



**MINUTES**  
**Board of Water Commissioners**  
**Water Resources Conference Room**  
**619 Garden Street, 3<sup>rd</sup> floor**  
**Monday, February 13, 2012, at 3:00 p.m.**

- COMMISSIONERS PRESENT: James Smith, Barry Keller, Russell Ruiz
- COMMISSIONERS ABSENT: Landon Neustadt
- COUNCILMEMBERS PRESENT: Harwood "Bendy" White
- STAFF PRESENT: Cathy Taylor, Water System Manager; Micaela Hase, Administrative Assistant
- PUBLIC: Sheila Lodge, Planning Commission Liaison; Mallory Monsma, RDN, Inc.; Steve Little
1. **CALL TO ORDER:** The meeting was called to order at 3:00 p.m.
  2. **CHANGES TO THE AGENDA:** None
  3. **COMMENTS BY THE PUBLIC:** Mr. Little spoke about government's crackdown on illegal immigration and the effects it will have on small business owners.
  4. **MEETING MINUTES, JANUARY 09, 2012:** MOTION (Keller/Smith 3-0-0): to approve the minutes as submitted.
  5. **FEE RESOLUTION CHANGES:** Ms. Taylor discussed proposed fee resolution changes and asked for Water Commissioners' comments. MOTION (Ruiz/Smith 3-0-0): to recommend that Council approve staff's recommendation regarding changes to water fees.
  6. **PROPOSED 218 NOTICING FOR RATE INCREASES:** The deadline for 218 noticing for rate increases is March 15th. This will be a ten year plan with water rates expected to be raised annually by 3.5% for residential and 4.5% for agriculture. Increases to the sewer rates will depend on the outcome of the Channel Keeper litigation, which are anticipated to be determined by early April.
  7. **ORTEGA GROUNDWATER TREATMENT PLANT PROJECT UPDATE:** Ms. Taylor updated the Water Commission on the Ortega Groundwater Treatment Plant. At present, the condition of pressure valves is being checked to determine if retrofitting is required.
  8. **CATER WATER TREATMENT PLANT OZONE PROJECT UPDATE:** Ms. Taylor informed the Water commission on the progress of the Cater Water Treatment Ozone Project. Project is 31% complete and two more shutdowns are anticipated of which one will be a critical shutdown.
  9. **WATER RESOURCES MANAGER'S REPORT:** Ms. Taylor distributed and reviewed the Monthly Water Resources Report on water production, rainfall, and wastewater influent. Two SSOs occurred in January 2012 but neither of the spills reached a Water of State.
  10. **DATE OF NEXT SCHEDULED MEETING:** It was confirmed that the next meeting was scheduled for Monday, March 12, 2012, at 3:00 p.m.

The meeting was adjourned at 3:34 p.m.

Approved: April 9, 2012