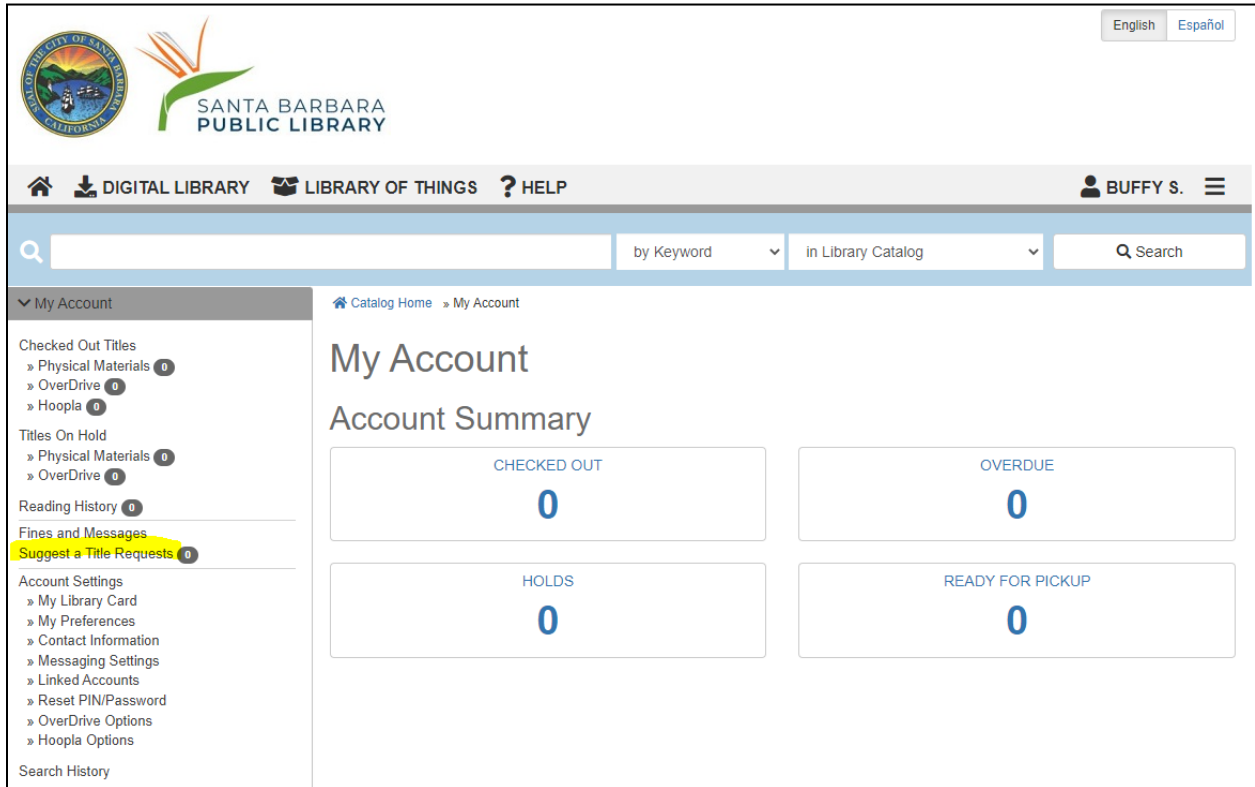


## Suggest a Title

Are you looking for an item that is not available in our catalog? Suggest we purchase it by using the “Suggest a Title” feature in Aspen. Navigate to the Aspen catalog, available on the library website: <https://catalog.sbplibrary.org/>



The screenshot shows the Santa Barbara Public Library website. At the top left is the library logo and name. A navigation bar includes links for Digital Library, Library of Things, and Help. A search bar is present with dropdown menus for search criteria. The main content area is titled 'My Account' and shows an 'Account Summary' with four statistics: Checked Out (0), Overdue (0), Holds (0), and Ready for Pickup (0). A left sidebar menu lists various account options, with 'Suggest a Title Requests' highlighted in yellow.

After signing into Aspen, select “Suggest a Title Requests” on the left menu.



The screenshot shows the Santa Barbara Public Library website. At the top left is the library's logo, and at the top right are language options for English and Español. Below the logo is a navigation bar with links for Digital Library, Library of Things, and Help. A search bar is located below the navigation bar. The main content area is titled 'Suggest a Title Requests' and includes a message about the user's request limits. A sidebar on the left contains various account-related links. A blue button labeled 'Submit a New Request' is positioned at the bottom of the main content area.

Select the blue “Submit a New Request” button. If you have previous purchase suggestions, they will also show up here.

Each patron is limited to 25 active requests at one time, and 25 requests per calendar year.



[DIGITAL LIBRARY](#)
[LIBRARY OF THINGS](#)
[? HELP](#)

[BUFFY S.](#)

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by Keyword
in Library Catalog
Search

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[My Account](#)
Catalog Home
» My Account
» New Materials Request

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## Suggest a Title

If you cannot find a title in our catalog, you can request the title via this form. Please enter as much information as possible so we can find the exact title you are looking for. For example, if you are looking for a specific season of a TV show, please include that information.

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### Material Information

**Format** Required

**Season**

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### Title Information

**Title** Required

**Actor / Director**

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### Supplemental Details (optional)

**Age Level**

**Type**

**Publisher**

**Publication Year**

**How and/or where did you**

Make sure to fill out the form as completely as possible so library staff can find the exact title you are recommending for purchase. For example, if you are requesting a specific season of a TV series, make sure to include the relevant information.

Click the blue “submit materials request” button to submit your suggestion. Library staff will review your suggestion and you can see the status of your request in “Suggest a Title Requests” while logged into your account.

Submit Materials Request

