

Date: June 8, 2018

To: All Department Members

Subject: **UPDATED:** Dedicated Truck Trial Period from Bulletin 18-16

The SBF, with the support of Staff and the SBCFFA, is developing a plan to run a one year trial period for a dedicated 4-person truck company. With a tentative start date of July 2nd, 2018. The following are action items that need to be addressed prior to the implementation of the trial period. The changes below come from a meeting of the Committee on June 4th.

1. Action Items

- a. Establishing a 'Qualified Relief' program for all SBF members (Turner, Hoffman and Cash)
 - i. Will include annual driving/tillering, didactic and manipulative truck evolutions.
 - ii. Training hours to be tracked by the Shift/Truck Captain
 - iii. Program outlined, defined and in place by September 13th, 2018. Scheduled on the 4th Quarter Mandatory Training Sheet for November (E7), and December (E8). 2019 training will be January (E1), February (E2), March (E3), April (E4), May (E5), and June (E6). Annual training will continue after July 2019 at a schedule to be determined.
 - iv. This may include a monthly audit similar to the ARFF program.
- b. Administrative/seniority bid system for current Station 1 personnel to follow SOP O-III-5 with the addition of the following language. (Waldron/Pighetti)
 - i. Creating permanent positions for Engine Firefighter, Truck Firefighter, and Tiller Operator Firefighter (Bulletin 18-22)
 - ii. Allowing any personnel currently at Station 1 to vacate their position if desired (Bulletin 18-22)
- c. Establishing updated response codes for Truck 1 secondary response when Engine 1 is out of service or out of district (Mailes)
- d. Creating a shift-wide Training Schedule for USAR, rope rescue, AE and AC Task books, and other Truck related training which will be overseen by the Truck Captain under the direction of the Training Division. (McCoy and Turner)
 - i. Monthly reports of Training to document progress and intent to Shift Battalion Chief on last day of the month.
 - ii. A tentative schedule of the following month's training to be submitted to the Shift Battalion Chief for approval.
- ~~e. Implementation of proximity dispatch by July 1st, 2018 (Mailes)~~

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- f. Establish an updated rotation of engine companies during multiple company training. (Pighetti)
 - i. Training/Class Rotation when class is at Station 1
 - 1. AM: TRK, E3, E4, E6 and E7
 - 2. PM: E1, E2, E5, and 8's crew w/E3, E6 to cover D2
 - ii. Training/Class rotation when class is at Tower
 - 1. AM: TRK, E3, E4, E6, and E7
 - 2. PM: E1, E2, E5 and 8's crew w/E3, E6 to cover D1
 - iii. Coverage needs and personnel on duty may change the rotation with the approval of the Duty BC.
 - g. Determine standards that shall be met for response times Department wide (Mailles)
 - i. Communicate benchmarks for 'Turnout' and 'On scene' times
 - 1. Take Squad 1 response time out of historical data to determine response time compliance.
 - 2. 'Turnout' times at 60 seconds for EMS calls and 80 seconds for Fire calls
 - 3. Response times of 6.25 minutes or less 90% of the time
 - ii. Review current data regarding response times and create a process to track response times throughout the trial period
 - h. Schedule meetings to review the progress of the trial period quarterly, more often if needed (October 4th 2018, January 10th 2019 and April 18th 2019) (Pighetti and Turner)
 - i. Review established guidelines and to ensure all standards within the proposal are met and the change is working toward goals expected.
 - ~~i. On July 2nd, implementing a change to the 2018 Strike Team Rotation/Strike Team Leader Rotation Bulletin 18-04 stating the Truck 1 crew will be replaced by the next engine company in rotation on immediate need responses. They will only respond as planned need or to relieve the crew that replaced them in the rotation, if relief is needed. This will mirror the Station 8 rotation in Bulletin 18-04. If the truck is delayed and cannot make the crew swap in a timely manner for an immediate need request (due to training, emergencies, staffing needs, and/or other delays) the next available engine will deploy.~~

If you have comments, questions, or concerns please contact one of your Association Representatives on the Committee (Turner, Jones, Vaughn, Brousseau, Kargbo and Kramer) or Acting Admin BC Pighetti.

Lee Waldron, Acting Fire Chief

By

Tony Pighetti, Acting Administrative Battalion Chief