrian stop. This explanation shall minimally include:

- A. The existence of suspicious activity
- B. The time of day or night
- C. Reasonable suspicion to believe that the person being stopped may be involved in criminal activity.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.24** The trainee shall identify and discuss those tactical variables to consider when encountering a person on foot. The discussion shall minimally include determining:

- A. Whether or not to stop the person
- B. When and where to stop the person
- C. Methods to utilize in stopping the person (approach on foot vs. in the vehicle)

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:



	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.26** The trainee shall properly and legibly complete the field interview (FI) report form.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.27** The trainee shall explain the role and use of CLETS in determining a person's wanted status.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.12.28** Given a situation involving one or more suspicious persons on foot, the trainee shall, having assessed sufficient probable cause, safely and effectively approach, contact, interview, and complete a field interview (FI) report or make any other proper disposition of the person(s).

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## **1.13 EVIDENCE COLLECTION AND PRESERVATION (TO BE COMPLETED DURING 20-HOUR CRIME SCENE INVESTIGATOR RIDE-ALONG)**

**1.13.01** The trainee shall complete a 20-hour ride-along with a Crime Scene Investigator. The CSI Officer shall provide instruction for items 1.13.02 through 1.13.07.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.13.02** The trainee shall search a crime scene and locate physical evidence through the use of an organized method which may include:

- A. Strip
- B. Spiral
- C. Quadrant

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.13.03** The trainee shall explain and / or demonstrate the methods for preserving evidence at a crime scene in fair and inclement weather.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.13.04** The trainee shall demonstrate the ability to preserve evidence in such a way as to ensure it is received by the examining authority or court in as near to the same condition as it was found.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.13.05** The trainee shall review and explain, as well as apply, the agency's policies on:

- A. Handling controlled substances
- B. Depositing property, evidence, and money
- C. Withdrawing and returning property
- D. Depositing firearms, miscellaneous weapons, and explosives

*Reference: SBPD Policy Manual Sec. 802.1 through 802.7.3*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.13.06** The trainee shall explain the provisions of the agency's rules, policies, and procedures regarding the storage of evidence.

*Reference: SBPD Policy Manual Sec. 802.3 through 802.4.1*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.13.07** The trainee shall review and explain the agency's policies and procedures regarding the taking of evidence to laboratory examination facilities and court.

*Reference: SBPD Policy Manual Sec. 802.6 through 802.6.3*

## SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

**1.13.07** The trainee shall explain “chain of custody” or “chain of evidence.”

*Reference: California Peace Officers Legal Sourcebook Chap. 11*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

## **1.14 CONFLICT RESOLUTION**

### **HANDLING DISPUTES**

**1.14.01** The trainee shall explain an officer’s basic responsibilities at the scene of a dispute. These responsibilities shall minimally include:

- A. Remaining impartial
- B. Preserving the peace
- C. Determining whether or not a crime has been committed
- D. Conducting an investigation if a crime has been committed
- E. Providing safety to individuals and property
- F. Suggesting solutions to the problem
- G. Offering names of referral agencies
- H. Considering arrest as a viable alternative if a crime has been committed

**SBPD FIELD TRAINING PROGRAM**

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.14.02** The trainee shall identify various social service organizations that are available within the city or county to render assistance in dispute situations. These organizations shall minimally include those dealing with:

- A. Public health
- B. Alcohol problems
- C. Family counseling and child guidance
- D. Drug problems
- E. Humane society / SPCA
- F. Mental health
- G. Domestic violence / sexual assault
- H. Legal assistance
- I. Shelter

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.14.03** The trainee shall explain citizen arrest procedures to consider at disputes.

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**1.14.04** The trainee shall assess and explain different techniques to use in given dispute situations. These situations shall minimally include:

- A. Family disputes



# SBPD FIELD TRAINING PROGRAM

- B. Neighbor disputes
- C. Juvenile disputes
- D. Loud parties

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

**SANTA BARBARA POLICE DEPARTMENT  
FIELD TRAINING PROGRAM MANUAL  
PHASE II SYNOPSIS**

- 2.1 PATROL VEHICLE OPERATIONS**
- 2.2 COMMUNITY RELATIONS AND PROFESSIONAL DEMEANOR**
- 2.3 RADIO COMMUNICATIONS**
- 2.4 CALIFORNIA CODES AND LAW / LOCAL CODES**
- 2.5 TRAFFIC**
- 2.6 SEARCH AND SEIZURE**
- 2.7 REPORT WRITING**
- 2.8 CONTROL OF PERSONS AND PRISONERS**
- 2.9 PATROL PROCEDURES**
- 2.10 INVESTIGATIONS**
- 2.11 CONFLICT RESOLUTION**
- 2.12 POLICE SERVICE DOGS (TO BE COMPLETED DURING 10-HOUR CANINE  
TRAINING / RIDE-ALONG)**

**SANTA BARBARA POLICE DEPARTMENT  
FIELD TRAINING PROGRAM MANUAL  
PHASE II LAWS AND CODES**

**PENAL CODE**

166 PC	Contempt Of Court
220 PC	Assault With Intent To Commit Certain Felonies
243.4 PC	Sexual Battery
261 PC	Rape
261.5 PC	Unlawful Sexual Intercourse
273.6 PC	Violation Of Court Order
286 PC	Sodomy
288 PC	Sex Crime, Child Under 14 Years Old
288a PC	Oral Copulation
289 PC	Sexual Penetration, Foreign Object
314 PC	Indecent Exposure
369i PC	Trespass, Railroad Property
422 PC	Criminal Threats
484 PC	Petty Theft
484e PC	Stolen Access Card
484f PC	Counterfeit Card Or Forged Signature
484g PC	Theft By Credit Card
487 PC	Grand Theft
496 PC	Receiving Stolen Property
503 PC	Embezzlement
518 PC	Extortion
529 PC	False Personation
530.5 PC	Identity Theft
532 PC	Theft By False Pretenses
537 PC	Defraud An Innkeeper
537e PC	Altered Serial Number
591 PC	Damage Telephone Line
594 PC	Vandalism
602 PC	Trespass
602.1 PC	Interfere With Business
602.5 PC	Unlawful Entry
647(a) PC	Lewd Conduct
647(b) PC	Prostitution
647(d) PC	Loiter About Public Toilet
647(h) PC	Prowling
647(i) PC	Peeping While Prowling
647(j) PC	Illegal Lodging
647(k) PC	Peeping With Instrumentality
653m PC	Annoying Phone Call / Electronic Contact

# **SANTA BARBARA POLICE DEPARTMENT FIELD TRAINING PROGRAM MANUAL PHASE II LAWS AND CODES, CONTINUED**

## **BUSINESS & PROFESSIONS CODE**

4324 B&P	Prescription Forgery
22435.2 B&P	Shopping Cart Theft
25658 B&P	Sell Or Furnish Alcohol To Minor
25661 B&P	False ID
25662 B&P	Minor In Possession Of Alcohol
25665 B&P	Minor In On-Sale Public Premise

## **VEHICLE CODE**

21453(d) VC	Pedestrian Against Circular Red Or Red Arrow
21456(b) VC	Pedestrian Against Wait Or Don't Walk
21461(a) VC	Official Traffic Sign Or Signal
21651(a) VC	Divided Highway
21657 VC	Wrong Way, One-Way Street Or Highway
21658(a) VC	Straddling, Unsafe Lane Change
21800 VC	Intersection Right-Of-Way
21801 VC	Left Or U-Turn
21802 VC	Stop Sign, Intersection
21803 VC	Yield Sign
21950(a) VC	Crosswalk, Failure To Yield To Pedestrian
21950(b) VC	Crosswalk, Pedestrian Walking In Front Of Traffic
21951 VC	Crosswalk, Passing Vehicle Stopped For Pedestrian
21954(a) VC	Pedestrian Yield, Upon Roadway Outside Of Crosswalk
21955 VC	Jaywalking
22100(a) VC	Right Turn, Improper Position
22100(b) VC	Left Turn, Improper Position
22100.5 VC	U-Turn At Controlled Intersection
22101(d) VC	Disobey Markings Or Signs For Turning
22102 VC	U-Turn In Business District
22103 VC	U-Turn In Residence District
22106 VC	Unsafe Starting Or Backing
22107 VC	Unsafe Turning Movement
22651 VC	Removal Of Vehicle, Storage Authority
23123 VC	Cell Phone
23123.5(a) VC	Cell Phone Texting

**SANTA BARBARA POLICE DEPARTMENT  
FIELD TRAINING PROGRAM MANUAL  
PHASE II LAWS AND CODES, CONTINUED**

**MUNICIPAL CODE**

5.32.040 MC	Soliciting / Peddling Permit Required
9.04.010 MC	Curfew
9.08.010 MC	Minor Unattended In Vehicle
9.16.010 MC	Loud Noise
9.16.015 MC	Construction Hours
9.16.020 MC	Leaf Blower Restrictions
9.48.010 MC	Public Vending
9.50.020 MC	Aggressive Panhandling
9.68.010 MC	Loiter In City Parking Lot

**2.1 PATROL VEHICLE OPERATIONS****PATROL VEHICLE OPERATIONAL SAFETY**

- 2.1.01** The trainee shall drive the vehicle in a safe and alert manner complying with all laws, regulations, and policies.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**EMERGENCY VEHICLE OPERATIONS / PURSUITS**

- 2.1.02** Given a simulated or an actual emergency response or pursuit, the trainee shall demonstrate safe and effective driving practices.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.2 COMMUNITY RELATIONS AND PROFESSIONAL DEMEANOR****PROFESSIONAL DEMEANOR AND COMMUNICATIONS**

- 2.2.01** The trainee shall demonstrate the ability to communicate with any segment of the public in such a way as to enhance police service and community attitudes toward the police. This can be demonstrated through:

- A. Community contacts
- B. Business contacts
- C. Community involvement
- D. Positive role modeling
- E. Mentoring

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## CULTURAL DIVERSITY

**2.2.02** The trainee shall explain how the culture of the community can have an affect on the community's relationship with his / her agency.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.2.03** The trainee shall identify cultural motivations and biases that may affect professional ethics and the law.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.2.04** The trainee shall assess and explain ways in which he / she can increase the trust of the community he / she serves.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## RACIAL PROFILING

**2.2.05** The trainee shall distinguish that effective police work profiles behavior rather than race.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.2.06** The trainee shall recognize that 13519.4 PC states, “a law enforcement officer shall not engage in racial profiling,” and that it applies to all protected classes including gender and religion.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.2.07** The trainee shall explain the 4<sup>th</sup> and 14<sup>th</sup> amendments of the US Constitution and how they define law enforcement activities that pertain to racial profiling.



## SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.2.08** The trainee shall discuss how the history of the community can have an affect on the community's relationship with his / her agency.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.2.09** The trainee shall be able to summarize and apply the agency's policy regarding racial profiling.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## **2.3 RADIO COMMUNICATIONS**

**2.3.01** The trainee shall demonstrate knowledge of agency radio procedures and proficient use of the radio including:

- A. Waiting until the air is clear before pressing the transmit button.
- B. Pressing the transmit button firmly and speaking calmly and clearly into the microphone.
- C. Avoiding over-modulation by speaking moderately into the microphone.
- D. Knowing the meaning of "emergency traffic only" and always saving routine and non-emergency transmissions until the termination of "emergency traffic only" status.
- E. Knowing the call signs, assignments, and beat locations of other units in the area.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## INFORMATIONS SYSTEMS / TELECOMMUNICATIONS

**2.3.02** The trainee shall give examples where inquiries into a law enforcement information system would be necessary. These may include:

- A. To locate information on lost, stolen, or recovered property (including vehicles)
- B. To establish probable cause for a search or an arrest
- C. To verify the validity of a warrant
- D. To verify the validity of a driver's license, vehicle registration, or occupational license
- E. To determine if a person is wanted
- F. To determine the status of a person on parole or probation
- G. To report or locate a missing person

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.3.03** The trainee shall be able to identify the law enforcement information systems used by the agency including:

- A. Automated Property System (APS)
- B. Stolen Vehicle System (SVS)
- C. Wanted Persons System (WPS)
- D. Automated Firearms System (AFS)
- E. Domestic Violence Restraining Order System (DVROS)
- F. Missing Unidentified Person System (MUPS)

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.3.04** Given an incident in which information is required to complete an investigation, the trainee shall demonstrate a knowledge of the minimum information requirements for generating a system inquiry related to the following categories:

- A. Wanted persons
- B. Property, vehicles, and firearms
- C. Criminal histories
- D. DMV information
- E. Miscellaneous information

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.3.05** The trainee shall review and explain agency policy regarding the proper use and/or misuse of Mobile Data Terminals (MDT's) and on-board laptop computers.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## **2.4 CALIFORNIA CODES AND LAW / LOCAL CODES**

### **PROBABLE CAUSE**

**2.4.01** The trainee shall identify and explain the following elements of “reasonable suspicion” as those required to lawfully stop, detain, or investigate a person:

- A. Specific and articulable facts
- B. Crime related activity that has occurred, is occurring, or is about to occur
- C. Involvement by the person to be detained in a crime-related activity

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.4.02** The trainee shall recognize and explain the police officer’s right to search a person when probable cause to arrest exists.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.4.03** Given various scenarios, simulated incidents, or calls for service depicting instances where probable cause for police action may or may not exist, the trainee shall recognize its presence or absence and explain the reasons behind that decision.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

# SBPD FIELD TRAINING PROGRAM

## LAWS OF ARREST

**2.4.04** The trainee shall explain a peace officer's authority to make an arrest.

*Reference: 836 PC; 40300.5 VC through 40302 VC*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

**2.4.05** The trainee shall explain the various requirements related to arrests, to minimally include:

- A. Time of day or night that an arrest may be made
- B. The information the person arrested must be provided and at what time it must be provided
- C. What must be done with the person arrested

*Reference: 825 PC; 840 PC; 841 PC; 848 PC; 849 PC; 851.5 PC; 851.6 PC; 853.5 PC; 853.6 PC*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

**2.4.06** The trainee shall explain the requirements placed upon a private person making the arrest of another and be able to determine if the "private persons" arrest is legal.

*Reference: 837 PC; 847 PC*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

# SBPD FIELD TRAINING PROGRAM

**2.4.07** The trainee shall explain the requirements for advising a person of his / her Miranda rights.

*Reference: Training Bulletins (1996) – V.17 N.38 Miranda Waivers Part I; V.17 N.39  
Miranda Waivers Part II*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
	Name	Date	Name	Date		Name	Date	
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Trainee						Trainee		
Comments:								Case #:

**2.4.08** The trainee shall explain the requirements regarding gaining admittance into a location to make an arrest.

*Reference: 844 PC*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

**2.4.09** The trainee shall explain the amount of force that may be used when affecting an arrest.

*Reference: 835 PC; 843 PC*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

**2.4.10** The trainee shall explain the term “reasonable” as it applies to the use of force.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.4.11** The trainee shall review and explain California law and department policy concerning the use of physical force and deadly force.

*Reference: SBPD Policy Manual Sec. 300.1 through 300.9; 196 PC; 197 PC*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee						Trainee		
Comments:								Case #:

**2.4.12** The trainee shall explain instances where he / she is not civilly liable for false imprisonment arising out of an arrest.

*Reference: 142(c) PC; 836.5 PC; 847 PC*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.4.13** The trainee shall explain situations where legal exceptions to an arrest might exist, including:

- A. Diplomatic immunity (22 U.S. Const. 252; SBPD Policy Manual Sec. 422.3.1)
- B. Stale misdemeanor rule (Hill v. Levy, 117 CA 2<sup>nd</sup>, 667) (Roynin v. Battin, 55 CA 2<sup>nd</sup> 861)

# SBPD FIELD TRAINING PROGRAM

## C. Congressional exceptions (Art. 1, Section 6, US Const.) (Art. 4, Section 2, Cal. Const.)

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## CRIMINAL LAW

**2.4.14** Given any situation in which a possible crime has occurred, the trainee shall recognize those situations where the crime is complete and shall identify the crime by its common name, code number, and crime classification. These crimes shall minimally include California laws pertaining to:

- A. Criminal threats (formerly Terrorist threats)
- B. Restraining order violations
- C. Sex crimes
- D. Trespassing
- E. Vandalism
- F. Theft (including Identity Theft)
- G. Receiving or possession of stolen property (including alteration of serial numbers)

*Reference: List of Phase II Laws and Codes*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## ADDITIONAL LAWS

**2.4.15** The trainee shall recognize violations of local ordinances and, given reference text, will locate the applicable sections.

*Reference: List of Phase II Laws and Codes*



## SBPD FIELD TRAINING PROGRAM

INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
Name	Date	Name	Date		Name	Date	
F.T.O.				<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee					Trainee		
Comments:							Case #:

### 2.5 TRAFFIC

#### VEHICLE CODE

**2.5.01** The trainee shall identify common California Vehicle Code violations by code number and classification. These violations shall minimally include those dealing with:

- A. Other traffic control devices
- B. Driving, overtaking, and passing
- C. Right-of-way
- D. Pedestrians
- E. U-Turns

*Reference: List of Phase II Laws and Codes*

INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
Name	Date	Name	Date		Name	Date	
F.T.O.				<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee					Trainee		
Comments:							Case #:

**2.5.02** The trainee shall discuss enforcement options after observation of a traffic violation, including:

- A. Verbal warning
- B. Issuance of a citation
- C. Physical arrest

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.5.03** The trainee shall properly and legibly complete a citation, for an observed traffic offense, within a reasonable time frame.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.5.04** The trainee shall explain that the required signature of a violator on a citation is not an admission of guilt but a promise to appear.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## IMPOUNDING / STORING VEHICLES

**2.5.05** The trainee shall review and explain the agency's policy regarding towing procedures.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

# SBPD FIELD TRAINING PROGRAM

**2.5.06** The trainee shall identify / explain situations where he / she may have the authority to remove, store, and / or impound vehicles, including:

- A. Vehicle is abandoned (22669(a) VC)
- B. Vehicle is a traffic hazard (22651(b) VC)
- C. Incidental to an arrest (22651(h) VC)
- D. Vehicle is stored for safekeeping (22651 (g) VC)
- E. Vehicle is stolen, recovered, and not released in field (22651(c) and 22653(a) VC)
- F. Vehicle is held for investigation (22655.5 VC)
- G. Vehicle is involved in hit and run (22655 or 22653(b) VC)
- H. Vehicle with VIN removed (10751 VC)
- I. Vehicle held for operation by unlicensed driver (22651(p) VC)

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.5.07** The trainee shall discuss the legal authority for those instances when an officer may impound / store a vehicle from public and private property.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.5.08** Given an incident in which a vehicle is to be impounded or stored, the trainee shall impound or store the vehicle in an authorized manner. This shall minimally include:

- A. Compliance with state law
- B. Compliance with agency policy
- C. Completion of all required reports in a satisfactory manner

## SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

## 2.6 SEARCH AND SEIZURE

### SEARCH CONCEPTS

**2.6.01** The trainee shall review and explain the following terms relative to searches:

- A. Consent
- B. Scope of searches
- C. Contemporaneous
- D. Probable cause
- E. Instrumentalities of a crime
- F. Contraband
- G. Knock and notice
- H. Container search doctrine

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

**2.6.02** The trainee shall recognize and explain the circumstances under which the following types of legally authorized searches may be made. These circumstances shall minimally include:

- A. Pat searches for weapons
- B. Consent searches
- C. Probable cause searches
- D. A search warrant
- E. Plain sight
- F. Incident to arrest
- G. Exigent circumstances
- H. Probation / parole search

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.6.03** The trainee shall identify those items for which an officer may legally search. These items shall minimally include:

- A. Dangerous weapons
- B. Fruits of the crime
- C. Instruments of the crime
- D. Contraband
- E. Suspects
- F. Additional victims

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.6.04** The trainee shall discuss the limits of searches when conducted with persons, vehicles, and buildings including:

- A. Protective sweeps
- B. Closed containers
- C. Inventory searches

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.6.05** The trainee shall explain the “exclusionary rule” and its effect upon police action and procedures including:

## SBPD FIELD TRAINING PROGRAM

- A. Court filings
- B. Prosecution of suspects

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### 2.7 REPORT WRITING

**2.7.01** The trainee shall describe the function of the Records Bureau in the reporting process.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.7.02** The trainee shall describe the functions of the Investigative Division details and the District Attorney's Office in the reporting process.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.7.03** The trainee shall discuss the importance of police reports, including these uses:

- A. Recording facts to a permanent record
- B. Providing coordination of follow-up activities
- C. Providing investigative leads
- D. Providing statistical data
- E. Providing a source for trainee evaluation
- F. Providing reference material

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.7.04** The trainee shall explain the qualities of a good police report. These shall include:

- A. Accuracy
- B. Brevity
- C. Completeness
- D. Clarity
- E. Legibility / Neatness
- F. Objectivity
- G. Grammatical and structural correctness
- H. Timely
- I. First person / active voice / past tense

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.7.05** The trainee shall identify the proper report forms to be utilized in given situations (i.e. missing persons, DUI, found property, etc).

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.7.06** Following the completion of a preliminary investigation of a "cold" crime, the trainee shall record all pertinent information in correct format on the proper report form.

## SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

### HELD REPORT PROCEDURE

**2.7.07** The trainee shall review and explain the procedure for holding the following types of reports:

- A. Misdemeanor or incident reports
- B. Felony reports

*Reference: SBPD Policy Manual Sec. 325.1.1; 325.2*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

**2.7.08** The trainee shall recognize that all arrest reports and active felony cases with suspect information will be completed and turned-in for approval prior to the end of the officer's shift.

*Reference: SBPD Policy Manual Sec. 325.1.1, 325.2*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

## 2.8 CONTROL OF PERSONS AND PRISONERS



## SBPD FIELD TRAINING PROGRAM

- 2.8.01** The trainee shall be able to safely and effectively control (verbally and physically), one or more suspects, applying all officer safety tactics.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### HANDCUFFING

- 2.8.02** The trainee shall be able to safely and effectively handcuff single or multiple suspects and, if necessary, transport single or multiple suspects away from an arrest scene.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### TRANSPORTATION OF PRISONERS

- 2.8.03** The trainee shall review and explain the agency's policy regarding the transportation of prisoners. This explanation shall minimally include:
- A. Prisoners restrained with specialty devices (i.e., hobble, expectorant shields, etc.)
  - B. Sick, injured, mentally ill, physically challenged, or pregnant prisoners
  - C. Juveniles with / without adults
  - D. Females
  - E. Use of seat belts
  - F. A search of the area in which the prisoner is about to be placed prior to transportation
  - G. A search of the area where the prisoner has been following transportation
  - H. The proper positioning of the officer(s) and the prisoner(s) within the vehicle
  - I. Close and constant observation of the prisoner(s)

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.8.04** Given a situation in which prisoner(s) must be transported in a patrol vehicle, the trainee shall safely place the handcuffed (if according to agency policy) prisoner(s) into the vehicle and safely transport the prisoner(s) to the predetermined destination.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.8.05** The trainee will review and explain the legal constraints, agency policy and procedure, and custody facility requirements relative to medical clearance / approval prior to booking.

*Reference: SBPD Policy Manual Sec. 900.7.1*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## BOOKING PRISONERS

**2.8.06** The trainee shall explain how to properly book a juvenile prisoner in conformance with agency policy, legal codes, and minimum jail standards, including:

- A. Miranda advisement
- B. Right to phone calls
- C. What notifications are required
- D. Secure / non-secure detention of juveniles
- E. Strip search of juveniles

# SBPD FIELD TRAINING PROGRAM

- F. Requirements pertaining to the confinement of a child under 16 years of age with an adult accused or convicted of a crime
- G. Custody alternatives

*Reference: 273b PC; 4030 PC; 206 through 207.2 WIC; 625 WIC; 625.5 WIC; 626 WIC; SBPD Policy Manual Sec. 313.1, 314.14*

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	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

- 2.8.07** The trainee shall acquire (preferably through a tour) an understanding of the basic functions, layout, organization, and staffing of the jail facility his / her agency utilizes most often.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

- 2.8.08** The trainee shall review and explain reasons and procedures for securing his / her weapon prior to entering any custody facility.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

- 2.8.09** The trainee shall explain his / her responsibilities to provide proper documentation to book an inmate into a facility, including:

- A. Complete and accurate Pre-booking form, Receiving Sheet, and / or Probable Cause Statement to include charges and sub-sections
- B. Confirm arrestee is adult versus juvenile

# SBPD FIELD TRAINING PROGRAM

- C. Valid court and / or warrant paperwork
- D. Inmate is medically screened and has medical clearance / approval form
- E. Physical condition as to injuries and / or current medical problems (DT's, heart problems, etc.)

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

**2.8.10** The trainee shall explain how to properly book adult prisoners in conformance with agency policies, legal codes, and minimum jail standards, including notifications and procedures for the following:

- A. Alcoholics
- B. Narcotic / drug users
- C. Mentally ill
- D. Sex offenders
- E. Escape risks
- F. Non-conformists
- G. Civil bookings

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

**2.8.11** The trainee shall identify other prisoners who may warrant special considerations, including:

- A. Injured or sick
- B. Females (including pregnant females)
- C. Elderly
- D. Gang members or police informants
- E. Current or former police officers, judges, etc.
- F. High-profile prisoners
- G. Any other prisoner(s) who may need specialized classification / housing needs

**SBPD FIELD TRAINING PROGRAM**

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.8.12** The trainee shall explain the concept of inmate classification, to include:

- A. Sex
- B. Age
- C. Criminal sophistication
- D. Seriousness of offense
- E. Assaultive behavior
- F. Medical disabilities
- G. Gang affiliation
- H. Overt sexual behavior

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.8.13** The trainee shall review and explain the legalities of prisoner / inmate searches, including:

- A. Search by same sex
- B. Clothed search
- C. Strip or skin search, including documentation

*Reference: 4030 PC; SBPD Policy Manual Sec. 312*

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Trainee						Trainee		
Comments:								Case #:

**2.8.14** The trainee shall review and explain methods and procedures for releasing a prisoner.

## SBPD FIELD TRAINING PROGRAM

*Reference: 849(b) PC; 851.6 PC*

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Trainee						Trainee		
Comments:								Case #:

**2.8.15** The trainee shall discuss his / her agency's response, if any, to a jail emergency, including:

- A. Fire
- B. Earthquake
- C. Civil disorder
- D. Escape

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Trainee						Trainee		
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## **2.9 PATROL PROCEDURES**

### **SEARCHING PERSONS**

**2.9.01** The trainee shall identify and explain the basic degrees of searches of person(s). These shall minimally include:

- A. Visual / cursory search
- B. Pat-down search
- C. Field search (standing, kneeling, prone)
- D. Strip search
- E. Body cavity search

*Reference: 4030 PC; SBPD Policy Manual Sec. 312*

# SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
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**2.9.02** The trainee shall explain the common principles of the search of an individual. These principles shall minimally include:

[REDACTED]

C. Thoroughness of the search

[REDACTED]

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F.T.O.						F.T.O.		
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**2.9.03** The trainee shall identify those places on the person of both males and females where dangerous weapons or contraband may be concealed.

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	Name	Date	Name	Date		Name	Date	
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Trainee						Trainee		
Comments:								Case #:

**2.9.04** The trainee shall safely and effectively conduct a legal pat-down search of one or more suspect(s).

# SBPD FIELD TRAINING PROGRAM

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	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
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**2.9.05** The trainee shall safely and effectively conduct a field search (standing, kneeling, or prone) of one or more suspect(s).

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F.T.O.						F.T.O.		
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**2.9.07** The trainee shall safely and effectively serve as a back-up officer while another officer conducts a search of one or more suspect(s).



# SBPD FIELD TRAINING PROGRAM

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## VEHICLE STOPS

**2.9.08** The trainee shall explain various types of vehicle stops to minimally include:

- A. Traffic violations
- B. Investigative
- C. High risk

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Trainee						Trainee		
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**2.9.09** The trainee shall identify and discuss the following elements to be considered when selecting the proper location for a vehicle stop:

- A. Traffic hazards
- B. Escape routes
- C. Number of people present
- D. Lighting conditions
- E. Proper position of primary and backup units

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	Name	Date	Name	Date		Name	Date	
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Trainee						Trainee		
Comments:								Case #:

**2.9.10** The trainee shall explain the advantages of recording the license number and description of the vehicle prior to the stop.

**SBPD FIELD TRAINING PROGRAM**

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**2.9.11** The trainee shall demonstrate the proper distance from which the stop of another vehicle should be initiated. The distance should be:

- A. Not so great as to encourage the driver to attempt to escape
- B. Not so close as to present a hazard due to erratic actions of the driver
- C. Enough to create a safety corridor (patrol car off-set left or right) for the safety of the officer(s) and vehicle occupant(s).

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**2.9.12** The trainee shall identify techniques for gaining the attention of the driver when making a vehicle stop. Techniques shall minimally include:

- A. Use of emergency lights
- B. Use of headlights
- C. Use of horn
- D. Use of siren
- E. Use of hand signals
- F. Use of public address system
- G. Proper use of spotlight to include:
  - 1. Not blinding the driver while the vehicle is moving
  - 2. Illuminating the interior of the stopped vehicle
  - 3. Focusing on the rear and side mirrors to blind the occupants of the officer's approach

**SBPD FIELD TRAINING PROGRAM**

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Trainee						Trainee		
Comments:								Case #:

**2.9.13** The trainee shall identify the inherent hazards involved when an officer conducts a vehicle stop. These hazards shall minimally relate to the:

- A. Location of the stop
- B. Reason for the stop
- C. Officer's approach
- D. Position the officer takes
- E. Contact with the violator
- F. Visibility

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**2.9.14**

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	Name	Date	Name	Date		Name	Date	
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Trainee						Trainee		
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**2.9.15** The trainee shall explain the advantages, disadvantages, and legal aspects of directing the occupants to remain in or to exit the vehicle during a stop.

# SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
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**2.9.16** The trainee shall explain and / or safely demonstrate how to safely stop and approach vehicles other than automobiles:

- A. Motorcycles and bicycles
- B. Campers and vans
- C. Buses
- D. Trucks

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Trainee						Trainee		
Comments:								Case #:

**2.9.17** The trainee shall identify common violator reactions and shall discuss techniques for acceptably dealing with those reactions which may include:

- A. Embarrassment
- B. Anger
- C. Fear
- D. Rationalization or excuse for violation
- E. Refusal to sign citation

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**2.9.18** The trainee shall explain why an officer should not argue with a violator.

# SBPD FIELD TRAINING PROGRAM

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**2.9.19** The trainee shall explain discretion in a car stop situation by giving examples of traffic situations in which an officer feels that a warning would be more beneficial.

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F.T.O.						F.T.O.		
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**2.9.20** The trainee shall explain the advantages of the following procedures:

- A. Obtaining the violator's driver's license, vehicle registration, and proof of insurance as soon as possible after the stop is made
- B. Not accepting the violator's wallet in response to a request for a driver's license
- C. Checking the validity and authenticity of a driver's license (including picture) and vehicle registration
- D. Checking the signature of the violator on the citation
- E. Issuing the proper copy of the citation to the violator

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Trainee						Trainee		
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**2.9.21** The trainee shall recognize that the required signature of a motorist on a citation is not an admission of guilt but a promise to appear (PTA).

# SBPD FIELD TRAINING PROGRAM

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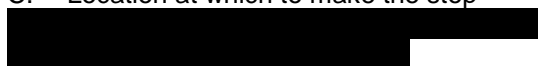
**2.9.22** Given an incident involving a traffic violation, the trainee shall safely and effectively conduct a traffic stop and assess whether to issue a citation or warning in a manner that promotes a positive police image.

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## FELONY / HIGH-RISK VEHICLE STOPS

**2.9.23** The trainee shall identify and discuss the important considerations taken when about to make a felony / high-risk vehicle stop. These elements shall minimally include:

- A. Seriousness of the crime(s)
- B. Availability of back-up
- C. Location at which to make the stop



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Trainee						Trainee		
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**2.9.29** Given an incident involving a felony / high-risk vehicle stop, the trainee shall safely stop the vehicle, remove the occupant(s), and place the occupant(s) in a position of disadvantage without the officer(s) being placed in an inherently dangerous position.

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Trainee						Trainee		
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## SEARCHING VEHICLES

**2.9.30** The trainee shall identify and explain principles of a safe and effective search of a vehicle. These principles shall minimally include:

- A. Proper removal and control of occupants
- B. A systematic method of search



# SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
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**2.9.31** Given an incident, the trainee shall safely and effectively conduct a vehicle search.

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Trainee						Trainee		
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## SEARCHING BUILDINGS / AREAS

**2.9.32** The trainee shall identify and explain the principles of a safe and effective search of a building that may contain a suspect. These principles shall minimally include:

- A. Containment of the building
- B. Containment of area(s) already searched
- C. Utilization of a systematic method
- D. Safe searching techniques
- E. Appropriate use of canine or specialized assistance

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Trainee						Trainee		
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**2.9.33** Given an incident, the trainee shall safely and effectively conduct a building / area search.

# SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
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## HANDLING CRIMES IN PROGRESS

**2.9.34** The trainee shall explain agency policy and factors to consider when responding to a crime in progress. These may include:

- A. Proceeding directly to scene as quickly and silently as possible
- B. Proceeding directly to scene utilizing emergency lights and/or siren
- C. Proceeding to the location most likely to intercept fleeing suspects
- D. Proceeding to scene and coordinating arrival and/or deployment with other units
- E. Distance to location
- F. Availability of assisting units
- G. Nature of crime
- H. Traffic and environmental conditions
- I. Concern for possible lookouts
- J. Watch for fleeing suspects
- K. Parking and securing vehicle
- L. Apprehension of suspect(s)
- M. Broadcasting additional information
- N. Securing the scene

*Reference: SBPD Policy Manual Sec. 302; SBPD Policy Manual Sec. 400*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.9.35** The trainee shall explain agency policy and procedures to be followed when responding to a prowler call. These may include:



**SBPD FIELD TRAINING PROGRAM**



	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**DOMESTIC VIOLENCE**

**2.9.36** The trainee shall explain the legal issues and a law enforcement officer's duties in response to a domestic violence situation to minimally include:

- A. Difference between domestic violence and a domestic dispute
- B. Impact of domestic violence on victims, children, and the batterers
- C. Essential elements of Penal Code Sections 13700 and 13519
- D. Duty to provide maximum protection to the victim from abuse (emergency protective order)
- E. Provide safety to other persons and property
- F. Verification and enforcement of court orders (restraining and stay-away orders)
- G. Responsibility and authority with tenancy issues related to domestic violence
- H. Determine if a crime has been committed and if arrest is mandatory
- I. Completion of appropriate documentation and required reports
- J. Making appropriate victim's assistance information referrals for medical aid, personal safety, community resources, legal options, and the District Attorney's Office
- K. The safekeeping of firearms

*Reference: SBPD Policy Manual Sec. 311*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.9.37** The trainee shall recognize the inherent dangers to an officer who enters the home of a family involved in a dispute.

*Reference: SBPD Policy Manual Sec. 311*

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.9.38** The trainee shall discuss the advantages and disadvantages of separating parties in a domestic dispute and gathering information from them individually.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.9.39** The trainee shall explain the differences between criminal and civil law that apply during domestic dispute situations.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
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**2.9.40** The trainee shall discuss mandatory custody arrest requirements.

*Reference: SBPD Policy Manual Sec. 311.3 through 311.9.1*

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## SBPD FIELD TRAINING PROGRAM

- 2.9.41** The trainee shall review and explain the law and procedures relating to enforcement of active restraining orders, stay-away orders, and emergency protective orders.

*Reference: SBPD Policy Manual Sec. 311.7 through 311.9.2*

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	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

- 2.9.42** Given a domestic dispute or domestic violence incident, the trainee shall be able to assess and handle the situation in a safe and effective manner.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

## **2.10 INVESTIGATIONS**

### **INTERVIEWING**

- 2.10.01** The trainee shall explain the systematic steps he / she should take in preparing for an interview.

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	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

- 2.10.02** The trainee shall discuss basic rules in statement taking and interviewing. These rules shall minimally include:

# SBPD FIELD TRAINING PROGRAM

- A. Asking direct and brief questions. Let the person being interviewed do the majority of the talking.
- B. Controlling the interview. Avoid rambling by the person being interviewed.
- C. Avoiding leading questions except when absolutely necessary.
- D. Putting the person being interviewed at ease.
- E. Writing statements verbatim (when appropriate) from the person being interviewed, not improvising or making assumptions.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.10.03** The trainee shall describe the contents of a good statement. These contents shall minimally include:

- A. What happened
- B. When it happened
- C. Where it happened
- D. Who it happened to
- E. How it happened
- F. Why it happened
- G. How many are involved

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.10.04** The trainee shall explain the ramifications of the Miranda warning and shall describe when, where, and why it should / should not be used during interviews

**SBPD FIELD TRAINING PROGRAM**

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	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.10.05** Given a situation in which a statement should be taken, the trainee shall properly conduct an interview and satisfactorily summarize the information on the appropriate form.

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**“COLD” CRIMES**

**2.10.06** The trainee shall discuss factors which must be determined when interviewing complainants, reporting persons, and witnesses.

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.10.07** The trainee shall describe situations where the skills of an evidence technician or criminalist are required.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.10.08** The trainee shall properly obtain all information necessary for the completion of a thorough preliminary investigation of a "cold" crime.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## CRIMES AGAINST PROPERTY

**2.10.09** The trainee shall review and explain an officer's responsibilities associated with the preliminary investigation and reporting of in-progress or fresh crimes against property. These responsibilities should minimally include:

- A. Identity or description of suspect(s)
- B. Description of loss
- C. Direction of flight of suspect(s)
- D. Possibility of weapons being involved
- E. Radio broadcasts of all known and important information
- F. Pursuit and / or apprehension of suspects, if possible.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## CRIMES AGAINST PERSONS

**2.10.10** The trainee shall review and explain an officer's responsibilities associated with the preliminary investigation and reporting of in-progress or fresh crimes against persons.



# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.10.11** The trainee shall explain the steps to take while investigating the following crimes:

- A. Rape / Sexual assault
- B. Felonious assault
- C. Robbery
- D. Kidnapping

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.10.12** The trainee shall discuss the steps to take initially at a scene where a serious injury or death has occurred. These steps shall minimally include:

- A. Preserving the scene, including the restriction of unauthorized police personnel
- B. Determining the need for first aid and summoning medical assistance
- C. Identifying and apprehending suspect(s), if possible
- D. Making proper notifications
- E. Locating visible physical evidence
- F. Locating and interviewing witnesses or possible witnesses as appropriate

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## SBPD FIELD TRAINING PROGRAM

### BURDEN OF PROOF

**2.10.13** The trainee shall define the term “burden of proof” and determine, in the following situations, whether the “burden of proof” falls upon the prosecution or defense during a criminal trial:

- A. Criminal guilt (Evidence Code Section 520)
- B. Corpus delicti (Evidence Code Section 550)
- C. Jurisdiction (Evidence Code Section 666)
- D. Double jeopardy as a defense (Evidence Code Section 500)
- E. Self-defense as a defense (Evidence Code Section 500)

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### 2.11 CONFLICT RESOLUTION

#### CIVIL DISPUTES (INCLUDING LANDLORD / TENNANT AND LABOR)

**2.11.01** The trainee shall review and explain the agency’s policy on handling landlord-tenant disputes.

*Reference: SBPD Policy Manual Sec. 100.4*

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	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.11.02** The trainee shall identify and explain California civil and criminal law and agency procedures applicable to situations that arise from landlord-tenant disputes. These situations shall minimally include:

- A. Evictions
- B. Lockouts
- C. Trespasses
- D. Confiscation of property

# SBPD FIELD TRAINING PROGRAM

Reference: 418 PC; 602.5 PC; Civ. Code Sec. 789.3; Code of Civ. Procedure Sec. 1159;  
California Peace Officers Legal Sourcebook Chap. 15

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.11.03** The trainee shall explain agency policy and procedures relative to typical policing problems that occur during labor-management disputes. These problems shall minimally include:

- A. Obstruction of ingress or egress
- B. Blocking of sidewalks and roadways
- C. Outside agitators
- D. Violence and vandalism

Reference: 554 through 555.3 PC; 602.1 PC; 647c PC; California Peace Officers Legal Sourcebook Chap. 15

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.11.04** The trainee shall explain the role of the small claims court.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
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## REPOSESSIONS

**2.11.05** The trainee shall explain the general rules that pertain to the repossession of items. These rules shall minimally include:

# SBPD FIELD TRAINING PROGRAM

- A. What property is subject to repossession.
- B. Who may make a repossession
- C. To what lengths a reposessor may go
- D. When a repossession is complete

*Reference: 7500.1 through 7500.3 B&P; 7502 B&P; 7507.12 B&P; Code of Civ. Procedure Sec. 1159 through 1161; California Peace Officers Legal Sourcebook Chap. 15*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## **2.12 POLICE SERVICE DOGS (TO BE COMPLETED DURING 10-HOUR CANINE TRAINING / RIDE-ALONG)**

**2.12.01** The trainee shall complete a 10-hour training shift / ride-along with a Canine Team. The Canine Officer shall provide instruction for items 2.12.02 through 2.12.09.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.12.02** The trainee shall review and explain agency policy and guidelines pertaining to the use of Police Service Dogs. This shall minimally include the following applications:

- A. Patrol
  - 1. Searches
  - 2. Suspect apprehension
  - 3. Riot dispersal and crowd control
- B. Narcotics detection
- C. Explosives detection

*Reference: SBPD Policy Manual Sec. 318*

# SBPD FIELD TRAINING PROGRAM

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	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.12.03** The trainee shall discuss the limitations of Police Service Dogs.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.12.05** The trainee shall demonstrate an understanding of search techniques utilized by Canine Teams in residential and non-residential areas.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee						Trainee		
Comments:								Case #:

# SBPD FIELD TRAINING PROGRAM

**2.12.06** The trainee shall explain the circumstances when the assistance of a Canine Team may be requested.

*Reference: SBPD Policy Manual Sec. 318.5*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.12.07** The trainee shall review and explain the law and agency policy regarding the use of a verbal warning to announce the release of a Police Service Dog.

*Reference: SBPD Policy Manual Sec. 318.2.4*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.12.08** The trainee shall review and explain the procedures to be taken if an injury results from the use of a Police Service Dog. These procedures shall minimally include:

- A. Medical treatment
- B. Supervisor notification
- C. Documentation / photographs

*Reference: SBPD Policy Manual Sec. 318.2.5*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

# SBPD FIELD TRAINING PROGRAM

**2.12.09** The trainee shall discuss the role of the Canine Team and canine demonstrations in community relations.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**2.12.10** Given an incident in which a Police Service Dog is utilized, the trainee shall demonstrate the ability to satisfactorily function as a cover / assisting officer for the Canine Team.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**SANTA BARBARA POLICE DEPARTMENT  
FIELD TRAINING PROGRAM MANUAL  
PHASE III SYNOPSIS**

- 3.1 COMMUNITY RELATIONS AND PROFESSIONAL  
DEMEANOR (INCLUDING 10-HOUR BEAT COORDINATOR RIDE-ALONG)**
- 3.2 RADIO COMMUNICATIONS**
- 3.3 CALIFORNIA CODES AND LAW / LOCAL CODES**
- 3.4 TRAFFIC  
(INCLUDING 20-HOUR DRINKING DRIVER TEAM RIDE-ALONG)**
- 3.5 SEARCH AND SEIZURE**
- 3.6 REPORT WRITING**
- 3.7 CONTROL OF DISABLED AND MENTALLY ILL PERSONS**
- 3.8 PATROL PROCEDURES**
- 3.9 INVESTIGATIONS AND EVIDENCE**
- 3.10 TACTICAL COMMUNICATION AND CONFLICT  
RESOLUTION**
- 3.11 WATCH COMMANDER ORIENTATION**



# SANTA BARBARA POLICE DEPARTMENT

## FIELD TRAINING PROGRAM MANUAL

### PHASE III LAWS AND CODES

#### PENAL CODE

272 PC	Contribute To The Delinquency Of A Minor
273a PC	Child Endangerment
273d PC	Corporal Injury To Child
451 PC	Arson
470 PC	Forgery
476 PC	Fictitious Check, Bill, Or Note
476a PC	Insufficient Funds
477 PC	Counterfeiting
597 PC	Cruelty To Animals
646.9 PC	Stalking
21510(B) PC	Possess Switchblade Knife
21310 PC	Possess Unlawful Weapon, Dirk / Dagger
25400 (C)(6) PC	Possess Concealed Firearm
25850 PC	Possess Loaded Firearm

#### HEALTH & SAFETY CODE

11350 H&S	Possess Controlled Substance
11351 H&S	Possess For Sale Controlled Substance
11352 H&S	Sell, Furnish, Or Transport Controlled Substance
11355 H&S	Sale In Lieu Of Controlled Substance
11357(b) H&S	Possess Marijuana, One Ounce Or Less
11357(c) H&S	Possess Marijuana, Over One Ounce
11358 H&S	Cultivate Marijuana
11359 H&S	Possess For Sale Marijuana
11360 H&S	Sell, Furnish, Or Transport Marijuana
11364 H&S	Possess Paraphernalia
11377 H&S	Possess Dangerous Drug
11378 H&S	Possess For Sale Dangerous Drug
11379 H&S	Sell, Furnish, Or Transport Dangerous Drug
11382 H&S	Sale In Lieu Of Dangerous Drug
113920(a) H&S	Food Vending Without Permit

#### VEHICLE CODE

22109 VC	Unsafe Stopping
22349 VC	Exceeding Maximum Speed Limit
22350 VC	Unsafe Speed
22450 VC	Stop Sign

# **SANTA BARBARA POLICE DEPARTMENT FIELD TRAINING PROGRAM MANUAL PHASE III LAWS AND CODES, CONTINUED**

## **VEHICLE CODE**

22517 VC	Vehicle Door, Opening To Traffic
23103 VC	Reckless Driving
23109(a) VC	Speed Contest
23109(c) VC	Exhibition Of Speed
23152 VC	Driving Under Influence
23153 VC	Driving Under Influence, Injury
23222(a) VC	Possess Open Container Of Alcohol While Driving
23223(a) VC	Driver Possess Open Container Of Alcohol In Vehicle
23223(b) VC	Passenger Possess Open Container Of Alcohol In Vehicle
23225(a) VC	Owner / Driver Allowing Open Container In Vehicle
24250 VC	Driving Without Required Lighting Equipment
24252(a) VC	Required Lighting Devices, Maintain In Good Working Order
24400 VC	Headlamps
24600 VC	Taillamps
24603 VC	Stoplamps
27315(d) VC	Seat Belt Required, Driver
27315(e) VC	Seat Belt Required, Passenger
27360 VC	Child Passenger Seat, Failure To Use

## **MUNICIPAL CODE**

9.60.010 MC	City Building Closure
9.97.010 MC	Sitting On State Street Sidewalk
9.98.010 MC	Blocking Sidewalk
15.16.070 MC	Unlawful Camping
15.16.080 MC	Camping In Vehicle
15.16.085 MC	Unlawful Place To Sleep
15.16.130 MC	Public Nudity
15.16.220(3)(i) MC	Glass Beverage Container On Beach
15.16.250 MC	Park Closure
22.70.030 MC	Sign Regulations

**3.1 COMMUNITY RELATIONS AND PROFESSIONAL DEMEANOR****CRIME PREVENTION**

**3.1.01** The trainee shall demonstrate the knowledge and skills necessary to gain citizen support and participation in the prevention of crime, including:

- A. Communication abilities with all segments of the public
- B. Professional conduct to promote a professional police image

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.1.02** The trainee shall give examples of general forms of crime prevention, including:

- A. Advice concerning mechanical devices (alarms, locks, and target hardening)
- B. Control of conditions (lighting, access, and architecture)
- C. Public awareness
- D. Property identification
- E. Neighborhood Watch programs

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**COMMUNITY / PROBLEM-ORIENTED POLICING (INCLUDING 10-HOUR BEAT COORDINATOR RIDE-ALONG)**

**3.1.03** The trainee shall complete a 10-hour ride-along with a Beat Coordinator. The Beat Coordinator shall provide instruction for items 3.1.04 through 3.1.09.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.1.04** The trainee shall review and explain the agency's concept of community / problem-oriented policing as it relates to community priorities and needs, focusing on specific violations, crimes, or circumstances.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.1.05** The trainee shall explain the crime triangle (offender, victim, and location).

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.1.06** The trainee shall describe the advantages of working with the community to find solutions to problems related to community safety and quality of life issues.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

# SBPD FIELD TRAINING PROGRAM

**3.1.07** The trainee shall explain the importance of community and inter-agency partnerships such as:

- A. C.O.P.S.
- B. D.A.R.E.
- C. G.R.E.A.T
- D. Citizen Academy
- E. Neighborhood Improvement Program
- F. Restorative Policing Program

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.1.08** The trainee shall demonstrate leadership by becoming a facilitator who assists and motivates the community to develop solutions to their problems.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.1.09** The trainee shall explain the agency's problem-solving model (e.g. SARA) and be able to:

- A. Learn the service needs and demands in their patrol area.
- B. Devise ways to manage information gleaned from various community sources.
- C. Learn how to identify crime and disorder problems **and** distinguish them from incidents.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.2 RADIO COMMUNICATIONS**

**3.2.01** Given a situation in which there is one or more suspect description(s), the trainee shall properly utilize the radio to complete a crime broadcast. This description shall minimally include:

- A. Type of incident and number of suspects
- B. Complete known description of suspect(s), including height, weight, hair color and style, eye color, clothing description, and distinguishing characteristics
- C. Loss (if any), including approximate value and denomination of bills
- D. Weapon(s) used
- E. Vehicle(s) used
- F. Direction(s) of flight

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

**3.2.02** The trainee shall explain the proper use of the police radio and transmissions to maintain control of a vehicle pursuit. Appropriate transmissions shall minimally include:

- A. Identification of the vehicle in pursuit
- B. What the vehicle or occupant(s) is wanted for
- C. Complete description of the vehicle, including license number
- D. Number of occupants and possibility of weapons
- E. Direction of travel
- F. Approximate speed
- G. Conditions (light or moderate traffic, dry or wet pavement, damage to suspect vehicle, etc.)
- H. Necessity for backup and number of units needed
- I. Location of stop

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

## SBPD FIELD TRAINING PROGRAM

**3.2.03** Given a situation involving an in-progress assignment, the trainee shall use the police radio to maintain control of the situation. This shall minimally include:

- A. Voice control so as not to escalate the situation
- B. Control of possible escape routes and establishment of perimeter
- C. Control of response of other police units

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

### 3.3 CALIFORNIA CODES AND LAW / LOCAL CODES

#### JUVENILE LAW AND PROCEDURE

**3.3.01** The trainee shall explain applicable laws pertaining to the investigation of juvenile offenses and to the apprehension and detention of juvenile offenders. These shall minimally include:

- A. Miranda advisement
- B. 300 W&I; 305 W&I; 601 W&I; 602 W&I; 625 W&I; 627 W&I; 707 W&I; 9.04.010 MC
- C. Laws pertaining to schools, including 626 PC sections and Ed. Code sections 48906, 48260-66, etc.
- D. Secure/Non-secure detention of juveniles (206 W&I; 207 W&I; 207.1 W&I; and 207.2 W&I)

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

#### CRIMINAL LAW

**3.3.02** Given any situation in which a possible crime has occurred, the trainee shall recognize those situations where the crime is complete and shall identify the crime by its common name, code number, and crime classification. These crimes shall minimally include California laws pertaining to:

- A. Stalking
- B. Cruelty to animals

# SBPD FIELD TRAINING PROGRAM

- C. Crimes against children
- D. Arson
- E. Forgery and check offenses
- F. Control and use of dangerous weapons
- G. Use, possession, and sales of dangerous drugs (including under the influence)

*Reference: List of Phase III Laws and Codes*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

## ADDITIONAL LAWS

**3.3.03** The trainee shall recognize violations of the Alcoholic Beverage Control Act and, given a copy of that act, will locate the applicable sections including those prohibiting:

- A. After-hours sale/consumption of alcoholic beverages on licensed premises
- B. Selling/providing alcoholic liquor to any person under the age of 21 years
- C. Selling/providing alcoholic liquor to a person who is visibly intoxicated

*Reference: 25602(a) B&P; 25632 B&P; 25658(a) B&P*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

**3.3.04** The trainee shall review and explain the laws regarding parole and probation violations, searches, and holds including:

- A. 3056 PC
- B. 1203.2 PC



## SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.3.05** The trainee shall recognize violations of local ordinances and, given reference text, will locate the applicable sections.

*Reference: List of Phase III Laws and Codes*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.3.06** The trainee shall review, explain, and / or give examples of any new / revised state legislative mandates.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### 3.4 TRAFFIC

#### DRIVING UNDER THE INFLUENCE (TO BE COMPLETED DURING 20-HOUR DRINKING DRIVER TEAM RIDE-ALONG)

**3.4.01** The trainee shall complete a 20-hour ride-along with the Drinking Driver Team. The Drinking Driver Team Officer shall provide instruction for items 3.4.02 through 3.4.07.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.4.02** The trainee shall recognize and explain the common driving conditions of a suspected DUI.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.4.03** The trainee shall explain and demonstrate the sobriety tests used by SBPD.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.4.04** The trainee shall explain the law and agency policy regarding chemical tests, including how, when, where, and by whom these tests are given as well as the acceptable level of force which may be used to obtain the samples.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

# SBPD FIELD TRAINING PROGRAM

**3.4.05** The trainee shall explain the law and agency policy regarding processing persons who refuse chemical testing.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.4.06** The trainee shall identify the report forms to be used for driving under the influence cases.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.4.07** Given a situation where a vehicle operator may be DUI, the trainee shall demonstrate the ability to conduct the field and chemical test(s) in a safe and effective manner and shall properly and accurately report the incident.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## VEHICLE CODE

**3.4.08** The trainee shall identify common California Vehicle Code violations by code number and classification. These violations shall minimally include those dealing with:

- A. Stopping, standing, and parking
- B. Driving under the influence
- C. Other public offenses
- D. Equipment violations
- E. Reckless driving
- F. Seat belt violations

## SBPD FIELD TRAINING PROGRAM

*Reference: List of Phase III Laws and Codes*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### **3.5 SEARCH AND SEIZURE**

#### **SEIZURE CONCEPTS**

**3.5.01** The trainee shall review and explain the concept of lawful evidence seizure, including instances where force may be justified, such as:

- A. Preventing a suspect from swallowing evidence
- B. Inducing a suspect to vomit
- C. Extracting blood evidence from a suspect
- D. Extracting fingerprint evidence from a suspect

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

#### **WARRANTS**

**3.5.02** The trainee shall explain the laws and procedures for obtaining search or arrest warrants, to minimally include:

- A. Probable cause necessity
- B. Allowable exclusions (including hot pursuit and emergency situations)
- C. Process for obtaining warrants during and after business hours

## SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
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**3.5.03** The trainee shall describe the process for serving search and arrest warrants, including:

- A. Hours of service for felony arrest warrants
- B. Hours of service for misdemeanor arrest warrants
- C. Hours of service for search warrants
- D. Knock and notice for search warrants and exceptions to
- E. "Signing off" warrants / return

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	Name	Date	Name	Date		Name	Date	
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**3.5.04** Given an incident and necessary probable cause that calls for a search or arrest warrant, the trainee shall follow agency procedures for obtaining and serving the appropriate warrant(s).

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Trainee						Trainee		
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## **3.6 REPORT WRITING**

**3.6.01** The trainee shall prepare a report that minimally includes:

- A. Organizing facts in chronological order
- B. Relating facts in appropriate sentence form

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- C. Correctly filling in all appropriate boxes
- D. Properly establishing who, what, when, where, why, how and how many
- E. Properly establishing the elements of the crime(s), when appropriate

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F.T.O.						F.T.O.		
Trainee						Trainee		
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**3.6.02** Given an incident in which an arrest is made, the trainee shall demonstrate the ability to satisfactorily complete all the appropriate police reports involved, to minimally include:

- A. The elements constituting the offense
- B. A complete documentation of reasonable / probable cause to arrest
- C. A complete description of all physical evidence, where it was found, and its disposition
- D. A complete listing of all suspects, including whether or not they are in custody

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Trainee						Trainee		
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## HELD REPORT PROCEDURE

**3.6.03** Given an incident in which a police report is taken and completion needs to be held to the following shift, the trainee shall demonstrate the ability to satisfactorily implement the agency's held report procedure.

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### **3.7 CONTROL OF DISABLED AND MENTALLY ILL PERSONS**

#### **PEOPLE WITH DISABILITIES**

- 3.7.01** The trainee shall recognize that the ADA (Americans with Disabilities Act) also covers people with developmental and mental impairments and impacts law enforcement as follows:
- A. Requires reasonable adjustments and modifications in policies and practices or procedures, on a case-by-case basis.
  - B. Prohibits the arrest of an individual for behavioral manifestations of a disability that is not criminal in nature.
  - C. Requires that the safety and civil rights of people with disabilities be protected during transport and while detained.
  - D. Requires officers to make accommodations for persons with disabilities, except where safety is compromised.

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- 3.7.02** The trainee shall acknowledge that some disabilities (including mental retardation, cerebral palsy, epilepsy, autism, and other neurological conditions) are not readily apparent and that sometimes people with developmental or cognitive disabilities may have little or no conscious ability to control their behavior.

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- 3.7.03** The trainee shall recognize and demonstrate effective communications for persons with cognitive impairments, to minimally include:
- A. Give one direction or ask one question at a time.
  - B. Allow the person to process what you have said and respond (10-15 seconds, then repeat).
  - C. Avoid questions that tell the person the answer you expect (avoid questions with yes / no answers).
  - D. Repeat questions from a slightly different perspective, if necessary.

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- E. Avoid questions about time, complex sequences, or reasons for behavior.
- F. Use concrete terms and ideas. Avoid jargon or figures of speech.

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Trainee						Trainee		
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- 3.7.04** The trainee shall explain how non-compliance is a warning sign that indicates a person may need more time to mentally grasp and respond to what is being said or asked of them and that it may be due to fear, confusion, auditory hallucinations, etc., rather than defiance.

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- 3.7.05** Recognizing that safety (officer safety, public safety, and the safety of the person in crisis) is always the top priority when dealing with impaired people, the trainee shall explain and demonstrate standard tactical assessments and safeguards, including:

- A. His / her own abilities to physically control the person
- B. Escape routes
- C. Use of cover
- D. Call for backup
- E. The T.A.C.T. Model

Tone (Present a calm and firm demeanor / Maintain respect and dignity)  
 Atmosphere (Reduce distractions / Respect personal space)  
 Communication (Establish contact / Develop rapport)  
 Time (Slow down / Reassess)

*Reference: POST Publication – Police Response to People with Mental Illness or Developmental Disability: A Field Guide*



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## MENTAL ILLNESS CASES

**3.7.06** The trainee shall review and explain state law and agency policy regarding mental illness cases.

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**3.7.07** The trainee shall identify considerations to be made when handling and dealing with mentally ill or emotionally disturbed persons. These considerations shall minimally include:

- A. Ignoring verbal abuse
- B. Avoiding excitement
- C. Avoiding unnecessary deception
- D. Requesting backup to minimize resistance
- E. Requesting ambulance prior to confronting subject, if necessary
- F. Keeping the disturbed person in sight constantly
- G. Continual alertness
- H. Seizing firearms for safekeeping

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee						Trainee		
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**3.7.08** The trainee shall identify the appropriate mental health facility or regional center within the agency's jurisdiction to be used for evaluation, treatment, counseling, or referral.

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**3.7.09** The trainee shall identify and explain the criteria as set forth in the Welfare and Institutions Code by which an individual may be committed for a 72-hour hold:

- A. Danger to himself / herself
- B. Danger to others
- C. Gravely disabled

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Trainee						Trainee		
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**3.7.10** The trainee shall explain procedures required of officers for safeguarding the rights of a person detained under the authority of Section 5150 of the Welfare and Institutions Code, including:

- A. The circumstance under which the person's condition was called to their attention and the observation constituting probable cause for detention must be recorded on the Application for 72-Hour Detention for Evaluation and Treatment.
- B. Advisement of Miranda rights, as appropriate, when criminal action is involved.
- C. Reasonable precaution must be made to safeguard personal property in the possession of or on the premises occupied by the person.
- D. The person must be informed of the officer's name and agency and the reason the person is being detained.
- E. If taken into custody at a residence, inform person of personal items that may be brought along (with approval), right to a telephone call, and right to leave a note to friends or family.

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**3.7.11** The trainee shall discuss appropriate alternative methods for handling the situation if involuntary detention for evaluation and treatment is NOT appropriate, including:

- A. Urgent medical attention
- B. Arrest
- C. Referral for mental health services
- D. Referral to local developmental disabilities agency
- E. No police action required

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**3.7.12** The trainee shall explain the warrant process for mentally ill persons (typically performed by CARES or CSU staff). This discussion shall minimally include:

- A. Affidavit (who makes it, where, and to whom)
- B. Notice to Appear papers
- C. Commitment papers (warrant)

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F.T.O.						F.T.O.		
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**3.7.13** The trainee shall identify the agency and mental health (if required) reports involved in a mental illness arrest both with and without a warrant.

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Trainee						Trainee		
Comments:								Case #:

- 3.7.14** Given a scenario or an actual incident involving a mentally ill or emotionally disturbed person, the trainee shall take all necessary precautions in dealing with the person, safely take the person into custody (if necessary), assure safe transportation of the person, and properly complete all necessary forms and reports.

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## 3.8 PATROL PROCEDURES

### VICTIMS OF VIOLENT CRIME

- 3.8.01** The trainee shall examine and explain the California requirements upon law enforcement officers to notify victims of violent crimes and / or their families of the availability of state funds and other assistance (California Government Code Sections 13959-13969). This description shall minimally include:

- A. Who is eligible for such aid
- B. The time limitations upon the victim in filing a claim
- C. Whom to contact

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# SBPD FIELD TRAINING PROGRAM

**3.8.02** The trainee shall explain the proper handling of cases of child abuse, neglect, or sexual exploitation of children, including:

- A. Initial receipt and evaluation of information
- B. Preliminary investigative procedures
- C. Reporting laws
- D. Follow-up investigative procedures
- E. Referral to additional support agencies (CPS, Social Services, etc.)

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F.T.O.						F.T.O.		
Trainee						Trainee		
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**3.8.03** The trainee shall explain the proper handling of cases of elder abuse, neglect, or sexual or fiduciary exploitation, including:

- A. Initial receipt and evaluation of information
- B. Preliminary investigative procedures
- C. Reporting laws
- D. Follow-up investigative procedures
- E. Referral to additional support agencies (Adult Protective Services, Public Guardian, etc.)

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**3.8.04** The trainee shall identify the authorities and procedures for the confiscation and holding of firearms or other dangerous weapons, including but not limited to:

- A. 18250 PC
- B. 33800 PC
- C. 8102 W & I

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## HATE CRIMES

**3.8.05** The trainee shall recognize indicators of hate-related crimes including:

- A. Anti-religious symbols / slurs
- B. Racial / sexual / ethnic slurs
- C. Racist symbols
- D. Hate group symbols
- E. Anti-gay / lesbian slurs

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Trainee					Trainee		
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**3.8.06** The trainee shall identify and discuss the possible consequences of hate crimes including:

- A. Psychological effect on victim
- B. Denial of basic constitutional rights
- C. Divisiveness in the community
- D. Potential escalation of violence

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**3.8.07** The trainee shall identify and explain the legislative mandates and agency policy and procedures related to the enforcement of hate crimes.

# SBPD FIELD TRAINING PROGRAM

Reference: 422.55 PC; 422.6 PC

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**3.8.08** The trainee shall recognize and be able to effectively deal with hate crimes motivated by race, ethnicity, religion, or sexual orientation.

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## GANG AWARENESS

**3.8.09** The trainee shall discuss the characteristics of gangs and the importance of recognizing gangs in terms of officer safety and the investigation of criminal activity.

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**3.8.10** The trainee shall identify types of gangs that represent law enforcement concerns, including:

- A. Street gangs
- B. Motorcycle gangs
- C. Prison gangs
- D. Cult / Ritualistic gangs

# SBPD FIELD TRAINING PROGRAM

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**3.8.11** The trainee shall discuss primary reasons for gang membership, including:

- A. Peer pressure
- B. Common interest
- C. Protection / Safety

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**3.8.12** The trainee shall discuss characteristics that are common to most gangs, including:

- A. Cohesiveness
- B. Code of silence
- C. Rivalries
- D. Revenge

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**3.8.13** The trainee shall identify methods that gangs use to distinguish their members from members of other gangs, including:

- A. Tattoos
- B. Attire and accessories
- C. Use of monikers
- D. Use of hand signs



# SBPD FIELD TRAINING PROGRAM

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**3.8.14** The trainee shall identify gang graffiti factors significant to law enforcement, including:

- A. Identifying individuals and / or a specific gang
- B. Identifying gang boundaries
- C. Indications of pending and / or past gang conflicts

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.15** The trainee shall discuss types of criminal activities as those commonly engaged in by gangs, including:

- A. Sale and use of narcotics
- B. Physical violence
- C. Auto theft / burglary from vehicles

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.16** The trainee shall explain law enforcement methods used to reduce gang activity, including:

- A. Identification of gang activity
- B. Coordination with allied agencies
- C. Reduction of the opportunity for criminal activities

**SBPD FIELD TRAINING PROGRAM**

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**MISSING PERSONS**

**3.8.17** The trainee shall review and explain state law (including statutory reporting requirements) and the agency's policies and procedures for handling missing persons, both adult and juvenile.

*Reference: 784.5 PC; 14205 PC; 14206 PC; 14207 PC*

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.18** The trainee shall explain the agency's policy regarding search procedures for missing persons.

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIATED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.19** The trainee shall explain the reasons for making a thorough search of a "missing" child's home and nearby area at the outset of the investigation.

# SBPD FIELD TRAINING PROGRAM

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.20** Given an incident involving a missing person, the trainee shall properly apply the agency's policies and procedures in reporting the situation and, if necessary, initiating search procedures.

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## FIRES

**3.8.21** The trainee shall identify the following types of fires and the best methods to deal with each:

- A. Dry combustibles
- B. Flammable liquids
- C. Electrical
- D. Combustible metals

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee						Trainee		
Comments:								Case #:

**3.8.22** The trainee shall identify and discuss the initial steps to be taken when confronted with a fire in a building. These steps shall minimally include:

- A. Request for fire department
- B. Request for further law enforcement assistance, if necessary
- C. Immediate evacuation of any occupants

# SBPD FIELD TRAINING PROGRAM

- D. Isolation of the immediate area
- E. Establishment of a perimeter for crowd control

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee						Trainee		
Comments:								Case #:

- 3.8.23** The trainee shall identify and discuss the best methods of conducting a safe and effective search for victims in a burning building.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee						Trainee		
Comments:								Case #:

- 3.8.24** The trainee shall recognize signs that indicate a burning building is unsafe to enter.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

- 3.8.25** Given a scenario or an actual incident involving fire, the trainee shall perform all the necessary steps to safely and effectively manage the situation.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## HAZARDOUS OCCURENCES / MAJOR DISASTERS

**3.8.26** The trainee shall review and explain the responsibilities and actions required of an agency whose jurisdiction is the scene of a hazardous material incident, disaster, potential disaster, or chemical spill (including ICS – Incident Command System and OES – Office of Emergency Services).

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.27** The trainee shall review and explain the agency's policy on hazardous substances or chemical spills (HAZMAT).

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.28** The trainee shall explain responsibilities and considerations of a first responder to a hazardous materials incident, including:

- A. Recognition
- B. Safety / Isolation / Area containment
- C. Notification to proper agencies
- D. Basic first responder limitations

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
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Trainee						Trainee		
Comments:								Case #:

**3.8.29** The trainee shall identify and explain the initial responsibilities of the first unit to arrive at a major vehicle accident or other disaster scene. These responsibilities shall minimally include:

- A. Requesting needed assistance and equipment
- B. Providing for emergency medical aid
- C. Undertaking immediate coordination with appropriate outside agencies
- D. Establishing a security perimeter
- E. Establishing ingress and egress corridors
- F. Identifying and admitting only authorized personnel
- G. Dealing with the media

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.30** The trainee shall discuss procedures to be used when confronted with other unusual or hazardous occurrences. These occurrences shall minimally include:

- A. Electrical wires down
- B. Malfunctioning traffic signals
- C. Hazards on the roadway
- D. Damage to fire hydrants
- E. Gas leaks
- F. Chemical spills
- G. Conditions caused by inclement weather such as fog, snow, ice, flooding, and mud slides
- H. Military incidents requiring police intervention

# SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
Comments:								Case #:

## BOMBS / EXPLOSIVE DEVICES

**3.8.31** The trainee shall review and explain the agency's policy and procedures for handling explosives.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.32** The trainee shall explain tactical considerations upon arrival at the scene of a suspected or actual explosive device. These considerations shall minimally include:

- [REDACTED]**
- B. Request for a technician or E.O.D.
  - C. Isolation of the device and the area
  - D. Evacuation of civilian personnel
  - E. Possibility that more than one explosive device exists

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.33** Given a simulated or actual disaster, potential disaster, chemical spill, or bomb scene, the trainee shall assess and perform all necessary responsibilities and actions in a safe and effective manner.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
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## AIRCRAFT CRASHES

**3.8.34** The trainee shall review and explain the agency's policy on aircraft crashes.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.35** The trainee shall discuss factors associated with the handling of an aircraft crash, including:

- A. Civilian Aircraft
  1. Federal Aviation Agency (FAA) and / or National Transportation Safety Board (NTSB) will investigate.
- B. Military Aircraft
  1. Military authorities are in charge
  2. There may be dangerous weapons issues
  3. There may be classified materials present
  4. Police cannot authorize news media to enter

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## FIRST AID

**3.8.36** The trainee shall possess the knowledge and skills needed to administer necessary first aid during emergency situations.



**SBPD FIELD TRAINING PROGRAM**

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Trainee						Trainee		
Comments:								Case #:

**3.8.37** The trainee shall review and explain the agency's policy on administering first aid.

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.38** The trainee shall discuss why a law enforcement officer is morally, ethically, and legally (Section 217 Health and Safety Code) required to maintain proficiency in first aid techniques.

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.39** The trainee shall explain why the improper application of first aid techniques could conceivably result in civil action against the officer and the agency.

	<b>INSTRUCTED</b>		<b>COMPETENCY DEMONSTRATED</b>		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	<b>REMEDIED</b>		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
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# SBPD FIELD TRAINING PROGRAM

- 3.8.40** Given any emergency situation in which some form of first aid becomes a necessity, the trainee shall properly administer the necessary first aid technique(s) following the summoning of professional emergency assistance.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
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- 3.8.41** The trainee shall explain the agency's plan for the management of occupational exposure to blood and airborne pathogens (i.e., AIDS, Hepatitis, TB, etc.)

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F.T.O.						F.T.O.		
Trainee						Trainee		
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## SICK, INJURED, OR DECEASED PERSONS

- 3.8.42** The trainee shall review and explain department policies concerning providing aid and transportation to sick or injured persons.

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

- 3.8.43** The trainee shall review and explain California law and department procedures concerning death investigations that must be handled by the medical examiner:

- A. Apparent homicide, suicide, or occurring under suspicious circumstances
- B. Resulting from the use of dangerous or narcotic drugs
- C. The death of any person who is incarcerated in any jail, correctional facility, or who is in police custody
- D. Apparently accidental or following an injury

## SBPD FIELD TRAINING PROGRAM

- E. By disease, injury, or toxic agent during or arising from employment
- F. While not under the care of a physician during the period immediately previous to death
- G. Death related to disease that might constitute a threat to public health.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
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Trainee						Trainee		
Comments:								Case #:

**3.8.44** The trainee shall review and explain legal requirements concerning the removal of a human body from the death scene, including:

- A. Limits to which an officer may search a dead person
- B. Legalities involved in transporting an obviously dead person in an ambulance

*Reference: Gov. Code Sec. 27491.2; 27491.3*

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIED		How Remediated?
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Trainee						Trainee		
Comments:								Case #:

### LOST, FOUND, AND RECOVERED PROPERTY

**3.8.45** The trainee shall review and explain California law and department policies and procedures concerning the disposition of property other than evidence including:

- A. Property recovered by trainee
- B. Property found by citizen
- C. Property (real or personal) of injured, ill, or deceased persons
- D. How Law Enforcement Data Systems (LEDS) can assist in determining property status.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee						Trainee		
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## CROWD CONTROL

**3.8.46** The trainee shall explain the basic principles of crowd and riot control tactics and shall be able to participate effectively as a team member in crowd control situations.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
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Trainee						Trainee		
Comments:								Case #:

**3.8.47** The trainee shall define and describe basic crowd and riot control formations.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.48** The trainee shall explain the use of the authorized baton / impact weapon when an officer is involved in any of the basic crowd control formations and explain the use and maintenance of the remaining riot gear.

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## NEWS MEDIA RELATIONS

**3.8.49** The trainee shall discuss the most common law enforcement practices as to who may release information to the news media and the notification procedures utilized.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
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Trainee						Trainee		
Comments:								Case #:

**3.8.50** The trainee shall recognize press credentials most commonly honored by law enforcement agencies.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.51** The trainee shall identify the provisions of California law pertaining to the authorization of news media representatives to enter areas otherwise closed to the public.

*Reference: 409.5 PC*

**SBPD FIELD TRAINING PROGRAM**

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.8.52** The trainee shall discuss types of information that could prejudice the rights of an individual if furnished to the news media, including:

- A. Statements as to the character or reputation of an accused person or prospective witness
- B. Admissions, confessions, or alibis attributed to an accused person
- C. Results, performance, or refusal of a suspect or witness to take any test(s)
- D. The believed credibility of an accused person or witness
- E. The probability of an accused person entering a guilty plea
- F. The opinioned value of evidence against an accused person
- G. Information prohibited by agency policy
- H. Information that would be detrimental to the investigation of the case
- I. Information that may jeopardize the rights of the individual

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Trainee						Trainee		
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HOSTAGE / BARRICADED SUSPECT

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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# SBPD FIELD TRAINING PROGRAM

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## SNIPER ATTACK

[REDACTED]

[REDACTED]

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# SBPD FIELD TRAINING PROGRAM



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## ANIMAL CONTROL

**3.8.57** The trainee shall explain the agency's policy and procedures when confronted with different types of animal control situations. These types of situations shall minimally include:

- A. Injured animals
- B. Dead animals
- C. Rabid animals
- D. Noisy animals
- E. Stray animals
- F. Wild animals
- G. Nuisances created by unsanitary keeping of animals
- H. Protective custody of animals
- I. Animal bites

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Trainee						Trainee		
Comments:								Case #:

**3.8.58** The trainee shall explain the agency's policy and procedures when it is determined that a vicious, dangerous, or injured animal must be killed / destroyed. This explanation shall minimally include:

- A. Whom to notify prior to killing the animal
- B. Who may shoot the animal
- C. What report should be completed following the shooting of the animal
- D. How disposal of the dead animal is handled



## SBPD FIELD TRAINING PROGRAM

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**3.8.59** Given an incident, the trainee shall effectively assess and handle an animal control situation.

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## 3.9 INVESTIGATIONS AND EVIDENCE

### "COLD" CRIMES

**3.9.01** The trainee shall demonstrate the ability to conduct thorough and complete preliminary investigations.

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Trainee						Trainee		
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### CRIMES AGAINST PROPERTY

**3.9.02** Given an in-progress or fresh incident involving a crime against property, the trainee shall properly assess and perform all the objectives necessary to satisfactorily complete the preliminary investigation, including the satisfactory completion of the proper report(s).

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Trainee						Trainee		
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## CRIMES AGAINST PERSONS

**3.9.03** Given an in-progress or fresh incident involving a crime against a person, the trainee shall properly assess and perform all the objectives necessary to satisfactorily complete the preliminary investigation, including the satisfactory completion of the proper report(s).

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Trainee						Trainee		
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## CONCEPTS OF EVIDENCE

**3.9.04** The trainee shall recognize the concepts of evidence as defined and used in California law, including:

- A. Evidence
- B. Direct evidence
- C. Circumstantial evidence

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Trainee						Trainee		
Comments:								Case #:

**3.9.05** The trainee shall identify the following types of evidence or material related to the introduction of evidence in court and shall give an example of each:

- A. Fruits of a crime
- B. Instrumentalities of a crime

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## C. Contraband

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Trainee						Trainee		
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**3.9.06** The trainee shall explain the purposes for offering evidence in court, including:

- A. As an item of proof
- B. To impeach a witness
- C. To rehabilitate a witness
- D. To assist in determining sentence

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Trainee						Trainee		
Comments:								Case #:

**3.9.07** The trainee shall explain the tests which an item of evidence must successfully pass before it may be admitted into any criminal court. (Evidence Code Section 210)

- A. The evidence must be relevant to the matter in issue
- B. The evidence must be competently presented in court
- C. The evidence must have been legally obtained

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F.T.O.						F.T.O.		
Trainee						Trainee		
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**3.9.08** The trainee shall identify at least three of the following as qualifications that must be met by a witness before he/she may testify in a criminal trial in the State of California.

- A. The witness must know the difference between right and wrong

## SBPD FIELD TRAINING PROGRAM

- B. The witness must possess the ability to understand
- C. The witness must possess the ability to express himself / herself
- D. With the exception of those areas covered by the Hearsay Rule, the witness must testify only to those facts that are personal knowledge

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Trainee						Trainee		
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**3.9.09** The trainee shall explain the privileged communication rule and provide examples to include:

- A. Husband and wife
- B. Attorney and client
- C. Clergyman and confessor
- D. Physician and patient

*Reference: Evid. Code Sec. 954; 970; 971; 980; 994; 1034*

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### RULES OF EVIDENCE

**3.9.10** The trainee shall describe the effects of the "exclusionary rule" upon police actions and procedures in the following areas:

- A. Civil rights
- B. Inadmissible evidence
- C. Possibility of false arrest

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Trainee						Trainee		
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## EVIDENCE COLLECTION AND PRESERVATION

**3.9.11** Given a crime situation in which any form of evidence is recovered, the trainee shall collect, preserve, and deliver the evidence, and properly complete all necessary forms (property reports, evidence tags, etc.) in order to ensure the chain of custody.

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F.T.O.						F.T.O.		
Trainee						Trainee		
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## LINE-UPS

**3.9.12** The trainee shall explain technical methods for identifying suspects, including:

- A. Field show-up
- B. Photo identification
- C. Identification kit
- D. Artist's conception

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Trainee						Trainee		
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**3.9.13** The trainee shall review and explain the agency policy and procedure(s), including admonitions, for conducting the following types of "line ups:"

- A. In custody
- B. In the field

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## C. Photographic

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F.T.O.						F.T.O.		
Trainee						Trainee		
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**3.9.14** The trainee shall explain and / or demonstrate the following procedures for a photographic identification:

- A. Use of multiple photos
- B. Instructions to witness(es)
- C. Control of the situation
- D. Similar appearances

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## SOURCES OF INFORMATION

**3.9.15** The trainee shall discuss the importance of identifying and developing sources of information through networking with persons in the community.

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**3.9.16** The trainee shall describe techniques for identifying and developing "informants" and the:

- A. Hazards of divulging too much information to informants
- B. Danger of breaking confidentialities

# SBPD FIELD TRAINING PROGRAM

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**3.9.17** The trainee shall explain the types of public and private records that may be of assistance when collecting investigative information.

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## SUBPOENAS

**3.9.18** The trainee shall review and explain the agency's practices and policies concerning the subpoena process.

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Trainee						Trainee		
Comments:								Case #:

**3.9.19** The trainee shall define the term "subpoena" and describe the authority and immunities associated with the subpoena, including:

- A. Who may exercise the power of a subpoena
- B. Who may serve a subpoena
- C. How a subpoena is served
- D. Who is subject to the power of a subpoena
- E. What immunities from arrest are granted to a person traveling in answer to a subpoena
- F. How a subpoena is enforced

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## COURTROOM TESTIMONY AND Demeanor

**3.9.20** The trainee shall explain the value of impressive and professional courtroom demeanor and appearance.

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Trainee						Trainee		
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**3.9.21** The trainee shall explain the value of a pre-trial conference with the prosecuting attorney. This shall minimally include:

- A. Refreshing the officer's memory
- B. Coordination of efforts

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F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.9.22** The trainee shall identify and explain principles of effective testimony. These principles shall minimally include:

- A. Honesty
- B. Clarity
- C. Brevity
- D. Objectivity
- E. Poise



# SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
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**3.9.23** The trainee shall explain the value of furnishing testimony in a professional manner, even when confronted with a variety of attorney personalities including:

- A. Irrate
- B. Offensive
- C. Threatening
- D. Argumentative
- E. Overly friendly

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Trainee						Trainee		
Comments:								Case #:

**3.9.24** The trainee shall become familiar with local courtroom security policies and procedures such as:

- A. Prisoner escort
- B. Prisoner restraint
- C. Screening of courtroom audience
- D. Disturbance procedures

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**3.9.25** The trainee shall demonstrate the ability to prepare and furnish courtroom testimony in such a manner as to promote professionalism and the administration of justice.

## SBPD FIELD TRAINING PROGRAM

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Trainee						Trainee		
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### 3.10 TACTICAL COMMUNICATION AND CONFLICT RESOLUTION

#### TACTICAL COMMUNICATION

**3.10.01** The trainee shall demonstrate an ability to perform in a calm, professional demeanor while de-escalating hostilities or conflicts (i.e., without resorting to physical force).

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.10.02** The trainee shall explain and demonstrate the ability to use deflection techniques in response to verbal abuse. Every word that follows “but” is professional language that is goal directed. Examples might include:

- A. I appreciate that, but I need to see your driver's license.
- B. I understand that, but I need you to sign the citation.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

**3.10.03** Given a scenario or an actual incident involving an uncooperative subject(s), the trainee shall be able to generate voluntary compliance using the 5-step process:

## SBPD FIELD TRAINING PROGRAM

- A. Ask (Ethical Appeal) – The subject is given an opportunity to voluntarily comply by simply being asked to comply
- B. Set Context (Reasonable Appeal) – The “why” questions are answered by the identification or explanation of the law, policy, or rationale that applies to the situation
- C. Present Options (Personal Appeal) – Explain possible options
- D. Confirm (Practice Appeal) – Provides one last opportunity for voluntary compliance; “Is there anything I can say to earn your cooperation at this time?”
- E. ACT – (Take appropriate action)

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

### CIVIL DISPUTES (INCLUDING LANDLORD / TENNANT AND LABOR)

- 3.10.04** Given any situation involving a civil dispute, the trainee shall assess and handle the situation in a safe and effective manner, consistent with agency policy and state law.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
	Name	Date	Name	Date		Name	Date	
F.T.O.					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	F.T.O.		<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee						Trainee		
Comments:								Case #:

### 3.11 WATCH COMMANDER ORIENTATION

- 3.11.01** The following topics are to be discussed by the Watch Commander as deemed appropriate to the trainee’s individual situation.

- A. Police marriage
- B. Personal issues
- C. Social issues
- D. Ethics
- E. Patrol Division performance standards
- F. Employee Assistance Program
- G. Career development
  - 1. Advancement policies and eligibility
  - 2. Rotation to other divisions
  - 3. In-service training / schools

# SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated?  <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #:

**SANTA BARBARA POLICE DEPARTMENT  
FIELD TRAINING PROGRAM MANUAL  
PHASE IV SYNOPSIS**

- 4.1 SELF-INITIATED ACTIVITY**
- 4.2 FIELD TRAINING OFFICER PLAIN-CLOTHES  
OBSERVATION**

# SBPD FIELD TRAINING PROGRAM

## **4.1 SELF-INITIATED ACTIVITY**

The trainee shall explain the necessity of and demonstrate proficiency in the performance of self-initiated activities to minimally include:

### **4.1.01 Vehicle Stops:**

- A. Investigative
- B. Traffic enforcement

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### **4.1.02 Pedestrian Stops:**

- A. Suspicious persons
- B. Consensual encounters
- C. Traffic enforcement

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### **4.1.03 Directed Patrol:**

- A. Gang area / activities
- B. DUI enforcement
- C. Illegal vendors
- D. Pattern crimes
- E. COPS, POP Projects, School programs, NPEs

## SBPD FIELD TRAINING PROGRAM

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### 4.1.04 Arrests:

- A. Misdemeanor and felony
- B. Municipal codes

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

### 4.1.05 Other activities:

- A. Field Interview (FI) cards
- B. Bar checks
- C. Curfew violators
- D. Suspicious circumstances
- E. Parking violations

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.						F.T.O.		
Trainee						Trainee		
Comments:								Case #:

## **4.2 FIELD TRAINING OFFICER PLAIN-CLOTHES OBSERVATION**

- 4.2.01** The trainee shall demonstrate competency as a solo patrol officer by completing a minimum of three shifts with minimal or no training required; the FTO shall observe and evaluate in the guise of a plain-clothes ride-along.

# SBPD FIELD TRAINING PROGRAM

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	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case #: