



## MINUTES

**Board of Water Commissioners**  
 Water Resources Conference Room  
 619 Garden Street, 3rd. floor  
**Monday, October 14, at 3:00 p.m.**

- COMMISSIONERS PRESENT: Russell Ruiz, Megan Birney, Barry Keller, James Smith, Mike Kielborn
- COUNCIL LIAISON PRESENT: Harwood "Bendy" White
- STAFF PRESENT: Rebecca Bjork, Water Resources Manager; Chris Toth, Wastewater System Manager; Alison Jordan, Water Conservation Supervisor; Kelley Dyer, Water Supply Analyst; Bob Roebuck, Project Manager II; Anne Van Belkom, Administrative Assistant
- PUBLIC: Michael Jordan, Planning Commission Liaison; Randall Ward, General Manager (COMB); Charles Hamilton, Carpinteria Valley Water District
1. **CALL TO ORDER:** The meeting was called to order at 3:07 p.m.
  2. **CHANGES TO THE AGENDA:** None
  3. **COMMENTS BY THE PUBLIC:** None.
  4. **MEETING MINUTES, SEPTEMBER 09, 2013:** MOTION (Smith/Kielborn 3-0-2, with Birney and Keller abstaining): to approve the minutes as submitted.
  5. **COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL (CII) WATERWISE SURVEY AND INCENTIVE PROGRAM:** Ms. Jordan gave a brief overview of the CII Program. Seven of the 19 sites that represent the highest level CII customers, have been surveyed. Ms. Jordan shared the results of the surveys and described the financial incentives that are available to implement water conservation opportunities.
  6. **INTRODUCTION OF CACHUMA OPERATIONS MAINTENANCE BOARD (COMB) GENERAL MANAGER AND UPDATE ON COMB ACTIVITIES.** Ms. Bjork introduced Randall Ward who was hired as the new COMB general manager. Mr. Ward briefly described some of the challenges he will be facing in his new position. Ms. Bjork will coordinate a future tour of the facility that was offered by Mr. Ward for the Water Commissioners.
  7. **CONTRACT FOR HYDROELECTRIC PLANT REHABILITATION:** Mr. Roebuck described the need for a new Request for Proposal process for the hydroelectric plant rehabilitation contract.
  8. **WASTEWATER SYSTEM REPORT:** Mr. Toth updated the Water Commission on the current status of the Wastewater Capital Projects. He also reviewed this year's SSO spill performance and described the measures being taken to reduce the number of spills. Requests for Proposals are in process for a Fats, Oils, and Grease (FOG) Program contractor. Two separate contracts have been awarded for chemical root control in order to evaluate which of the two chemical processes is more effective.
  9. **FUNDING FOR WATER RATE STABILIZATION FUND:** Ms. Bjork explained why funds generated from the sale of desalination membranes were moved into a special Rate Stabilization Fund that will allow funds to be pulled when needed in order to offset limited revenues to meet future debt coverage. The Rate Stabilization Fund does not eliminate the Capital Reserve Fund, the Emergency Reserve Fund, and the Financial Reserve Fund.
  10. **STATE WATER PROJECT CONTRACT EXTENSION:** Ms. Bjork gave a presentation on the role of state water in Santa Barbara's Water Supply, the State Water Project contract extension, and the Bay Delta Conservation Plan.
  11. **WATER RESOURCES MANAGER'S REPORT:** Ms. Bjork distributed and reviewed the Monthly Water Resources report on water production, rainfall, and wastewater influent. The 2014 Water Year started October 1, 2013. Water production for the 2013 water year totaled 14,325 AF. No state water was used in the 2013 water year but will be carried over. There have been six public spills this calendar year. Of these six spills, only fifteen gallons was not recovered and none of the spills reached any Waters of State.

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**12. DATE OF NEXT SCHEDULED MEETING:** It was confirmed that the next meeting is tentatively scheduled for Monday, November 11, 2013, at 3 p.m. unless there are not enough agenda items. Should that occur, the next meeting is scheduled for December 9, 2013.

The meeting was adjourned at 5:04 p.m.