



**CITY OF SANTA BARBARA
WATER COMMISSION
MINUTES
REGULAR MEETING**

**Thursday, September 15, 2016
8:00 a.m. – 10:00 a.m.**

**David Gebhard Public Meeting Room, 630 Garden Street (Parking Lot Side Entrance)
SantaBarbaraCA.gov/WC**

COMMISSIONERS PRESENT: Barry Keller, Mike Kielborn, Dave Davis, Michael Jordan, Megan Birney

COMMISSIONERS ABSENT:

STAFF PRESENT: Sarah Knecht, Assistant City Attorney; Joshua Haggmark, Water Resources Manager; Lisa Arroyo, Wastewater System Manager; Cathy Taylor, Water System Manager, Bill Ferguson, Project Manager; Renee Brooke, City Planner; Anne Van Belkom, Administrative Assistant; Sarita King, Administrative Specialist

PUBLIC: Dale Francisco, CCRB Interim General Manager; Deborah L. Schwartz, Planning Commission Liaison; Zack Moran, Water Quality Consolidating Group; Tennessee McBroom, Montecito County Club; Charles Newman, Montecito Water District.

1. **CALL TO ORDER** The meeting was called to order at 8:01 a.m.
2. **ROLL CALL** All present.
3. **CHANGES TO AGENDA:** Agenda Item 5B was removed.
Mr. Haggmark announced the upcoming retirement of Anne Van Belkom and recognized her for her 17 years of exceptional service to the City. The Commission thanked her for her service and wished her well in her retirement.
4. **PUBLIC COMMENT:** None
5. **CONSENT ITEMS:**
 - a) **Meeting Minutes of July 21, 2016: MOTION (Davis/Keller 5/0/0): to approve the minutes as submitted.**
 - b) **Approval of Equipment Standardization List for the Water Resources Division.**
Agenda Item 5B was removed.
 - c) **Contract for Design of El Estero Wastewater Treatment Plant Fiscal Year 2017 Improvement Project.**
 - d) **Purchase of Advanced Asset Management and Capital Planning Software for Wastewater Collection System.**

MOTION (Davis/Jordan (5/0/0): to approve the staff's recommendations.
6. **ADMINISTRATIVE ITEMS:**
 - a) **Professional Services Agreement for El Estero Wastewater Treatment Plant Facility Plan.** Ms. Arroyo reviewed the scope of work for the proposed contract, including equipment and process areas that the facility plan will focus on. The consultant will develop a "road map" for capital improvements needed over the next 25 years, with a list of prioritized projects for the next 10 years.
 - b) **Update on Operational Performance of Recycled Water Treatment Facility.** Ms. Arroyo presented a presentation on the operational performance of the recycled water treatment facility. Staff has contracted with

Trussell Technologies to evaluate membrane system capacity and provided ongoing operational support to increase recycled water capacity.

- c) **Water Quality Update.** Ms. Taylor gave a presentation, which covered Gibraltar Reservoir water quality, the Rey Fire impacts, Lake Cachuma water quality, the challenges at the Cater Water Treatment Plant, Stage 2 Disinfection Byproduct Rule, Groundwater Wells, and the current distribution system projects.
- d) **Stage Three Drought Update.** Mr. Haggmark gave a presentation that summarized the status of the drought, the current water supply strategies, as well as lake and reservoir operations. Mr. Haggmark described the community conservation efforts and discussed the need for additional conservation requirements to meet peak demands next summer. To achieve the necessary 40% conservation required to address the projected shortage next summer, restrictions on development and outdoor watering of turfgrass were discussed. Water Commissioners provided comments on the proposed restrictions, which included support for a turfgrass ban with exemptions. Mr. Haggmark will return on October 20, 2016, with more refinement on the turfgrass ban and other regulations that were discussed.

7. WATER RESOURCES MANAGER'S REPORT

Joshua Haggmark stated that the effort to update water and sewer buy-in fees has been delayed due to workload and resource issues with a new-targeted date for completion being this winter. A proposal for an upgrade of the asset management software for both water and wastewater maintenance work order tracking is underway. Staff is working to refinance the 2004 Sewer Bond, which will save the City almost \$1 Million. The funding agreement for the Desal Contract Negotiations with the Montecito Water District was executed on September 14, 2016. The Water Commission Chair and Vice Chair will be meeting with Mayor Helene Schneider and Councilmember Harwood "Bendy" White next week to discuss the roles and responsibilities of the Water Commission.

8. DATE OF NEXT SCHEDULED MEETING: Thursday, October 20, 2016, David Gebhard Public Meeting Room, 630 Garden Street (Parking Lot Side Entrance)

The meeting was adjourned at 10:20 a.m.

Approved: October 20, 2016