

Santa Barbara Public Library System

Display Case Reservation Request

The Santa Barbara Public Library has the responsibility to provide the public with attractive, diversified exhibits and displays designed to introduce new ideas, broaden interest and develop appreciation and understanding of the various facets of our culture. The Library Director, within the limits of this policy, will have final authority and responsibility for approving requests.

You may book a case only once during a calendar year. Requests for cases in 2017 will be accepted beginning JULY 1, 2016. Organizations that have not had a display in the previous two years have priority. Requests from **repeat organizations** will be considered beginning August 1.

Nonprofit Organization

Address

City State ZIP

Organization Phone

Organization web site or email

Notes:

Request for: Month / Year 2nd choice

____Central Library case: Small Med Large

____Goleta Library

Contact Person

Telephone of Contact Person

Email Address

Contact's Address (if different)

City State ZIP

Signed Date

Alternate Contact Phone

Display Contents: _____

FOR STAFF USE

Library Director Approval _____ Date

Month Booked _____



SBPLibrary.org

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