



## MINUTES Board of Water Commissioners

David Gebhard Public Meeting Room  
630 Garden Street, Parking Lot Side Entrance

**Thursday, October 20, 2016, from 8:00 a.m. – 10:00 a.m.**

- COMMISSIONERS PRESENT:** Barry Keller, Mike Kielborn, Dave Davis
- COMMISSIONERS ABSENT:** Megan Birney, Michael Jordan
- STAFF PRESENT:** Joshua Haggmark, Water Resources Manager; Madeline Ward, Water Conservation Supervisor; Tim Downey, Urban Forest Superintendent; Sarita King, Administrative Specialist; Brendan Mohun, Administrative Specialist Sarah Knecht, Assistant City Attorney, Bill Ferguson, Project Manager
- COUNCIL LIAISON:** Harwood "Bendy" White
- PUBLIC:** Lindsey Baker, Co-President, League of Women Voters; David Landecker, League of Women Voters;; Zack Moran, President, WQCG, Inc., Alex Bennett, Policy Associate, Heal the Ocean, Denice Adams; Jim Zender, Private citizen; Hillary Houser, Heal the Ocean
1. **CALL TO ORDER:** The meeting was called to order at 8:05 a.m.
  2. **ROLL CALL** Commissioners Megan Birney and Michael Jordan absent
  3. **CHANGES TO THE AGENDA:** No changes
  4. **COMMENTS BY THE PUBLIC:** Jim Zender asked about the City's position on development. He wanted to know how development projects are approved during the drought. Joshua Haggmark mentioned that issues related to the drought and development was discussed at the September 15, 2016, Water Commission meeting, and also at the September 20, 2016, Council meeting and both of these are available on the City's website.
  5. **WATER COMMISSION ROLES AND RESPONSIBILITIES (15 minutes)**  
Bendy White, City Council Member/Water Commission Liaison discussed the role and responsibility of the Water Commission. He attended a meeting, which was held on September 12, 2016, with Mayor Helene Schneider, Mike Kielborn, Dave Davis, Paul Casey, City Administrator, Rebecca Bjork, Public Works Director and Joshua Haggmark, Water Resources Manager. His presentation to the Commission clarified what subjects require a Council briefing/discussion ahead of Water Commission meetings. The discussions clarified which items should be 1) presented to the Water Commission for input, information, or policy recommendations to Council, 2) presented to the Water Commission after a written briefing has been sent to Council, and 3) addressed with Council directly. The Commission would like to see Water Commission's recommendations or comments on future Council Agenda Reports.
  6. **CONSENT ITEMS:**
    - a) **Meeting Minutes of September 15, 2016: Motion (Davis/Keller 3/0/2) to approve the minutes as submitted.**
    - b) **Contracts for Water Rates and Capacity Buy-in Fee Study**

- c) **Ordinance for Updates to the Water Metering Requirements**
- d) **Contract for Design of Cater Plant Valve and Actuator Replacement Project**

**MOTION (Keller/Kielborn 3/0/2) to approve the staff's recommendations.**

## 7. ADMINISTRATIVE ITEMS:

- a) **Contract for Design of the El Cielito Pump Station Rehabilitation Project**

Ms. Taylor reviewed the October 25, 2016, Council Agenda Report related to the contract with Carollo Engineers, Inc., for the design of the El Cielito Pump Station Rehabilitation Project. The work consists of an assessment of the current condition of the equipment, the structure, and the piping, with recommendations for replacements. Included in the assessment will be the data collection and analysis needed to reestablish design parameters for the performance of the pump station. Supervisory Control and Data Acquisition equipment will need to be updated with the other new equipment.

**MOTION (Davis/Keller 3/0/2) to approve the staff's recommendations.**

- b) **Stage Three Drought Update And Continuation Of Discussion On Additional Water Use**

Mr. Haggmark gave a presentation that summarized the status of the drought, the current water supply strategies, as well as lake and reservoir operations. To achieve the necessary 40% conservation required to address the projected shortage next summer, restrictions on development and outdoor watering of turfgrass had been discussed at the previous Water Commission meeting and provide more refinement on the turfgrass ban and other regulations that were discussed. Staff has estimated a savings of 500 – 1,200 Acre Feet/Year from a general ban on turfgrass irrigation. This would include exemptions for playing fields at schools and child care centers that are used for active recreation, recreation areas at publicly owned parks and open spaces, golf course putting greens and tees, watering of certified water wise grasses, turf areas directly related to the business activity (e.g. ceremonial event spaces) on commercial and institutional properties. The adoption of turfgrass watering restrictions is anticipated to go before Council on December 6, 2016, and staff would recommend that the regulations take effect on January 1, 2017. Tim Downey gave a presentation on the Parks and Recreation Department's Drought Plan Overview, which included the Historic and Specimen Tree Drought Plan. The Water Commission discussed the proposed water use regulations, which includes moving to a 40 percent water conservation target and a ban on turfgrass watering. In a special motion, the Commission voted in support of moving forward with the water use regulations as proposed, to ensure adequate water is available to meet peak demands in the summer of 2017 and provide some level of contingency water should the supply situation worsen.

**MOTION (Keller/Davis 3/0/2) to support the staff's recommendations.**

- c) **City Comments on Draft Report to the legislature on the Feasibility of Developing Uniform Water Recycling Criteria for Direct Potable Reuse**

Kelley Dyer, Water Supply Manager gave a presentation on where the State is on evaluating the feasibility of direct potable reuse regulations. CA Water Code requires the State to investigate and report on the feasibility of developing uniform water recycling criteria (regulations) for direct potable reuse by Dec 31, 2016. Regulations do currently exist in CA for indirect potable reuse (groundwater recharge), and the State reviewed recommendations of an Expert Panel and Advisory Group Finding, and found that regulations for direct potable reuse of recycled water are attainable; however, knowledge gaps and needed research remain to assure adequate public health protection before adopting uniform criteria. The City's comments on the Draft Report are due to the State by October 25, 2016, and a Public Workshop with the National Water Research Institute to present draft results on City's Potable Reuse Feasibility Study will be held on October 26, 2016, from 9:30 AM – 12:00 PM in City Hall. Committee recommended removing the footer on the comment letter.

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**d) Request to Change the Future Water Commission Meeting Times to 9:00 am-11:00 am**

The November meeting will be at 8:00 and the meeting will start at 9:00 beginning December 2016. Joshua Haggmark will contact the Commissions that are not present today regarding this change.

**8. WATER RESOURCES MANAGER'S REPORT (2:10)**

Joshua Haggmark stated that there were two days in October where potable **water** was used. There has been minimal use of potable water in the recycled water. There have been six sanitary sewer overflows this year and the goal is no more than eight. Included in packet is graphic of snapshot of remaining water in Cachuma.

**9. DATE OF NEXT SCHEDULED MEETING: Thursday, November 17, 2016, David Gebhard Public Meeting Room, 630 Garden Street (Parking Lot Side Entrance)**

The meeting was adjourned at 10:25 a.m.

Minutes approved December 15, 2016.