

Santa Barbara City Fire Department - Standard Operating Procedures Safety Operations	Code: S-III-3
Auction Items and Parades	
Chpt: III Vehicle and Equipment Safety	Revised: 11/16/17 Pages: 2

This SOP serves as a clarification regarding auction items and ladder truck/ apparatus use during parades.

Auction Item Procedures

1. Items such as fire house meals, station tours, and rides on fire trucks etc. may be donated as long as they are for non-profit benefit.
2. The Department member who is coordinating the auction item will get approval from the affected on-duty Lead Captain and Battalion Chief prior to scheduling the event.
3. There must be an association member who is not on duty, present during the entire event.
4. An association member will be with the guests at all times during the event.
5. The number of guests included in the auction will be the number of guests attending the event.
6. Meals and other items will be donated by the Firefighter's Association.

Truck Use During Parades

1. For safety reasons, there will be no more than 30 people allowed to ride on the ladder truck during parades or other events. This will include a maximum of 5 within the cab seated with seat belts on, and the remaining 25 distributed evenly on each side of the trailer section and on the ladder of the truck, seated during the entire parade.
2. Participants will walk or be transported to the parade rally point in private vehicles, and loaded onto the ladder truck at the rally point. After the parade, participants will get off of the truck and walk or be transported back to Station 1 via private vehicles.
3. These guidelines should be communicated to the participants well in advance of the event.
4. Only drivers and tiller-men who have driven the truck within the previous month will drive in parades.
5. The Department and Union representatives will coordinate to assure that there are two additional department members who will walk the parade route. One will walk on each side of the apparatus adjacent to the trailer during the parade to assure safety around the Truck.
6. Union members responsible for organizing the parade participation, will coordinate with the department to assure safety is the highest priority and that these guidelines are met.

Other Apparatus Use During Parades

1. For safety reasons, a company officer will determine the maximum number of people who will be allowed on an apparatus (engine, squad, rescue, haz mat) during a parade.
2. Participants will walk or be transported to the parade rally point in private vehicles, and loaded onto the ladder truck at the rally point. After the parade, participants will get off of the truck and walk or be transported back to Station 1 via private vehicles.

Command Communications

3. These guidelines should be communicated to the participants well in advance of the event.
4. Union members responsible for organizing the parade participation, will coordinate with the duty Battalion Chief to assure safety is the highest priority and that these guidelines are met.

Thank you to all who help coordinate these events and who work to make it safe for all who participate. These safety guidelines were developed as a collaborative effort of Union and Staff representatives.