City of Santa Barbara

ACCELA CITIZEN ACCESS (ACA)
USER LINK REQUEST

In order to access your existing applications online via ACA, City staff will need to link your existing applications to your ACA Public User account. After your applications are linked, you will be able to submit information electronically to your record and pay invoiced fees.

Please provide the following information:

1. **Name:** The name as it appears in existing BLD, FIR, PLN, PBW, PRE, SGN record(s).

   _____

2. **ACA User Account Name:**

   _____

3. **Record numbers that you wish to access via ACA:** (example: PLN2019-00232)

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Please email this completed form as a pdf attachment to PlanningCounter@SantaBarbaraCA.gov

Done by (City Staff Initials):_____

H:\Group Folders\PLAN\Handouts\Official Handouts\ACA\ACA User Link Request.docx Created 4/8/2020 3:40:00 PM Revised 4/8/2020 3:43:00 PM