



**MINUTES**  
**Board of Water Commissioners**  
Water Resources Conference Room  
619 Garden Street, 3rd. floor  
**Monday, June 10, at 3:00 p.m.**

- COMMISSIONERS PRESENT: James Smith, Barry Keller, Megan Birney
- COMMISSIONERS ABSENT: Russell Ruiz
- COUNCIL LIAISON PRESENT: Harwood "Bendy" White
- STAFF PRESENT: Rebecca Bjork, Water Resources Manager; Chris Toth, Wastewater System Manager; Anne Van Belkom, Administrative Assistant
- PUBLIC: Jeff Savard, Kennedy/Jenks; Jeff Barry, GSI.
1. **CALL TO ORDER:** The meeting was called to order at 3:00 p.m.
  2. **CHANGES TO THE AGENDA:** None.
  3. **COMMENTS BY THE PUBLIC:** None.
  4. **MEETING MINUTES, MAY 13, 2013:** MOTION (Keller/Birney 3-0-0): to approve the minutes as submitted.
  5. **CONTRACT FOR COST OF SERVICE WASTEWATER RATE STUDY:** Mr. Toth described the scope of the contract and explained why Raftelis was selected for this rate study. Independent of this contract, flow measurement and sampling to determine strength of sewage from various types of facilities will be done by an independent vendor. These samples will then be submitted to the El Estero Laboratory for in-house analysis. The resulting data will be used by Raftelis to help update any changes to the current rate categories. MOTION (Keller, Birney 3-0-0): to concur with staff's recommendation. Commissioner Keller volunteered to participate as a member of the group reviewing the rate study data and recommendations.
  6. **WASTEWATER COLLECTION SEWER SYSTEM MANAGEMENT PLAN:** Mr. Toth summarized the history that led to the development of the SSMP, and explained the requirement to recertify the plan every 5 years. The components of this plan also make up most of the content of the consent decree. Commissioner Keller expressed concern about seawater infiltration into the sewer main along the beach. To address this issue, a spot lining project is planned in FY2014 for specific locations with the highest levels of infiltration. Motion (Birney/Keller 3-0-0): to concur with staff's recommendation.
  7. **PURCHASE OF HYDROPLANT PROPERTY:** Council will be asked to adopt a Resolution on July 2, 2013, to authorize the purchase of the property beneath the City's hydroelectric plant, for an agreed purchase price of \$65,000. In the context of energy generation, Commissioner Keller asked the status of the Co-Gen plant at El Estero. While the plant is fully operational, the Cogen Plan is not on-line since the privatized Cogen operator is still working out connection issues with Southern California Edison. MOTION (Keller/Birney 3-0-0): to concur with staff's recommendation.
  8. **WATER RESOURCES MANAGER'S REPORT:** Ms. Bjork distributed and reviewed the Monthly Water Resources report on water production, rainfall, and wastewater influent. Gibraltar Reservoir is expected to dry up shortly. Ms. Bjork also summarized water in storage in various locations. A more comprehensive report on water banking will be presented at the next Water Commission meeting. Ray Stokes from CCWA will do a presentation on the Bay Delta Habitat Conservation Plan at the July 2013 Water Commission meeting. Next month's agenda will also include an update on communication between the City and Channelkeeper, the election of officers, and a report on approaches to reduce the costs of reading water meters. There will not be a Water Commission meeting in August 2013.
  9. **DATE OF NEXT SCHEDULED MEETING:** It was confirmed that the next meeting was scheduled for Monday, July 8, 2013, at 3:00 p.m.

The meeting was adjourned at 4:00 p.m.

Approved: July 8, 2013