

Santa Barbara City Fire Department - Standard Operating Procedures Organizational Operations	Code: O-VII-1
Uniform Standards	
Chpt: VII Standards	Revised: 8/17/17 Pages: 14

I. INTENT/RESPONSIBILITY

A. The intent of the Uniform Standard is to:

1. Insure the **safe performance** of the various duties associated with and required by the fire service occupation.
2. Maintain a **consistent standard of adherence** for all fire department members required to wear a uniform.
3. Maintain a **neat and orderly appearance** that presents a **professional public image**.
4. Maintain **esprit de corps and personal pride** in the fire department uniform.

B. The responsibility for implementation and enforcement of the Uniform Standard in all cases remains at the first level of supervision and follows through the chain of command. All policies contained in this SOP shall be in place as of the policy date.

C. It is the responsibility of each fire department member who wears the uniform to begin and end each duty period in a complete and clean uniform consistent with the standards described in this S.O.P. Department members are responsible for keeping all components of their uniform clean and in good condition. Exceptions to portions of the S.O.P. include sleep time and during emergency incidents when other sections of the Fire Department S.O.P. will apply.

II. PRESCRIBED UNIFORMS, GENERAL INFORMATION

A. The prescribed uniform shall be established by the Fire Chief. All members will wear the appropriate uniform of the fire department as designated for their rank and/or assignment.

III. APPEARANCE, SERVICEABILITY AND MAINTENANCE:

A. Uniforms will be maintained in a clean and neat condition. Uniforms shall be serviceable, in good repair, and ready for inspection or use at all times. The annual payment to uniformed fire department members will be used to purchase and maintain uniforms according to the above standard. Refer to M.O.U., Section 56, for the current uniform allowance schedule. Fire Department uniforms or parts thereof, are only to be worn by members of the Santa Barbara City Fire Department.

Uniform Standards

- B. No part of any fire department uniform will be altered from the original styling or design. It is the responsibility of all department members to follow manufacturer's recommendations for proper laundry methods, which are detailed on the NFPA 1975 Garment label.

IV. OFF-DUTY WEAR:

- A. While off duty, the wearing of fire department uniforms, or parts thereof, which would readily identify the wearer as a member of the fire department is strictly prohibited without authorization from the Fire Chief, or designee.

V. PERSONAL ITEMS AND ADORNMENTS:

- A. Articles such as wallets, combs, watch chains; jewelry, personal electronics (such as radios, cell phones, MP3 players, etc) and tobacco products are not part of the fire department uniform. These items shall not be attached to nor exposed from the uniform.
- B. The use of MP3 players with headphones is allowed in the fire station as long as the wearer is able to hear conversation and direction by co-workers, and is able to clearly hear and respond to radio traffic and dispatch notifications. The use of MP3 players or other listening devices while in public is prohibited.
- C. Personal ornaments, insignias, badges, pins, emblems, or stickers will not be affixed to any part of the uniform or safety clothing without authorization from the Fire Chief.

VI. UNIFORM ALLOWANCE

- A. The City shall provide employees in the bargaining unit an annual uniform allowance per year that provides the entire City contribution for maintenance, cleaning and replacement of any authorized uniforms. Payment of the uniform allowance will be paid to employees who are on the payroll during the pay period ending two (2) weeks prior to the payday on which the uniform allowance is paid in June or December of each year. Payment will be made in separate checks, one-half in December and one-half in June.

VII. EXCEPTIONS:

- A. Minor exceptions to the Uniform Standard may be permissible under extraordinary circumstances to be decided on a case-by-case basis by the appropriate Chief Officer.
- B. The department will exchange uniforms damaged or destroyed in the line of duty.

Uniform Standards

VIII. UNIFORM SPECIFICATIONS:

A. Uniform specifications and suggested vendor list are available from the business office.

B. Department Approved Logos

1. Headwear (embroidered)



T-Shirts, dry fit shirts, and sweatpants, shall be silkscreened. T-shirts shall have the small logo on the front and the large logo on the back. Dry fit shirts and sweatpants shall have the small logo on the front only. All sweatshirts and jackets shall be embroidered.



C. CLASS A UNIFORM POLICIES:

1. The Class A dress uniform is to be worn by members when appearing in public on special details or assignment, when appearing before a promotional board, or when otherwise directed by the Fire Chief. When not in use, the Class A dress uniform will be maintained in a clean and pressed condition, ready for immediate inspection or use in the fire station of regular assignment.
2. The fire department badge will be worn on the left side above the breast pocket attached via the badge holder holes designed for that purpose.
3. The nametag, silver for Operations and Fire Prevention Bureau personnel, gold for Chief Officers, will be worn on the right side of the shirt (or jacket for Chief Officers) at approximately badge level.
4. Rank insignia, open gold crossed bugles for Chief Officers, and open silver bugles for Fire Captains, will be worn on shirt collar points.
5. Class A uniform replacements and cleaning is the responsibility of the individual member.

IX. CLASS A UNIFORM FOR CHIEF OFFICERS:

A. Trousers:

1. Male: Feichheimer polyester/wool Gabardine dress pants, black, style 28P8696

Uniform Standards

2. Female: Feichheimer style 4800S pants or Dress skirt, 4800SK

B. Shirt:

1. Elbeco Shirt Style 760-1 White long sleeves, no epaulets 60/40 cotton/polyester with badge tab or style 780-1 same, with long sleeves. Open style rank insignia will be worn on collar points.

C. Belt:

1. Black, smooth, full-grain cowhide, 1 3/8" wide. Worn with gold Sbfd belt buckle. Entenmann Rovin Co. Style BB-6`1

D. Footwear:

1. Black safety boots or black, low quarter shoes to be kept in clean, polished, serviceable condition.

E. Tie:

1. Black, 4 in hand style, clip on or regular

F. Coat:

1. Male: Feichheimer polyester/wool Gabardine double breasted, black with Gold FD buttons, Style 17B8696
2. Female: Feichheimer polyester/wool Gabardine, single breasted, black with Gold FD buttons.
3. Stripes: Gold on outside of each coat sleeve, extending from seam to seam. Width and number determined by rank, lower edge of strip to be 4" from bottom of the sleeve.
4. Subdued style shoulder patches shall be worn on the left arm of the Class "A" coat 1" down from the shoulder seam.

G. Service Crosses:

1. Gold metal service crosses to be worn on the left sleeve of the coat above the gold stripes. Each cross signifies five years of service.

H. Cap:

1. Bayly Inc. model 9811, Modified Pershing style, #9830 Visor, white vinyl with gold strap. Gold FD button with crossed bugles appropriate to rank.

Uniform Standards

X. CLASS A UNIFORM OPERATIONS, AND PREVENTION PERSONNEL:

A. Trousers:

1. Sinatra model 561 all wool, black

B. Shirt:

1. Sinatra model 561 LA City Style, all wool with black buttons
2. Subdued style shoulder patches shall be worn on the left arm of the Class "A" shirt 1" down from the shoulder seam. These patches are available through the Association Uniform coordinator or designee. Open style rank insignia shall be worn on collar points.

C. Class A Hat

1. STYLE: SBF, Color: Black
2. Vendor:
 - a) ON DUTY UNIFORMS 4572 Telephone Rd Suite 920 Ventura, CA 93003. Phone: (805) 650-DUTY or (805) 650-3889
3. HAT BADGE
 - a) Scramble for all ranks.
 - b) Available through the Association
 - c) Item# 346-10559-1 SANTA BARBARA CITY F.D 346 PL CAP PIECES

D. Tie:

1. Black, 4 in hand, clip on or regular, with silver tie clasp

E. Belt:

1. Black, smooth full grain-cowhide, 1 3/8" wide, with silver SBF buckle, model BB-6 by Entenmann Rovin Co.

F. Footwear:

1. Black safety boots or black, low quarter shoes. Footwear will be clean, polished and in a serviceable condition.

G. T-shirt

Uniform Standards

1. Dept. authorized navy blue t-shirt or No T-shirt.

XI. OPERATIONS, PREVENTION CLASS C UNIFORM POLICIES:

- A. Fatigue uniforms shall comply with the NFPA Standard 1975 on Station Work Uniforms for Fire and Emergency Services. The class C uniform shall be worn by firefighters during their regular tour of duty anytime between 0800 to 0800 hours unless otherwise directed.
- B. Department authorized T-shirts (short or long sleeve) may only be worn as outerwear during work details such as yard maintenance, service day, hose testing and manipulative training. The duty Battalion Chief may authorize the wearing of the T-shirt for special reason. T shirts shall be in good clean appearance without stains, holes, or undue fading of color or printing. T shirt is to be worn tucked into pants at all times.
- C. After 1700 hours Operations Division personnel may optionally wear Physical Training attire in quarters only. No Fire Department work or detail, other than physical training, should be performed in the physical training uniform at any time.
- D. From morning wake up at the end of the second 24 hour period until relief of duty, the off going platoon shall wear the Class C uniform or substitute the blue Department T-shirt, as detailed above, for the dark blue fatigue shirt.
- E. Pullovers, sweatshirts, or long sleeve T-shirts are not to be worn in lieu of jackets or quarter zip sweatshirts for outerwear when crew is on public detail. All members of a company shall at all times present a uniform presence when outside the station.

XII. OPERATIONS, PREVENTION CLASS C FATIGUE UNIFORM DESCRIPTION

A. Trousers:

1. Crew Boss Pant. As the Crew Boss Pant serves as both the daily fatigue uniform and as PPE for wildland firefighting and some USAR incidents, it is imperative that these pants be free from any tear or defect that would limit their ability to serve as PPE.

Operations Chief Officers may wear straight leg uniform pants when out town conducting interviews, or during speaking engagements.

Due to the Fire Prevention Bureau's duties, prevention personnel shall have the option of wearing straight leg uniform pants.

Uniform Standards

2. It is strongly recommended that a pair of Crew Boss pants be kept in the individual's wildland bag to be utilized solely as PPE.
3. As these pants will be used as the class C fatigue uniform pant, members will need to utilize their uniform allowances to replace as needed.
4. Exceptions:
 - a) The department will exchange uniforms damaged or destroyed in the line of duty.
 - b) With newly hired firefighters in which the department will supply the first pair for PPE
5. Crew Boss Pant (WSS NP6), Navy Blue Nomex. Black for Chief Officers.
 - a) Vendor: LineGear Fire & Rescue Equipment (800)466-7574 ask for Tracy or Tom.
 - b) Or at www.linegear.com
 - c) [Blue SKU: 09-SWP0112](#)
 - d) [Black SKU: 10-SWP0113](#)

Uniform Standards

B. Shirt:

1. Navy blue short sleeve Workrite Nomex IIIA 730NX45NB or long sleeve Workrite Nomex IIIA 735NX45NB Dept. Patch on left Sleeve, 1” from seam. Black for Chief Officers.
2. The Fire Department badge will be worn on the left side above the pocket of the shirt attached via the badge holder tab. The Department issued nametag shall be worn on the right pocket flap of the shirt. Years of Service pins will optionally be worn on the right pocket flap to the left side of the name badge. Officers will wear the appropriate open bugle rank insignia on the collar points of the shirt. Bugles should point towards collar point Shoulder patches will be worn on the left arm of the fatigue shirt, and jacket, 1” down from the shoulder seam.
3. USAR BDU shirts with City Fire patch and RTF-12 patch are approved for USAR company members during USAR incidents and training.

C. T-shirt:

1. Department approved, navy blue, short or long sleeve, available through the Association Uniform coordinator or designee. Black for Chief Officers.
2. Department approved pink, short or long sleeve, available through the Association Uniform coordinator or designee. To be worn during the month of October exclusively.
3. Department approved, camouflage, short or long sleeve, available through the Association Uniform coordinator or designee. For the following patriotic holidays Armed Forces Day, Memorial Day, Independence Day, Patriot Day/September 11th, Veteran’s Day, Pearl Harbor Remembrance Day. The specific calendar days for the patriotic holidays will vary year to year.

D. Belt: Personnel shall wear one of the following belts/buckles with their Class C uniform.

1. Black, full-grain smooth grain cowhide, 1 3/8” wide with SBFD style BB-6 Entenmann Rovin buckle OR
2. Black Airlock Belt by Ruffian with plain, unpainted aluminum buckle. Black for chief officers.

E. Jacket:

1. Wearguard model 401, model 414, and GAME Style 9400

Uniform Standards

Navy blue with Charcoal liner. Santa Barbara Fire Department embroidered on left breast with name optional on right breast in white. The Department patch shall be on the left arm, 1" from seam. Black for Chief Officers.

F. Quarter Zip Sweatshirt:

1. Quarter zipper, cotton/polyester Department approved, navy blue, available through the Association Uniform Coordinator or designee. Santa Barbara Fire Department embroidered on left breast with name optional on right breast in white. The Department patch shall be on the left arm, 1" from seam. Black for Chief Officers.

G. Cap:

1. Department approved navy blue, baseball style, and worn brim forward with SBFD scramble logo. Black for Chief Officers.
2. Department approved, navy blue, beanie style hat. To be worn in station, during physical training, and on wildland assignments. SBFD scramble logo only.
3. Department approved, navy blue, boonie style, full brimmed hat. May only be worn during work details such as yard maintenance, service day, and physical training. Additionally, the boonie style hat may be used on wildland assignments and outside training drills where an individual may need protection from extended exposure to the sun. Boonie style hats may not be worn in lieu of proper PPE at any time. SBFD scramble logo only.
 - a) Available through the Association Uniform coordinator or designee

H. Footwear:

1. Black safety boots as supplied by the department. Boot options include round toe or square toe station boot, and Haix Air Power XR-1 station boot which can also be used for initial attack vegetation fires. For replacements, order through shift BC.

I. Wildland Footwear:

1. The Department will supply one pair of Hathorn brand boots. Optionally, White's or other brand can be specified in which the employee would be responsible for the additional difference in cost.
2. All footwear worn on wildland incidents must meet ANSI Z41 standards and shall be full leather, black in color.

Uniform Standards

3. Wildland boots (except Haix Air Power XR-1) are not to be worn in lieu of safety boots during daily operations. Exception: During fire season, crews assigned to Stations 4 & 7 may wear the approved wildland boot during daily operations.

J. Structural Turnout Boots:

1. The Department will continue to supply employees with a rubber structural turnout boot that meets all Cal-OSHA, ANSI Z41 and NFPA standards (currently Ranger or Black Diamond boots). Optionally, an employee may purchase at his/her sole cost a leather structural turnout boot that meets or exceeds all of the Cal-OSHA, ANSI Z41 and NFPA standards.
2. All structural turnout boots shall be black in color, be a minimum of ten inches in height measured from the bottom of the boot heel and be kept in serviceable condition at all times. Replacement of an optional leather boot will again be at the employee's cost.
3. Structural turnout boots shall not be used in lieu of the Station Day boots.

Uniform Standards

K. High Visibility Rain Parka

1. The Department will continue to supply employees with rain coats that meet ANSI Class III standards via City Central Stores. Optionally, an employee may purchase at his/her cost the high visibility rain coat that is ANSI class III rated and meets ANSI/ ISEA 107-2010 for use on active roadways.

a) Option 1: Department members choosing to wear department provided rain gear shall follow the rain gear replacement policy by requesting needed rain gear through normal central stores channels.

b) Option 2: Department members wishing to purchase upgraded rain/foul weather gear will be offered a “voucher” of up to \$40.00 toward the purchase of the upgrade. First, notify the Shift BC to start the reimbursement process, the Shift BC will relay the request to the Office Specialist. The employee will then order and pay for his/her department approved rain gear. Once the rain gear is purchased the employee will submit the receipt to the office specialist in charge of requisitions to retain the voucher.

c) The following rain/foul weather gear is department approved for purchase:

High Visibility Rain Parka from 511 Tactical

Model 48014 Yellow ANSI/ ISEA 107-2010 class 3 rated rain coat.

OR

High Visibility Waterproof Jacket from Carhartt

Style 100499 Yellow ANSI/ ISEA 107-2010 class 3 rated rain coat.

Uniform Standards

2. The High Visibility Rain Parka shall be yellow in color, **may** have 3 inch reflective tape “SBFD” centered on the top back portion of the parka. It **may** also have 2.5 inch reflective tape with the department member’s last name centered on the bottom back portion of the parka. See photo. Replacement, repair and maintenance of the rain parka will be solely the employee’s cost and responsibility.
3. The High Visibility Rain Parka exceeds the class II safety vest provided by SBFD. It shall not replace required safety gear (Turnouts or Wildland Nomex) on calls such as structure fires, brush fires, alarms ringing, elevator rescues, vehicle accidents, extrications, etc. It shall not be worn anytime that it might decrease the safety of the wearer. Personnel shall continue to respond to all emergency incidents in designated PPE.
4. Extreme caution should be exercised when wearing the rain parka with your turnout coat for **any** extended period due to the possibility of heat buildup, and dangerously increased body temperature.



XIII. PHYSICAL CONDITIONING:

- A. Proper Department attire during physical conditioning will consist of the following:
 1. Shorts- loose fitting navy blue for operations and prevention personnel. Shorts shall be largely navy blue in color with only small logos or lettering.
 2. Navy blue department T-shirt (short or long sleeve) or department dry fit shirt (dry fit must not be worn under turnouts). Black for Chief Officers.

Uniform Standards

3. Tight fitting spandex or compression style shorts (under shorts only).
4. Sweatshirts – navy blue department hooded, crew neck or quarter zip. Black for Chief Officers.
5. Sweatpants – navy blue. Black for Chief Officers.
6. Athletic type shoes

PPE shall be worn while traveling to and from out of quarter's physical training locations.

XIV. FIRE PREVENTION

- A. Fire Marshal and Fire Prevention Supervisor may wear professional appearing business attire **OR** an approved uniform.
- B. Fire Prevention personnel shall adhere to the uniform standard as described for Operations Personnel for Class A and Class C uniforms, as well as the physical conditioning uniform.
- C. The Class C uniform shall be worn while performing fire prevention and inspection duties when contact with the public is anticipated.

XV. FIRE INVESTIGATOR UNIFORM DESCRIPTION

- A. Fire Investigators shall adhere to the Class C uniform standard as described for Operations Personnel.
- B. Optional Uniform:
 1. When performing investigation functions away from the fire ground, the following optional uniform may be worn by Fire Investigators:
 - a. Shirt:
 - 1) *Polo shirt, navy blue. First initial and full last name on right chest, embroidered badge, on left chest. 5" x 11" FIRE INVESTIGATOR back patch, silver grey, 1¾" lettering on black background, centered on the upper back of the shirt.*

Uniform Standards

b. Footwear:

- 1) ***Black, low quarter shoes. Footwear will be clean, polished and in a serviceable condition.***

c. Jackets:

- 1) ***Spewak brand, Black; Subdued Department shoulder patch on right and left shoulders, 1" from the seam.. First initial and full last name on right side of the jacket, and FIRE INVESTIGATOR back patch, silver grey, 1 3/4" lettering on black background, centered on the upper back of the jacket.***

C. Fire Investigator uniforms shall be worn with all appropriate safety gear. They are intended for use in enforcement and investigative details where a high degree of visibility and enhanced safety are required. Such activities include, but are not limited to:

1. Conducting high risk interviews outside the fire ground area.
2. When participating in the service of arrest and search warrants.
3. When participating in activities in conjunction with law enforcement agencies where identification of fire personnel is necessary, such as 4th of July, Fiesta and Nightlife Enforcement
4. When participating in code enforcement in high risk areas