



# Training Bulletin

SANTA BARBARA POLICE DEPARTMENT



LORI LUHNOW, Chief of Police

Vol. 2019 No. 008

May 24<sup>th</sup>, 2019

## Infection Control Program Refresher Training and Hepatitis Vaccination Program Review

### Action Required

Who: **All** sworn personnel

Civilian staff who perform searches of persons or property.

What: Complete Infection Control Program (ICP) training via Video and complete attached Quiz.

Print, sign and return the attached 2019 Hepatitis Vaccine Consent/Waiver to Training.

When: Complete training and return **Quiz & Waiver** by **Friday June 21<sup>st</sup>, 2019.**

### **OVERVIEW:**

Annually, per our city's IIPP (Appendix 17 and Cal OSHA-CCR title 8 sub section 5193) personnel are required to receive training on the city's Infection Control Program (ICP) and the Hepatitis Vaccination Program.

### **Infectious Control Program (ICP):**

This year our department's ICP refresher will be delivered via a video that has been provided by Risk Management. The video, which is 33 minutes long, can be reviewed independently or as a group.

**Infectious Control Program Video** [Here](#) (click Yes, if asked if you want to proceed.)

*If the link above does not work, follow the following steps:*

- Click the "City Hall Portal" link from the SBPD Portal main page, located in the Links section
- Scroll down the list of "Employee News", to find the section titled: IIP Safety Training Topic for May- Infection Control.
- Then select the "here," on the "For more information..." line.
- Select the first item: "1-Infection Control Training video" and access the video from there

You can print out the **ICP Quiz (attached)** and complete it while reviewing the video. Place the completed quiz inside the large collection envelope located in the WC's office no later than **Friday, June 21<sup>st</sup>, 2019.**

Training will handle the review/corrections of the quizzes.

## **Hepatitis Vaccination Program:**

Cal/OSHA regulations on Blood-borne Pathogens and Airborne Pathogens requires employers, who have employees with occupational risks of exposure to infection materials, to make:

- Hepatitis A & B Virus Vaccines available to city employees at no cost.
- And each employee has the right to accept or decline vaccination.

After completing the ICP training video, you will need to print and fill out the **2019 Hepatitis Vaccine Consent/Waiver Form (attached)** and place it inside the large collection envelope located in the WC's officer no later than **Friday June 21<sup>st</sup>, 2019**

### **All employees listed above must:**

- **Watch the ICP training video**
- **Print out and Complete ICP Quiz**
- **Print and Fill out the 2019 Hepatitis Vaccine Consent/Waiver form,**
- **Drop the ICP Quiz and Consent/Waiver forms into the large collection envelope hanging in the WC's office by Friday, June 21st, 2019, which will be returned to Training & Recruitment Ofc. Bruce.**

## **SBPD Policy on Communicable Diseases & Reporting:**

See Section 1016 in full for complete details

An "Exposure Incident," as defined by Cal/OSHA, is when, in the course of the employee's duties, blood or other potential infectious material come into contact with the employee's eyes, mouth, or other mucous membrane, non-intact skin, or parenteral (injection) contact resulting from the employee's duties. Not all exposures will result in an infection.

### **1016.2 PROCEDURES FOR EXPOSURE TO BLOOD, BODILY FLUIDS OR AEROSOL TRANSMISSIBLE DISEASES**

*All department personnel who are exposed to another person's blood, bodily fluids or an aerosol transmissible disease (e.g., during an altercation or while attending to any injured person) shall follow these procedures and guidelines. Exposure to blood or other potentially infectious materials includes, but is not limited to, the contact of such substances with the eye, mouth, other mucous membranes, non-intact skin, needle sticks, human bites, cuts or abrasions or any exposure that otherwise qualifies under Health and Safety Code 121060.1 or 8 CCR. 5193.*

*Exposure to an aerosol transmissible disease is any event in which all of the following have occurred (8 CCR 5199): (a) An employee has been exposed to an individual who is a case or a suspected case of a reportable aerosol transmissible disease, or to a work area or to equipment*

*that is reasonably expected to contain aerosol transmissible pathogens associated with a reportable aerosol transmissible disease. (b) The exposure occurred without the benefit of applicable exposure controls required by this policy. (c) It reasonably appears from the circumstances of the exposure that transmission of disease is sufficiently likely to require medical evaluation.*

**1016.4 POST-EXPOSURE REPORTING AND FOLLOW-UP REQUIREMENTS** *In actual or suspected exposure incidents, proper documentation and follow-up action must occur to limit potential liabilities and to ensure the best protection and care for the employee(s).*

**1016.4.1 EMPLOYEE RESPONSIBILITY TO REPORT EXPOSURE** *To provide appropriate and timely treatment should exposure occur, all employees shall verbally report the exposure to their immediate supervisor and complete a written exposure report as soon as possible following the exposure or suspected exposure. That report shall be submitted to the employee's immediate supervisor. Additionally, employees should document in the exposure report whether they would like the person who was the source of the exposure to be tested for communicable diseases.*

**1016.4.2 SUPERVISOR REPORTING REQUIREMENTS** *The supervisor on-duty shall investigate every exposure that occurs as soon as possible following the incident, while gathering the following information:*

- (a) Name and social security number of the employee(s) exposed.*
- (b) Date and time of incident.*
- (c) Location of incident.*
- (d) What potentially infectious materials were involved*
- (e) Source of material or person.*
- (f) Current location of material or person.*
- (g) Work being done during exposure.*
- (h) How the incident occurred or was caused.*
- (i) PPE in use at the time of the incident.*
- (j) Actions taken post-event (e.g., clean-up, notifications)*

*The supervisor shall advise the employee of the laws and regulations concerning disclosure of the identity and infectious status of a source, and Policy § 1016.5, which addresses source testing.*

*If the ECO Is unavailable to seek testing of the person who was the source of the exposure, it is the responsibility of the exposed employee's supervisor to ensure testing is sought (Policy § 1016.5)*

**See Section 1016 in full for complete details.**

**Again, all employees listed above must:**

- Watch the ICP training video**
- Print out and Complete ICP Quiz**
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- Drop the ICP Quiz and Consent/Waiver forms into the large collection envelope hanging in the WC's office by **Friday, June 21st, 2019**, which will be returned to Training & Recruitment Ofc. Bruce.**