



Agenda Item No. _____

File Code No.

DRAFT CITY OF SANTA BARBARA

ITEM 7

COUNCIL AGENDA REPORT

AGENDA DATE: November 20, 2012

TO: Mayor and Councilmembers

FROM: Water Resources Division, Public Works Department

SUBJECT: Contract For Asset Management Support Services For El Estero Wastewater Treatment Plant

RECOMMENDATION:

That Council authorize the Public Works Director to execute a contract with Carollo Engineers, Inc. in the amount of \$247,802 to provide asset management support services for the El Estero Wastewater Treatment Plant, and authorize the Public Works Director to approve expenditures of up to \$24,780 for extra services of Carollo Engineers, Inc. that may result from necessary changes in the scope of work, for a total not-to-exceed amount of \$272,582.

DISCUSSION:

The City owns and operates an activated sludge wastewater treatment plant (El Estero). This plant requires continual maintenance and refurbishment due to the nature of its operations. El Estero staff have developed an asset management system to ensure that these important maintenance and refurbishment activities are performed in an effective manner.

On October 18, 2011, the City awarded to Carollo Engineers, Inc. (Carollo) a one-year contract for asset management system services through a competitive Request-for-Proposals process. This contract now is drawing to a close. At this time City staff is requesting that Council authorize the Public Works Director to execute an additional one-year professional services contract to Carollo in order to continue asset management system work at El Estero. The proposed contract's scope of work includes continuation of professional support services for the:

- computer maintenance management system (CMMS) application and underlying database maintenance support services;

- optimization of the existing Asset Management Plan's (AMP) Inventory Management activities, including integration of newly constructed CIP project assets with existing CMMS asset registry and inventory management functions;
- support for select CIP project planning and prioritization activities;
- optimization of AMP's existing business and work practices; and
- AMP training and documentation development for El Estero's maintenance and operations personnel.

Carollo has provided similar services for numerous other public wastewater agencies with similar asset management support needs.

At its meeting on November 12, 2012, the Board of Water Commissioners voted x-x-x to approve staff's recommendation.

BUDGET/FINANCIAL INFORMATION:

This project was anticipated and there are adequate appropriated funds in the Wastewater Capital Fund for this work.

PREPARED BY: Chris Toth, Wastewater System Manager/avb

SUBMITTED BY: Christine F. Andersen, Public Works Director

APPROVED BY: City Administrator's Office