



## City of Santa Barbara Public Works Department

### **SLIP PROCEDURE REQUIREMENTS:**

- Respect all City Staff
- Condition assessment - honesty with Santa Barbara residents
  - If there are roots in a lateral DO NOT tell the resident it is in “perfect” condition
  - If there are roots in a lateral, advise jetting as a cleaning method BEFORE video submission
- Color videos only
  - Black and white videos are no longer acceptable.
- All videos submitted in a separate envelope.
  - Envelope labeled with:
    - Address
    - Owner Name
- All permitted case videos shall be submitted to Public Works, Engineering Permit Counter, 630 Garden Street, Santa Barbara, CA 93102
  - Permitted case videos will no longer be accepted at El Estero Wastewater Treatment Plant.
- Any case review appointment(s) with SLIP Coordinator shall be scheduled through:
  - Email: [DEscobar@SantaBarbaraCA.gov](mailto:DEscobar@SantaBarbaraCA.gov)
  - Text: (805) 335-0782
- Completed Inspection Form
  - New Inspection Form is online at:
    - <https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=14487>
  - All Fields on Inspection form are REQUIRED
    - Incomplete Forms will not be accepted
  - Old Inspection Forms will not be accepted