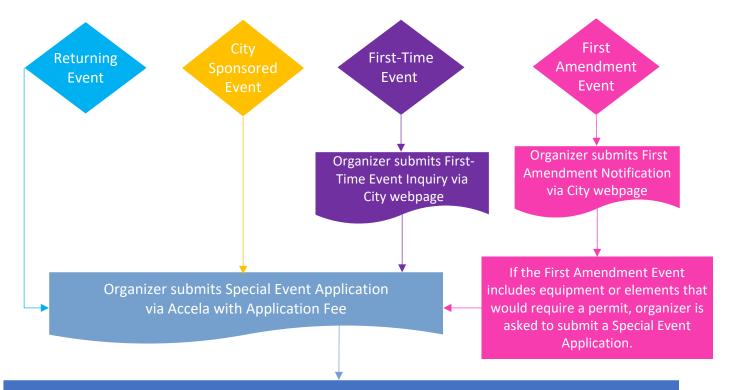
## **City of Santa Barbara Special Event Permitting Process**

Event Organizer visits City Special Event Webpage to begin permitting process up to 300 days in advance, but no later than 90 days before the proposed event date.



Application is reviewed by Special Events Coordinator, who coordinates with other City Departments and Government Agencies, to determine applicable fees, charges and the additional permitting requirements that will apply to the event.

## TENTATIVE PERMIT APPROVAL

Event Organizer is notified via Acella of rental fees and charges for use of the event space, additional permitting requirements from City, County, State and Federal Agencies, and the due dates for all requirements.

Organizer will have ability to interact with various City departments issuing the additional permit requirements via Accela and track the status of each permit online.

Permitting Requirements Met:
Additional permits, compliance items, and fees and charges
are received by the due dates and approved by City staff.

**PERMIT FULLY APPROVED**