



Draft

MINUTES Board of Water Commissioners

David Gebhard Public Meeting Room
630 Garden Street, Parking Lot Side Entrance

Thursday, July 20, 2017, from 9:00 a.m. – 11:00 a.m.

- COMMISSIONERS PRESENT:** Dave Davis, Mike Kielborn, Megan Birney, Barry Keller
- COMMISSIONERS ABSENT:** Michael Jordan
- COUNCIL LIAISON:** Harwood “Bendy” White - absent
- STAFF PRESENT:** Cathy Taylor, Water System Manager; Sarah Knecht, Assistant City Attorney; Lisa Arroyo, Wastewater System Manager; Kelley Dyer, Water Supply Manager; Malcom Hamilton, Administrative Analyst II; Dana Hoffenberg, Water Resources Specialist; Bill Ferguson, Project Manager; Sarita King, Administrative Specialist; Salvatore Parrilla, Administrative Assistant
- PUBLIC:** Lindsey Baker, Co-President, League of Women Voters; Douglas Fell, Marking, Abkin, Montgomery, Granet & Raney, LLP; John Schuck, Franciscan Developments
1. **CALL TO ORDER:** The meeting was called to order at 9:00 a.m.
 2. **ROLL CALL** All present except for Commissioner Jordan.
 3. **CHANGES TO AGENDA:**
 - a) Item 5 c – Report title should be corrected to read “Authorization for a Blanket Purchase Order...”
 - b) Item 6-b will be pulled from the agenda.
 4. **PUBLIC COMMENT:** None at this time.
 5. **CONSENT ITEMS**
 - a) **Meeting Minutes: Approval of Minutes – June 15, 2017**
Cathy Taylor, Water System Manager
 - b) **Introduction Of Ordinance For Renewal Of Agreement To Use Recycled Water For Irrigation At Showgrounds Self Storage At 3650 Calle Real**
Kelley Dyer, Water Supply Manager
 - c) **Authorization For Blanket Purchase Order for Sanitary Sewer Chemical Root Control Services**
Lisa Arroyo, Wastewater System Manager
 - d) **Authorization To Purchase Water Treatment Chemicals For The Cater Water Treatment Plant**
Cathy Taylor, Water System Manager
 - e) **Resolution Designating Authorized Representative For Desalination Grant Funding Opportunity**
Malcolm Hamilton, Administrative Analyst II

Motion to approve meeting minutes (5-a) and staff recommendations (5-b, 5-c, 5-d, and 5-e).
(Birney/Keller 4-0)

6. ADMINISTRATIVE ITEMS:

a) **Water And Wastewater Capacity Fees**

Malcolm Hamilton, Administrative Analyst II, gave a presentation that will go to the Finance Committee regarding a resolution amending certain water and wastewater capacity fees. The City last updated its capacity fees in 2013. In November 2016, the City contracted with Bartle Wells Associates (Bartle Wells) to develop multi-year capacity fees. Staff and Bartle Wells are recommending that the City continue to use an equity buy-in approach to develop capacity fees, create an applicant appeal process, and determine capacity fees for multi-family and accessory dwelling units based on the number of water supply fixture units, which will discount the full meter fee for some multi-family dwelling units. Commissioners expressed concerns regarding the fees for multi-family dwelling units and the proposed plan check process for permitted meters. The Commissioners were also concerned that they did not have the Capacity fee study, nor the proposed Fee Resolution, at the time of this meeting.

Motion to conceptually endorse the policies and recommend them to Council.
(Keller/Birney 3-1)

b) **Increase In Construction Change Order Authority Related to Winter Storm Damage for The Charles E. Meyer Desalination Plant**

Item was pulled from the agenda.

c) **Response to Grand Jury Report Regarding Regional Water Supplies (20 Minutes)**

Kelley Dyer, Water Supply Manager, presented staff's response to the June 13, 2017, Santa Barbara County Grand Jury's report "Managing Regional Water Supplies", which investigated the problem of drought and advocated the designation of the Santa Barbara County Water Agency as the lead agency in implementing water policy throughout Santa Barbara County. The City is required to respond in writing. Staff has reviewed the Grand Jury report and disagrees with most of the findings and recommendations. Staff is recommending Council consider and adopt the proposed response, and authorize the Mayor to sign and forward the response letter to the Grand Jury by the deadline of September 11, 2017. Water Commission was supportive of staff's comments and suggested that the response include references to recycled water, and also the Pass-Through agreement.

Motion to pass this on to Council with Commissioner's comments.
(Kielborn/Davis 4-0)

d) **Stage Three Drought Update (20 Minutes)**

Kelley Dyer, Water Supply Manager, gave a presentation on the Stage Three Drought Update, and reviewed the drought status, demand status, water supply status, and drought funding. Cachuma is at 50% capacity, but the Whittier fire may impact storage capacity and water quality in the upcoming rainy season. Staff will be evaluating response options to the Burned Area Emergency Response report that will be prepared by the US Forest Service. The Water Purchase of 2,000 AF from City of Santa Maria has been executed, and 2,900 AF is currently scheduled for return to AVEK, leaving approximately 3,300 AF of remaining water debt. Staff is currently maximizing delivery of imported water to Cachuma. However, deliveries to Cachuma will be evaluated in the coming months and may be reduced based on risk of spill, evaporative losses, and costs. If imported water deliveries to Cachuma are reduced, it could be used to pay down water debt owed to AVEK or out-of-region groundwater banking options. Major construction for the Desalination project is complete, and on May 30th desalinated water was put into the City's distribution system on an intermittent basis. Acceptance testing is currently in progress, and production is still intermittent, as startup issues are being worked through. The site is still busy with activity associated with startup. No public tours are being scheduled at this time. Once the facility has successfully completed all startup requirements, a public open house will be scheduled.

7. WATER RESOURCES MANAGER'S REPORT

Cathy Taylor, Water System Manager, highlighted the Manager's Report noting that the production is low and people are conserving at a rate of 43%. Currently, the average use in gallons per capita per day is 80 gallons, well ahead of the 2020 goal of 117 gallons. The NOAA outlook shows a 40% probability of higher temperatures for the next three months. Groundwater basins are not being pumped at this time, as it will

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take five to ten years for the basins to recover. It was asked if long term trends could be plotted on future historical ground water levels and pumping graphs. The sanitary sewer spill rate as of June is 11 public spills. Regarding the "Pass-Through Agreement", staff met with the Reclamation's Water Rights officer to review the City's water rights at Gibraltar, and will be compiling technical responses regarding a number of questions that came out of a previous meeting with the Area Manager and his staff.

Meeting adjourned at 10:20 am

DATE OF NEXT MEETING: (SPECIAL MEETING) Thursday, August 17 2017, at 9:00 a.m., Water Resources Conference Room. (619 Garden Street)

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact Sarita King at 564-5488. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services such as sign language interpretations or documents in Braille may require additional lead time to arrange.

AGENDA, MINUTES, AND REPORTS: Copies of documents relating to agenda items (as well as materials related to an item on this agenda that were submitted to the Water Commission after distribution of the agenda packet) are available for review at the office location of Sarita King, Public Works, Engineering Division, 630 Garden Street, Santa Barbara, CA 93102, during normal business hours. Agenda and reports are also posted online at the following location: www.SantaBarbaraCA.gov/WC