

# MONTHLY PERMIT USE INSTRUCTIONS



## ENTER & EXIT (USING PERMIT CARD)

Touch and hold your monthly permit to the black HID reader until the gate opens.



## ENTER & EXIT (USING LICENSE PLATE RECOGNITION)

Slowly approach the gate, allowing time for the cameras to detect your license plate. Screen on column will display your name, and then gate will rise. If license plate is not detected, please use your permit card on the HID reader.



## ALWAYS USE YOUR PERMIT (EVEN WHEN THE GATE IS UP)

Failure to do so will prevent your permit from working correctly. If there is a problem with your permit, please call the Downtown Parking office for assistance.



## PARK IN DESIGNATED LOCATION

If parking in a garage, you must not park your vehicle on the ground level. If you are assigned a parking spot, please only park in your spot. Failure to park in the designated location may result in the revocation of your permit.

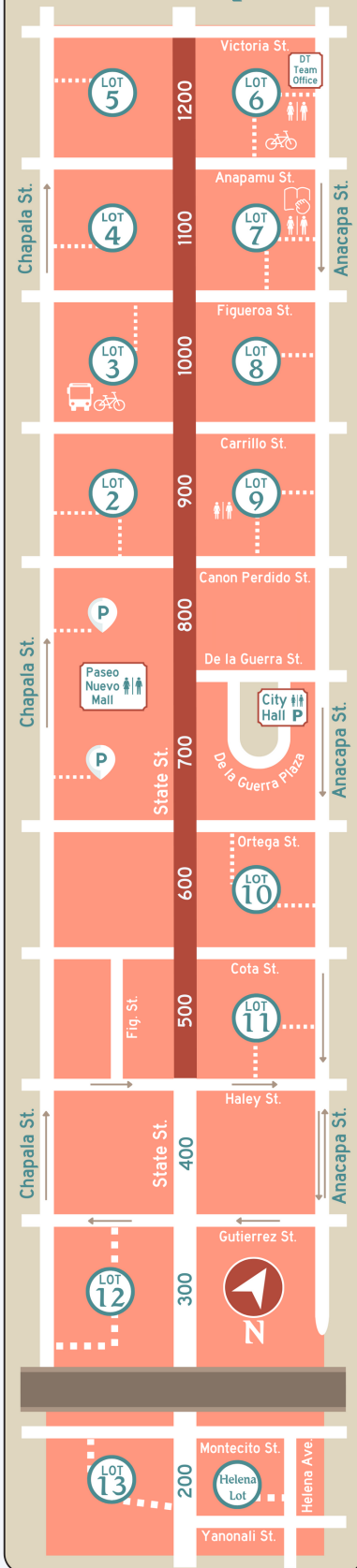


## PERMITS ARE NON-TRANSFERRABLE

Permits are only valid for use by the named permit holder. Sharing your permit will result in revocation of your permit. Permits must be terminated if the assigned permit holder no longer needs the permit.



## Downtown Parking Lot Map



# MONTHLY PERMIT HOLDER INFORMATION

Please keep this information as it will be requested when servicing your account.

## PERMIT HOLDER:

## LOT #:

## PERMIT #:

## SERIAL #:

## SPACE # (IF ASSIGNED):

## ACCOUNT #:

