

# Santa Barbara City Fire Department

**Bulletin No.** 17-10

**Date:** March 8, 2017

**To:** All Department Members

**Subject:** Facilities Requests

---

There has been some frustration regarding Facilities response to maintenance requests for our fire stations and other facilities. Be aware that in addition to Facility Dude requests, we meet with Facility personnel each quarter to discuss outstanding issues. If you are having difficulty getting facilities staff to address maintenance problems, please follow the following rough guidelines:

- Submit a Facility Dude request using as much detail as possible to describe the issue.
- If you do not have any response within two weeks, please submit a second request with adequate detail respectively stating that this is the "second request".
- If you do not have any response within two additional weeks, please contact your shift BC and ask him to follow up with Chief Waldron. We will then follow up on the request with Facilities personnel.

Patrick J. McElroy, Fire Chief

By

Lee Waldron, Operations Division Chief