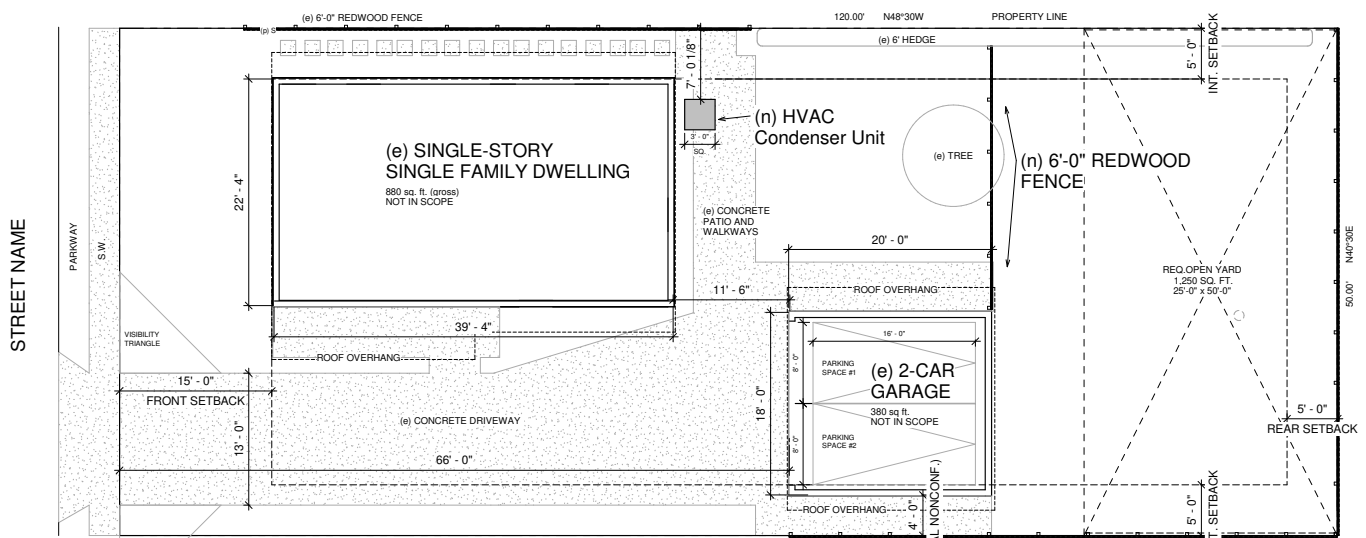




BASIC SITE PLAN

Site plans are a required submittal item for all proposed exterior or site construction projects in the City of Santa Barbara. A **basic site plan** may be submitted for pre-applications and other minor projects such as meter replacements, fence permits, driveway repaving, small accessory buildings, interior remodels, and air conditioners.

- General Requirements.** Plans must be complete, accurate, legible, and to scale. Include the project address, the property owner's name and plan preparer's name and contact information. Provide a north arrow. Site plans must be stamped as "Approved" by the utility provider when there is any change to, or relocation of, the gas or water meter.
- Basic Project Data.** Include the Assessor's Parcel Number (APN), zoning district, lot size (in sq. ft.), and the average slope of the property. The project data should include existing, proposed, and to be demolished net and gross floor area. Provide a written "scope of work" describing the existing site development and all work proposed.
- Basic Site Plan.** Label all features and area of work, show complete property lines, building and structure locations, parking and driveway location, information on street or right-of-way improvements, and applicable zoning requirements like setbacks and open yard. Provide dimensions of new structures and distance to property lines. Show minimum meter clearances.



BASIC SITE PLAN CHECKLIST

- | | | |
|------------------|--------------------------------|-------------------------------|
| ✓ Area of Work | ✓ Building, structure location | ✓ Setbacks and open yard |
| ✓ Property lines | ✓ Distances to property lines | ✓ Streets, parking, driveways |