

RESOLUTION NO. 18-043

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA BARBARA, AUTHORIZING CLASSIFIED AND UNCLASSIFIED POSITIONS IN THE CITY'S SERVICE EFFECTIVE JUNE 19, 2018, AND PROVIDING A SCHEDULE OF CLASSIFICATIONS AND SALARIES FOR THE SAME IN ACCORDANCE WITH THE OPERATING BUDGET FOR THE 2019 FISCAL YEAR.

SECTION 1. DEPARTMENT/DIVISION POSITIONS:

The Council hereby authorizes the following positions in each of the Departments and/or Divisions as provided for in the 2019 fiscal year operating budget:

	Full-Time Positions Authorized	Part-Time Positions Authorized
ADMINISTRATIVE SERVICES		
ADMINISTRATION		
Administrative Analyst II*	1	
Administrative Services Director	1	
	<u>2</u>	
CITY CLERK		
City Clerk Services Manager	1	
Deputy City Clerk	2	
Records Technician	3	0.5
	<u>3</u>	<u>0.5</u>
HUMAN RESOURCES		
Accounting Assistant*	1	
Administrative Specialist*	2	
Human Resources Analyst II*	3	
Human Resources Assistant*	2	
Human Resources Manager	1	
Senior Human Resources Analyst*	1	
	<u>10</u>	
INFORMATION TECHNOLOGY		
Applications Administrator*	1	
Applications Analyst*	1	
Computer Training Coordinator	1	
Geographic Information Systems Coordinator	1	
Geographic Information Systems Technician	1	
Information Technology Manager	1	
Information Technology Supervisor	1	
Information Technology Supervisor*	1	
Information Technology Technician II	3	
Network Analyst	2	
System Administrator	1	
Webmaster	1	
Web Services Technician	1	
	<u>16</u>	
TOTAL ADMINISTRATIVE SERVICES	<u><u>31</u></u>	<u><u>0.5</u></u>

	Full-Time Positions Authorized	Part-Time Positions Authorized
AIRPORT		
<u>ADMINISTRATION</u>		
Administrative Analyst II	1	
Administrative Specialist	1	
Airport Business Development Manager	1	
Airport Business Development Supervisor	1	
Airport Director	1	
Community Education Liaison		0.5
Executive Assistant*	1	
Marketing Coordinator	1	
	<u>7</u>	<u>0.5</u>
<u>CAPITAL SUPPORT</u>		
Project Planner	1	
Senior Engineering Technician		0.5
	<u>1</u>	<u>0.5</u>
<u>CERTIFICATION & OPERATIONS</u>		
Administrative Assistant	1	
Administrative Specialist	1	
Airport Operations Manager	1	
Airport Operations Specialist	5	
Airport Operations Supervisor	1	
Airport Operations Technician	1	
Senior Airport Operations Specialist	5	
	<u>15</u>	
<u>MAINTENANCE</u>		
Accounting Assistant	1	
Airport Facilities Manager	1	
Airport Maintenance Coordinator	1	
Airport Maintenance Supervisor	1	
Airport Maintenance Worker II	3	
Custodial Supervisor	1	
Custodian	8	
Grounds Maintenance Worker II	1	
Painter	2	
Senior Airport Maintenance Worker	4	
Senior Grounds Maintenance Worker	1	
	<u>24</u>	
<u>SECURITY</u>		
Airport Patrol Officer	6	
Airport Patrol Officer II	4	
Airport Patrol Supervisor	1	
Airport Security Aide	3	
Senior Airport Security Aide	1	
	<u>15</u>	
TOTAL AIRPORT DEPARTMENT	<u>62</u>	<u>1</u>

	Full-Time Positions Authorized	Part-Time Positions Authorized
CITY ADMINISTRATOR		

CITY ADMINISTRATOR		
Administrator's Office Supervisor*	1	
Administrative Specialist*	1	
Assistant City Administrator	1	
City Administrator/City Clerk/Treasurer	1	
City TV Production Specialist	1	
City TV Production Supervisor	1	
Communications Specialist		0.5
Senior Assistant to the City Administrator	2	
	8	0.5
TOTAL CITY ADMINISTRATOR	8	0.5

CITY ATTORNEY		
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CITY ATTORNEY		
Assistant City Attorney I	1	
Assistant City Attorney II	1	
Assistant City Attorney IV	4	0.75
City Attorney	1	
City Attorney Investigator*	1	
Deputy City Prosecutor	1	
Legal Assistant II*	3	
Legal Office Supervisor*	1	
Litigation Paralegal*	2	
	15	0.75
TOTAL CITY ATTORNEY	15	0.75

COMMUNITY DEVELOPMENT		
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ADMINISTRATION		
Accounting Assistant	1	
Community Development Business Manager	1	
Community Development Director	1	
Executive Assistant*	1	
Graphic Designer	1	
	5	
BUILDING & SAFETY		
Administrative Specialist	2	
Administrative/Clerical Supervisor	1	
Building Inspection/Plan Check Supervisor	2	
Building Inspector	3	
Building Inspector Aide	2	
Chief Building Official	1	
Office Specialist II	1	
Plans Examiner	2	
Records Technician	1	
Senior Building Inspector/Specialty	5	
Senior Plan Check Engineer	1	
Senior Plans Examiner	3	
	24	

	Full-Time Positions Authorized	Part-Time Positions Authorized
COMMUNITY DEVELOPMENT (Continued)		
<u>HOUSING & HUMAN SERVICES</u>		
Administrative Specialist	1	
Community Development Programs Specialist		0.5
Housing & Human Services Manager	1	
Housing & Redevelopment Manager		0.25
Project Planner	2	
Rental Housing Mediation Specialist	1	
Senior Community Development Programs Specialist	1	
Senior Rental Housing Mediation Specialist	1	
	<u>7</u>	<u>0.75</u>
<u>PLANNING & ZONING</u>		
Administrative Supervisor	1	
Associate Planner	10	
City Planner	1	
Commission Secretary	3	
Geographic Information Systems Technician	1	
Planning Technician II	7	
Principal Planner	1	
Project Planner	10	
Senior Commission Secretary	1	
Senior Planner II	3	0.5
	<u>38</u>	<u>0.5</u>
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	<u>74</u>	<u>1.25</u>

FINANCE

ACCOUNTING

Accountant II	1	
Accounting Assistant	1	
Accounting Assistant*	2	
Accounting Manager	1	
Accounting Supervisor	1	
Accounting Technician	1	
Accounting Technician*	1	
Administrative Specialist	1	
Billing Supervisor	1	
Payroll Supervisor*	1	
Senior Accountant	2	
	<u>13</u>	

ADMINISTRATION

Budget Manager	1	
Executive Assistant*	1	
Finance Analyst I*	1	
Finance Director	1	
	<u>4</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
FINANCE (Continued)		
<u>ENVIRONMENTAL SERVICES</u>		
Administrative Specialist		0.5
Code Enforcement Officer		0.5
Environmental Services Manager	1	
Environmental Services Specialist II	3	
Outreach Coordinator	1	
Recycling Educator	2	
	7	1
<u>GENERAL SERVICES</u>		
Administrative Specialist	1	
Buyer II	2	
General Services Manager	1	
Mail Services Specialist	1	
Purchasing Supervisor	1	
Warehouse Specialist	1	
	7	
<u>RISK MANAGEMENT</u>		
Risk Analyst II*	2	
Risk Assistant*	1	
Risk Manager	1	
	4	
<u>TREASURY</u>		
Accounting Assistant	4	0.5
Accounting Coordinator	1	
Accounting Technician	1	
Administrative Specialist	1	
Finance Analyst I	1	
Finance Analyst II	1	
Finance and Treasury Manager	1	
Finance Supervisor	1	
	11	0.5
TOTAL FINANCE DEPARTMENT	46	1.5

FIRE

ADMINISTRATION

Administrative Specialist	1
Emergency Services Manager	1
Executive Assistant*	1
Fire Business Manager	1
Fire Chief	1
Office Specialist II	1
	6

AIRPORT RESCUE & FIREFIGHTING

Fire Captain	3
Fire Engineer	6
	9

	Full-Time Positions Authorized	Part-Time Positions Authorized
FIRE (Continued)		
OPERATIONS		
Fire Battalion Chief	4	
Fire Captain	25	
Fire Engineer	24	
Fire Operations Division Chief	1	
Fire Warehouse Specialist	1	
Firefighter	27	
	82	
PREVENTION		
Administrative Specialist	1	
Fire Inspector II	4	
Fire Inspector III	1	
Fire Prevention Division Chief	1	
Fire Public Education Coordinator	1	
Fire Services Specialist	1	
	9	
TOTAL FIRE DEPARTMENT	106	

LIBRARY		
LIBRARY		
Administrative Analyst I	1	
Administrative Specialist	1	
Assistant Library Director	1	
Librarian II	10	
Library Director	1	
Library Systems Technician II	1	
Library Technician	8	
Senior Librarian	4	
Senior Library Technician	8	
	35	
TOTAL LIBRARY DEPARTMENT	35	

MAYOR & CITY COUNCIL		
MAYOR & CITY COUNCIL		
City Councilmember	6	
Executive Assistant to Mayor/Council*	1	
Mayor	1	
	8	
TOTAL MAYOR & CITY COUNCIL	8	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PARKS AND RECREATION		
<u>ADMINISTRATION</u>		
Administrative Analyst II	1	
Assistant Parks & Recreation Director	1	
Associate Planner	1	
Executive Assistant*	1	
Park Project Technician	1	
Parks and Recreation Business Manager	1	
Parks and Recreation Director	1	
Parks Capital Project Supervisor	1	
Project Planner	1	
	<u>9</u>	
<u>CREEKS RESTORATION/CLEAN WATER</u>		
Administrative Assistant	1	
Associate Planner	2	
Code Enforcement Officer	1	
Creeks Outreach Coordinator	1	
Creeks Restoration/Clean Water Manager	1	
Creeks Supervisor	1	
Project Planner	1	
Water Quality Research Analyst	1	0.75
	<u>8</u>	<u>0.75</u>
<u>NEIGHBORHOOD AND OUTREACH SERVICES</u>		
Administrative Specialist	1	
Neighborhood & Outreach Services Coordinator II	1	
Neighborhood & Outreach Services Supervisor I	1	
Recreation Coordinator	1	
	<u>4</u>	
<u>PARKS</u>		
Administrative Assistant	1	
Automotive/Equipment Technician	1	
Custodian	1	
Equipment Operator	3	
Grounds Maintenance Crew Leader	3	
Grounds Maintenance Worker I	3	
Grounds Maintenance Worker II	9	
Irrigation Systems Technician	2	
Lead Park Ranger	1	
Office Specialist II	1	
Park Ranger	2	
Parks Manager	1	
Parks Superintendent	1	
Parks Supervisor	3	
Senior Grounds Maintenance Worker	6	
Senior Maintenance Worker	1	
Senior Tree Trimmer	2	
Street Tree Supervisor	1	
Tree Care Specialist	1	
Tree Trimmer II	2	
Urban Forest Superintendent	1	
	<u>46</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PARKS AND RECREATION (Continued)		
<u>RECREATION</u>		
Administrative Specialist	4	
Head Pool Lifeguard		0.8
Marketing Coordinator	1	
Office Specialist II	1	
Pool Technician		0.8
Recreation Coordinator	5	
Recreation Programs Manager	2	
Recreation Specialist	2	1.3
Recreation Supervisor I	2	
Senior Recreation Supervisor	3	
	20	2.9
TOTAL PARKS & RECREATION DEPARTMENT	87	3.65

POLICE		
<u>CHIEF'S STAFF</u>		
Executive Assistant*	1	
Police Chief	1	
Police Sergeant	1	
	3	
<u>COMMUNITY/SUPPORT SERVICES</u>		
Police Captain	1	
Police Lieutenant	2	
Police Officer	22	
Police Public Engagement Manager	1	
Police Range/Equipment Specialist	1	
Police Sergeant	6	
Police Services Coordinator	2	
Police Technician	1	
	36	
<u>INVESTIGATIVE/INTERNAL OPERATIONS</u>		
INVESTIGATION		
Administrative Specialist	2	
Police Business Manager	1	
Police Captain	1	
Police Lieutenant	1	
Police Officer	21	
Police Sergeant	4	
	30	
RECORDS BUREAU		
Office Specialist II	1	
Police Records Manager	1	
Police Records Specialist	12	
Police Records Supervisor	2	
Police Services Specialist	1	
	17	
INFORMATION TECHNOLOGY/CRIME ANALYSIS		
Network Administrator	1	
Police Information Technology Manager	1	
Police Services Coordinator	1	
Senior Network / Applications Analyst	2	
	5	

	Full-Time Positions Authorized	Part-Time Positions Authorized
POLICE (Continued)		
CRIME LAB		
Identification Technician	1	
	<u>1</u>	
PROPERTY ROOM		
Police Property/Evidence Assistant	1	
Police Property/Evidence Technician	1	
	<u>2</u>	
PARKING ENFORCEMENT		
Parking Enforcement Officer	12	
Police Sergeant	1	
	<u>13</u>	
<u>FIELD OPERATIONS/COMMUNICATIONS</u>		
FIELD OPERATIONS		
Administrative Specialist	1	
Police Captain	1	
Police Lieutenant	3	
Police Officer	69	
Police Sergeant	8	
	<u>82</u>	
ANIMAL CONTROL		
Animal Control Officer	2	
Animal Control Officer II	1	
	<u>3</u>	
COMBINED COMMUNICATIONS CENTER		
Public Safety Communications Manager	1	
Public Safety Dispatcher II	9	
Public Safety Dispatcher III	5	
Public Safety Dispatcher Supervisor	3	
	<u>18</u>	
TOTAL POLICE DEPARTMENT	<u>210</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PUBLIC WORKS		
ADMINISTRATION		
Administrative Analyst III	1	
Administrative Assistant	2	
Executive Assistant*	1	
Public Works Business Manager	1	
Public Works Director	1	
	<u>6</u>	
ENGINEERING SERVICES		
Accounting Assistant	1	
Administrative Assistant	1	
Administrative Specialist	2	
Administrative Supervisor	1	
City Engineer	1	
Engineering Technician II	4	
Principal Engineer	3	
Principal Project Manager	1	
Project Engineer II	14	
Project Planner	1	
Public Works Inspector II	2	
Senior Engineering Technician	3	
Senior Planner I	1	
Senior Public Works Inspector	3	
Senior Real Property Agent	2	
Supervising Engineer	7	
	<u>47</u>	
FACILITIES MANAGEMENT		
BUILDING MAINTENANCE		
Accounting Assistant	2	
Administrative Analyst III	1	
Carpenter	2	
Electrician	2	
Electronics/Communication Supervisor	1	
Facilities and Energy Manager	1	
Facilities Maintenance Supervisor	1	
Facilities Maintenance Worker II	2	
Painter	2	
Plumber	2	
Project Engineer II	1	
Supervising Engineer	1	
Welder/Fabricator	2	
	<u>20</u>	
CUSTODIAL		
Custodial Supervisor	1	
Custodian	7	1
Senior Custodian	3	
	<u>11</u>	<u>1</u>
ELECTRICAL MAINTENANCE		
Electronics/Communications Technician II	3	
Senior Electronics/Communications Technician	2	
	<u>5</u>	
ENVIRONMENTAL COMPLIANCE		
Environmental Services Specialist II	1	
	<u>1</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PUBLIC WORKS (Continued)		
<u>FLEET</u>		
Administrative Assistant	1	
Administrative Specialist	1	
Automotive Parts Specialist	1	
Automotive Service Writer	1	
Fleet Services Manager	1	
Fleet Services Supervisor	1	
Fleet Services Technician I	3	
Fleet Services Technician II	4	
Lead Equipment Technician	1	
Vehicle Services Assistant	1	
	<u>15</u>	
<u>STREETS OPERATIONS AND INFRASTRUCTURE MANAGEMENT</u>		
STREETS		
Administrative Assistant	1	
Maintenance Supervisor II	2	
Senior Streets Maintenance Worker	6	
Streets Maintenance Coordinator	2	
Streets Maintenance Crew Leader	3	
Streets Maintenance Worker II	15	
Streets Operations & Infrastructure Manager	1	
	<u>30</u>	
TRAFFIC ENGINEERING		
Principal Traffic Engineer	1	
Project Engineer II	1	
Senior Traffic Signal Technician	1	
Senior Traffic Technician	1	
Supervising Transportation Engineer	1	
Traffic Signal Technician II	1	
Traffic Technician II	1	
	<u>7</u>	
<u>TRANSPORTATION PLANNING AND PARKING</u>		
PARKING		
Accounting Assistant	1	
Administrative Assistant	1	
Administrative Specialist	1	
Assistant Parking Coordinator		2.4
Downtown Plaza & Parking Manager	1	
Electronics Technician II	1	
Maintenance Crew Leader	2	
Maintenance Worker II	7	
Parking Coordinator	3	
Parking Resources Specialist	1	
Parking Supervisor	2	
Project Planner	1	
Senior Maintenance Worker	1	
	<u>22</u>	<u>2.4</u>
TRANSPORTATION PLANNING		
Administrative Specialist	1	
Associate Transportation Planner	3	
Supervising Transportation Planner	1	
Transportation Planning & Parking Manager	1	
	<u>6</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PUBLIC WORKS (Continued)		
<u>WATER RESOURCES</u>		
WASTEWATER COLLECTION		
Administrative Specialist	2	
Public Works Operations Assistant	1	
Senior Wastewater Collection System Operator	5	
Wastewater Collection System Lead Operator	1	
Wastewater Collection System Operator II	5	
Wastewater Collection System Planner/Scheduler	1	
Wastewater Collection System Project Coordinator	2	
Wastewater Collection System Superintendent	1	
Wastewater Collection System Supervisor	1	
	19	
WASTEWATER TREATMENT		
Accounting Assistant	1	
Administrative Specialist	1	
Control Systems Operator Specialist II	2	
Senior Control Systems Operator Specialist	1	
Senior Treatment Plant Technician	2	
Senior Wastewater Treatment Plant Operator	1	
Treatment Plant Technician	3	
Treatment Plant Technician Supervisor	1	
Wastewater Compliance Specialist	1	
Wastewater Treatment Plant Chief Operator	1	
Wastewater Treatment Plant Operator III	10	
Wastewater Treatment Superintendent	1	
Wastewater Treatment Supervisor	1	
Water/Wastewater Maintenance Planner/Scheduler	2	
	28	
WATER DISTRIBUTION		
Accounting Assistant	1	
Control Systems Operator Specialist II	1	
Reservoir & Dam Caretaker/Distribution Operator	1	
Senior Control Systems Operator Specialist	1	
Senior Water Distribution Operator	7	
Water Distribution Equipment Operator	1	
Water Distribution Lead Operator	2	
Water Distribution Lead Operator Technician	1	
Water Distribution Operator II	11	
Water Distribution Operator Technician II	3	
Water Distribution Operator/Emergency Services	4	
Water Distribution Superintendent	1	
Water Distribution Supervisor	3	
Water Reclamation/Cross Connection Specialist	1	
Water Resources Specialist	1	
Water/Wastewater Maintenance Planner/Scheduler	1	
	40	
WATER SUPPLY		
Administrative Analyst II	1	
Administrative Specialist	1	
Water Conservation Supervisor	1	
Water Resources Specialist	2	1
Water Resources Specialist (<i>delete by 6/30/19</i>)	3	0.5
Water Supply Manager	1	
	9	1.5

	Full-Time Positions Authorized	Part-Time Positions Authorized
PUBLIC WORKS (Continued)		
WATER TREATMENT		
Accounting Assistant		0.8
Control Systems Operator Specialist II	1	
Senior Control Systems Operator Specialist	1	
Water Treatment Chief Operator	1	
Water Treatment Plant Operator III	9	
Water Treatment Superintendent	1	
Water Treatment Supervisor	1	
	<u>14</u>	<u>0.8</u>
WATER/WASTEWATER ADMINISTRATION		
Administrative Analyst II	1	
Wastewater System Manager	1	
Water Resources Manager	1	
Water System Manager	1	
	<u>4</u>	
WATER/WASTEWATER LABS		
Laboratory Analyst II	4	
Laboratory Analyst Coordinator	2	
Laboratory Supervisor	1	
	<u>7</u>	
WATER/WASTEWATER RECLAMATION		
Senior Wastewater Treatment Plant Operator	1	
Water Distribution Operator Technician II	1	
	<u>2</u>	
TOTAL PUBLIC WORKS DEPARTMENT	<u>293</u>	<u>5.7</u>

	Full-Time Positions Authorized	Part-Time Positions Authorized
WATERFRONT		
<u>ADMINISTRATIVE SUPPORT & COMMUNITY RELATIONS</u>		
Accounting Assistant	1	
Accounting Coordinator	1	
Administrative Analyst I	1	
Administrative/Clerical Supervisor	1	
Administrative Specialist	2	
Executive Assistant*	1	
Senior Property Management Specialist	1	
Waterfront Business Manager	1	
Waterfront Director/Harbormaster	1	
	<u>10</u>	
<u>FACILITIES MAINTENANCE</u>		
Engineering Technician II	1	
Heavy Equipment Technician	1	
Maintenance Supervisor II	1	
Senior Waterfront Maintenance Worker	2	
Waterfront Facilities Manager	1	
Waterfront Maintenance Crew Leader	2	
Waterfront Maintenance Superintendent	1	
Waterfront Maintenance Worker II	10	
	<u>19</u>	
<u>PARKING SERVICES</u>		
Assistant Parking Coordinator	1	
Parking Coordinator	1	
Waterfront Parking Supervisor	1	
	<u>3</u>	
<u>SECURITY</u>		
Harbor Operations Assistant	1	
Harbor Operations Manager	1	
Harbor Patrol Officer	10	
Harbor Patrol Supervisor	1	
Office Specialist II	1	
Waterfront Vessel Technician	1	
	<u>15</u>	
TOTAL WATERFRONT DEPARTMENT	<u>47</u>	
 <u>CITY WIDE TOTAL</u>	 <u>1022</u>	 <u>14.85</u>

Definitions:

- Delete when vacant = Additional unfunded position created for the purpose of backfilling a funded position or position to be deleted when it becomes vacant
- Delete by = Position funded from non-City monies
- * = Position designated as Confidential

Subsection 1(a). The salaries of employees holding classifications or positions which are reclassified downward or for which the salary is adjusted as a result of salary surveys or other studies conducted by the City may be "Y" rated. When "Y" rated, the employee's salary shall be maintained at its current salary level until the salary applicable to the appropriate step in the employee's assigned classification is increased to equal the employee's current salary level. Thereafter, the employee's salary shall no longer be "Y" rated. As used herein, the term "current salary level" shall mean the salary which the employee was receiving at the time the salary for his assigned classification was reduced.

Subsection 1(b). As provided by Municipal Code Section 3.04.161, regular part-time employees working in the classifications contained herein shall serve in the unclassified service. Regular part-time employees shall be paid on an hourly basis the salaries provided herein for the appropriate classification.

Subsection 1(c). Any employee designated as "Confidential" by the City Administrator shall be paid an increase in pay equal to two and one-half percent (2½%) for the applicable step and range.

Subsection 1(d). Managers and Professional Attorneys will receive salary and benefits as established by resolution, ordinance, and administrative procedure, and as reflected in the Management and Performance Compensation Plan, the Professional Attorney's Performance and Compensation Plan, the Police Managers' Association (PMA) MOU/Agreement, and the Fire Managers' Association (FMA) MOU/Agreement .

Subsection 1(e). Any employee designated by the City Administrator as an Administrative Fire Captain, working forty (40) hours a week, shall be paid an increase in pay equal to three percent (3.0%) in order to maintain a salary approximately equal to a fifty-six (56) hours per week Fire Captain.