



Agenda Item No. _____

File Code No.

CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: December 10, 2013

TO: Mayor and Councilmembers

FROM: Wastewater Division, Public Works Department

SUBJECT: Agreement For Fats, Oils, And Grease Inspection Services For Food Services Establishments

RECOMMENDATION:

That Council authorize the Public Works Director to execute a City Professional Services Agreement with Wallace Group in the amount of \$149,575 for fats, oils, and grease inspection services for the City's food service establishments, and authorize the Public Works Director to approve expenditures of up to \$14,958 for extra services that may result from necessary changes in the scope of work.

DISCUSSION:

BACKGROUND

The City of Santa Barbara (City) has roughly 400 food service establishments (FSE) that conduct business. These establishments produce fats, oils, and grease (FOG) which can obstruct flow in pipes and eventually lead to sanitary sewer overflows (SSO). SSOs due to FOG buildup from FSEs have occurred multiple times per year in past years.

In order to reduce these occurrences, the City has established a FOG Management Program. Within this Program, a City employee conducts routine FOG inspections that involve educating FSE employees about kitchen best management practices and inspecting grease removal devices. The current City FOG inspection employee is retiring at the end of the calendar year 2013.

In an effort to develop a more effective FOG Management Program, staff recommends hiring a professional consultant to perform routine FOG inspections, currently performed by a City employee, and to further develop the existing FOG management program.

PROJECT DESCRIPTION

The work consists of inspecting FSEs and developing and maintaining the City's current FOG Management Program. Wallace will provide these services for a one-year contract period, after which it is anticipated that the existing FOG vacancy will be filled and City staff will resume FOG inspection services.

A Request for Proposals (RFP) was issued to five firms, and the City received three proposals. From the proposals received, staff selected Wallace Group because they best met the requirements of the RFP and provided competitive pricing.

BUDGET/FINANCIAL INFORMATION:

This project was anticipated, and there are adequate funds in the Wastewater Fund for this work.

The Board of Water Commissioners is scheduled to hear this item at their December 9, 2013 meeting.

PREPARED BY: Chris Toth, Wastewater System Manager/KT/mh

SUBMITTED BY: Rebecca Bjork, Acting Public Works Director

APPROVED BY: City Administrator's Office