



City of Santa Barbara

DESIGN REVIEW FINAL APPROVAL SUBMITTAL CHECKLIST

Please provide required details & sheet references with your submittal for Final Approval, if applicable, (fill in the blank) or N/A for the following. (Please note that the granting of a final approval does not relieve an applicant from any omissions of required information):

Project Address _____ **MST#** _____

ALL BUILDING ELEVATIONS:

- | | | | |
|--|----------------|--|----------------|
| <input type="checkbox"/> Exterior Details | <u>Sheet #</u> | <input type="checkbox"/> Paint and/or Stain Color (trim, etc.) | <u>Sheet #</u> |
| <input type="checkbox"/> Exterior Finishes | _____ | <input type="checkbox"/> Materials (roofing, plaster, etc.) | _____ |
| <input type="checkbox"/> Parapet Heights | _____ | <input type="checkbox"/> Exterior Lighting (incl. cut sheets; residential must be high efficacy or motion sensor plus photo-control) | _____ |
| <input type="checkbox"/> Roof/Attic/Understory Vents | _____ | <input type="checkbox"/> Specification Sheets, as applicable | _____ |

ALL EXTERIOR CONSTRUCTION DETAILS MUST INCLUDE:

- | | | | |
|---|----------------|--|----------------|
| <input type="checkbox"/> Retaining Wall | <u>Sheet #</u> | <input type="checkbox"/> Ironwork | <u>Sheet #</u> |
| <input type="checkbox"/> Window/Door detail | _____ | <input type="checkbox"/> Stairs | _____ |
| <input type="checkbox"/> Roof Details (eaves) | _____ | <input type="checkbox"/> Handrails | _____ |
| <input type="checkbox"/> Decks | _____ | <input type="checkbox"/> Skylights | _____ |
| <input type="checkbox"/> Fences/Arbors/Trellis | _____ | <input type="checkbox"/> Awnings | _____ |
| <input type="checkbox"/> Trash/Recycling Enclosures | _____ | <input type="checkbox"/> Gutters and Down Spouts | _____ |

EXTERIOR ELECTRICAL/MECHANICAL/PLUMBING EQUIPMENT:

- | | | | |
|---|----------------|--|----------------|
| <input type="checkbox"/> Transformer Vault | <u>Sheet #</u> | | <u>Sheet #</u> |
| <input type="checkbox"/> Utility Service Meter | _____ | | _____ |
| <input type="checkbox"/> Screening Elements | _____ | | _____ |
| <input type="checkbox"/> Generators/Electrical /Mechanical/HVAC (including cut sheets & dBA CNEL at property lines) | _____ | | _____ |
| <input type="checkbox"/> Fire Valves (Verify Fire Sprinkler Ordinance per SBMC § 8.04. requirements) | _____ | | _____ |
| <input type="checkbox"/> Cross Connection Control Devices | _____ | | _____ |

CONSULTANT/ENGINEER PLANS (only sheets including exterior details, as applicable):

- | | | | |
|-------------------------------------|----------------|-------------------------------------|----------------|
| <input type="checkbox"/> Electrical | <u>Sheet #</u> | <input type="checkbox"/> Structural | <u>Sheet #</u> |
| <input type="checkbox"/> Mechanical | _____ | <input type="checkbox"/> Plumbing | _____ |

ROOFTOP ARCHITECTURAL DETAILS:

- | | |
|--|----------------|
| <input type="checkbox"/> HVAC Equipment (exhaust fans, condensing units, air conditioning units, etc.) | <u>Sheet #</u> |
| <input type="checkbox"/> Dimensions | _____ |
| <input type="checkbox"/> Mission tile roofing installation specifications | _____ |
| <input type="checkbox"/> Specification Sheet, if applicable | _____ |
| <input type="checkbox"/> Parapet Height | _____ |
| <input type="checkbox"/> Screens | _____ |
| <input type="checkbox"/> Chimney Caps | _____ |
| <input type="checkbox"/> Flashing | _____ |
| <input type="checkbox"/> Gutters/ Scuppers | _____ |

Design Review Final Approval Submittal Checklist

- Approximately 300 square feet of south, east or west facing roof space free of vents, mechanical equipment, and skylights for potential future solar panel installation (if applicable). _____

COLOR AND MATERIAL BOARDS (mounted on boards no larger than 8.5" x 14"):

Sheet #

- Paint and Stain Color Names and Numbers _____
- Material Type, Brand and Inventory Number _____

LANDSCAPE PLAN DETAILS (if applicable):

Sheet #

Sheet #

- | | |
|---|---|
| <input type="checkbox"/> Irrigation Plan _____ | <input type="checkbox"/> Outdoor Furniture _____ |
| <input type="checkbox"/> Plant Species/Sizes _____ | <input type="checkbox"/> Landscape Compliance Statement _____ |
| <input type="checkbox"/> Planters and Pots _____ | <input type="checkbox"/> Site Walls (materials and color) _____ |
| <input type="checkbox"/> Paving Materials _____ | <input type="checkbox"/> Backflow Device _____ |
| <input type="checkbox"/> Erosion Control Measures _____ | |

BUILT GREEN REQUIREMENTS (if single-family home > 4,000 sq. ft.):

Sheet #

- Reproduce applicable SB Built Green checklist pages on a plan sheet and reference the sheet where each point item is depicted on the project plans. _____
- Notes on plans keyed to the applicable SB Built Green checklist items _____

HIGH FIRE AREA REQUIREMENTS (high fire area only):

Sheet #

- Is project located in High Fire Area? YES/NO _____
- High fire roof coverings, valleys, gutters, _____

STORM WATER MANAGEMENT PLAN REQUIREMENTS (if applicable):

Sheet #

- TIER 1 Voluntary _____
- TIER 2 Basic BMP _____
- TIER 2 Treatment Rate & Volume _____
- TIER 3 Exempt _____
- TIER 3 Treatment _____
- TIER 3 Treatment Rate & Volume _____

SOLAR ENERGY SYSTEM EQUIPMENT DETAILS (if applicable):

Sheet #

- Total panel system square feet, total kW, & electrical system plan _____
- Specific location and width, height and color of panels _____
- Color of panel frames and color of support racks, and any rack screening details _____
- Scaled elevation drawing of how panel will be installed in relation to adjacent grade or roof materials, with dimension indicated for the maximum separation between the top of the roof and top of panel. _____
- Inverter location and information on any exposed conduits or equipment. _____
- Fire safety access way for roof installations _____