



**CITY OF SANTA BARBARA**  
**NOTICE OF VOTE BY MAIL BALLOT PROCESSING AND CANVASSING**

NOTICE IS HEREBY GIVEN that I, Gwen Peirce, City Clerk Services Manager of the City of Santa Barbara, do appoint the following named individuals to serve as a Processing/Canvassing Board, to process/canvass Vote by Mail ballots and Provisional ballots for the General Municipal Election to be held on Tuesday, November 3, 2015.

|            |               |        |                  |
|------------|---------------|--------|------------------|
| Inspector: | Susan Tschech | Clerk: | Rita Hardin      |
| Clerk:     | Donna Grindey | Clerk: | Ruth Malengo     |
| Clerk:     | Linda Gunther | Clerk: | Ann Padden-Ruben |
| Clerk:     | David Hardin  | Clerk: | Pam Polan        |

**PRE-ELECTION DAY PROCESSING AND CANVASSING** *(For Vote by Mail ballots received prior to or on Election Day)*

Pursuant to Elections Code Section 15101(a) the Processing of Vote by Mail ballot return envelopes (verification of signature and address and updating voter records) may begin 29 days before the election, and thus will commence at 9:00 a.m. on October 5, 2015 in the City Clerk's Office. Vote by Mail ballot return envelope processing may occur daily thereafter between 7:30 a.m. and 5:30 p.m. To determine if ballot processing will take place on a particular day, please call 564-5309.

Pursuant to Elections Code Section 15101(b) the Pre-Election Canvassing of Vote by Mail ballots (opening the returned vote by mail ballot envelopes, removing the ballots, accurately duplicating any damaged or defective ballots, and preparing the ballots for the ballot count) may begin 10 business days before the election, and thus will commence at 9:00 a.m. on Monday, October 26, 2015, at City Hall in Room 15.

The Count of the Vote by Mail ballots (those received on or prior to Election Day and have been processed and canvassed as described above) will commence at 8:00 p.m. on Tuesday, November 3, 2015 at City Hall in the Council Chamber.

**POST-ELECTION DAY PROCESSING AND CANVASSING** *(For Vote by Mail ballots and Provisional ballots received on Election Day and Vote by Mail ballots received up to 3 days following the election)*

The post election day Processing of Vote by Mail ballot return envelopes and Provisional ballot envelopes (verification of signature and address and updating voter records) will begin at 7:30 a.m. on Wednesday, November 4, 2015, at City Hall in the City Clerk's Office. Vote by Mail ballot return envelope and Provisional ballot envelope processing may occur daily thereafter between 7:30 a.m. and 5:30 p.m. To determine if ballot processing will take place on a particular day, call 564-5309.

The post-election day Canvassing of Vote by Mail ballots and Provisional ballots (opening the returned vote by mail ballot envelopes, removing the ballots, accurately duplicating any damaged or defective ballots, and preparing the ballots for the ballot count) will commence at 7:30 a.m. on Wednesday, November 4, 2015, at City Hall in the City Clerk's Office.

The post-election day Count of the 2<sup>nd</sup> batch of Vote by Mail ballots and Provisional ballots will commence at 9:00 a.m. on Tuesday, November 10 at City Hall in the Council Chamber.

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Gwen Peirce, CMC  
City Clerk Services Manager

Dated: October 22, 2015