



CITY OF SANTA BARBARA RESIDENTIAL PARKING PERMIT ELIGIBILITY AND APPLICATION PROCEDURES

ELIGIBILITY: Residential and Visitor Parking Permits are ONLY issued to natural persons whose primary place of residence is located within a designated Permit Parking Area. Permits will NOT be issued to:

- Property owners or landlords who do not reside full-time at an eligible address.
- Property managers.
- Owners or occupants of vacation or short-term rental properties.
- Any one person at more than one address.
- Business entities.
- Business addresses or addresses used primarily for commercial purposes.

ELIGIBLE VEHICLES: Parking permits may only be used on passenger vehicles, motorcycles, pick-up trucks, and vans of $\frac{3}{4}$ ton capacity or less. The permits are NOT VALID on trucks over $\frac{3}{4}$ ton capacity, buses, detached trailers, recreational motor homes, vehicles not licensed to travel on highways, vehicles longer than 22 feet or higher than 7 feet 6 inches, and vehicles with expired registration. Parking permits will not be issued to vehicles used primarily for commercial purposes, such as taxis, limousines, and delivery vans, nor will they be issued to vehicles with out-of-state registration.

CHANGE OF ADDRESS: If a resident moves WITHIN a permit area, the resident must notify the Downtown Parking Office of the change of address, and supply documentation for verification. A resident who moves to ANOTHER permit area may exchange permits from one area to the other. This exchange can be done free of charge only if the previous permits are returned. If a resident moves OUTSIDE of a permit parking area, his or her parking permits are considered null and void. These permits should be returned to the Downtown Parking Office so that the new tenant may obtain parking permits without exceeding the annual permit allocation for the address.

TO OBTAIN A RESIDENTIAL OR VISITOR PARKING PERMIT:

1. **Complete** the City of Santa Barbara **Residential Parking Permit Application**.
2. **Attach** copies of **ALL** of the following documents:
 - a. Current **California Vehicle Registration** for each vehicle. The vehicle **MUST** be registered to the applicant.
 - b. A signed **residential lease or rental agreement** showing each applicant's name and address OR a **Resident Verification Form** OR a recent **property tax bill, mortgage documents, homeowners insurance bill, or similar** proving home ownership.
 - c. A current (dated within the past three months) piece of **official mail**, such as a utility bill, bank statement, phone bill, cable bill, or similar, or a postal mail re-routing label. The piece of mail must display the applicant's name and the *mailing address* must match the address on the application. You may black out any other personal or financial information. **The following will NOT be accepted as proof of residence:**
 - Mail that shows only a PO Box.
 - Mail that shows only a service address.
 - Mail that shows a service address that does not match the mailing address on the account.
 - Handwritten or personal mail.
3. **Submit** your application and supporting documentation, along with payment (**\$30 per permit**), to the Downtown Parking Office, located at 1221 Anacapa Street. You may submit your application in person or by mail.