



City of Santa Barbara
Public Works Department
Minimum Site Plan Requirements

A proposed site plan shall have the following minimum requirements for review by the Public Works Department and its Divisions.

Proposed Project Site Plans shall be prepared by a registered civil engineer, or licensed surveyor, or by a licensed architect insofar as such site plans fall within the practice of architecture.

The Site Plan shall be clearly and legibly drawn. The dimensions of the plan shall be no less than twenty-four inches (24") by thirty-six inches (36") or multiples thereof. The scale of the drawing shall be large enough, not smaller than one inch (1") equals one hundred feet (100'), to show clearly all details thereof, and shall contain the following information:

1. Total acreage of the project; north point; basis of elevation (using the City datum) and the basis of bearing used in survey; scale; date; boundary lines; existing and proposed lot lines; approximate dimensions and areas of proposed lots; proposed land use; land use zone district; identification of adjoining subdivisions or parcels.
2. Name, and address of the owner; name, address, telephone number, registration or license number if required by the city or state of the person who prepared the site plan.
3. Contours at five-foot (5') intervals, smaller intervals may be required by the Chief of Building and Zoning. Contours shall extend a minimum of feet (50') beyond the boundary of the project site when necessary to determine the adequacy of the proposed project design.
4. Location, name, width, approximate grades, cross sections of improvements, and approximate radii of curves of existing and proposed streets and alleys, including adjacent streets; location of street lights to be installed; proposed bikeways and trails.
5. Existing culverts and drain pipes in the areas directly affected by the project and contiguous areas; approximate boundaries of land subject to overflow, inundation or flood hazard; the location, width, and direction of flow of all watercourses on the project site and contiguous area; proposed drainage facilities.
6. Proposed water system and source of water supply; proposed sewer system including elevations at proposed connections; proposed fire protection system.
7. Location, width and purpose of all existing and proposed rights-of-way and easements; railroads; land for park and recreational areas and other public uses to be dedicated or reserved for public use.
8. Existing structures within the proposed project areas and on the property; those setback lines that are different from or in addition to those required by the Zoning Ordinance; existing trees larger than four inches (4") in diameter measured two feet (2') above the base.
9. Location of all existing public utility facilities; location of any proposed above ground collective public utility facilities. (Ord 2790 §1, 1975.)

At the time of application, the Applicant shall submit the following to the Planning Division Counter at 630 Garden Street:

The proposed and or existing site plan shall also contain the following:

- Vicinity Map
- Existing and proposed parking spaces, driveways and access
- Slope of property and slope of driveways
- Existing lot lines
- Removal of or addition of any existing trees or significant vegetation in the public right of way
- All modifications and variances from municipal code and interim subdivision design standards requested on the site plan.

Public Works Staff may require additional information to be indicated on the proposed site plans specific to the project.

**The above addresses Public Works Department concerns and requirements.
Other City Divisions/Departments may have additional requirements.**

For information call (805) 564-5388

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630 Garden Street, Santa Barbara, California, 93101