

Approved



MINUTES Board of Water Commissioners

David Gebhard Public Meeting Room
630 Garden Street, Parking Lot Side Entrance

Thursday, April 20, 2017, from 9:00 a.m. – 11:00 a.m.

- COMMISSIONERS PRESENT:** Dave Davis, Mike Kielborn, Michael Jordan, Megan Birney
- COMMISSIONERS ABSENT:** Barry Keller
- COUNCIL LIAISON:** Harwood "Bendy" White
- STAFF PRESENT:** Joshua Haggmark, Water Resources Manager; Sarah Knecht, Assistant City Attorney; Cathy Taylor, Water System Manager; Lisa Arroyo, Wastewater System Manager; Kelley Dyer, Water Supply Manager; Madeline Ward, Water Conservation Supervisor; Gaylen Fair, Laboratory Supervisor; Theresa Lancy, Water Distribution Supervisor; Malcolm Hamilton, Administrative Analyst; Cody Westbay, Administrative Assistant
- PUBLIC:** Lindsey Baker, Co-President, League of Women Voters
1. **CALL TO ORDER:** The meeting was called to order at 9:00 a.m.
 2. **ROLL CALL** All present except for Barry Keller
 3. **CHANGES TO THE AGENDA:** None
 4. **COMMENTS BY THE PUBLIC:** None
 5. **CONSENT ITEMS:**
 - a) **Meeting Minutes:** Approval of Minutes – March 16, 2017
Motion to approve meeting minutes with minor edits, with Davis abstaining
(Birney/Jordan 3-0-1)
 - b) **Contract For Asset Management Support Services For The El Estero Wastewater Treatment Plant – Phase 4**
Lisa Arroyo, Wastewater System Manager
Motion to approve staff's recommendation
(Davis/Jordan 4-0)
 6. **ADMINISTRATIVE ITEMS:**
 - a) **Contract For Design Of The Braemar Lift Station Rehabilitation Project And La Colina Force Main Rehabilitation Project**
Lisa Arroyo, Wastewater System Manager, gave a presentation on the project to rehabilitate the Braemar Lift Station and the La Colina Force Main.
Motion to approve staff's recommendation
(Davis/Birney 4-0)
 - b) **Contract For Laboratory Information Management System Replacement Project**
Gaylen Fair, Laboratory Supervisor at the El Estero Wastewater Treatment Plant, gave a presentation on the need to upgrade to a new laboratory information management system, and what are the capabilities and costs of the new system.
Motion to approve staff's recommendation
(Jordan/Davis 4-0)

c) Water Meter Replacement Program Status Update

Cathy Taylor, Water System Manager, and Theresa Lancy, Water Distribution Supervisor, gave a presentation which updated the Commission on the water meter replacement program. The presentation included recent goals and statistics, how the City uses water meters, water loss bench testing and auditing, maintenance, public outreach, inventory control, and next steps in the metering program.

d) Policy Discussion On Water Rate Development And Customer Classes

Malcolm Hamilton, Administrative Analyst, gave a status update on the 2018-2020 water rate development and the assumption going into the water rate development. However, the focus of the presentation was on customer classes, in particular in-city versus out-of-city customer classes. Staff presented three different options for approaching customer classes with a staff recommendation to average the classes.

Motion to approve Commission's recommendation that Council continue to have an out-of-City customer class, minimize costs to City residents, and any incremental costs be picked up by County residents.

(Davis/Birney 3-1)

e) Introduction to the Lake Cachuma Contract Renewal

Tom Fayram, Deputy Public Works Director, County of Santa Barbara, gave a presentation on Lake Cachuma's project history and the contract renewal process

Water Commission's recommended that Council request the following at the May 2nd County Board of Supervisors' meeting:

- City staff be included in all discussions with the Bureau.
- Process include meetings with Member Unit elected officials.
- Process include weighted voting by Member Unit elected officials for decision-making on the master contract.

Motion that the Commission's comments and concerns be shared with City Council during the April 24 Stage Three Drought Update.

(Davis/Birney 4-0)

f) Stage Three Drought Update

Kelley Dyer, Water Supply Manager, gave a presentation on the current drought status, demand status, water supply status, water supply strategy, drought funding, water rates, and water conservation statistics.

7. WATER RESOURCES MANAGER'S REPORT

Joshua Haggmark reviewed the report and highlighted items of interest.

Meeting adjourned at 11:44 am

DATE OF NEXT SCHEDULED MEETING: Thursday, May 18, 2017, at 9:00 am, David Gebhard Public Meeting Room, 630 Garden Street (Parking Lot Side Entrance)