

DRAFT

Board of Water Commissioners
Water Resources Conference Room
619 Garden Street, 3rd. floor
Monday, October 8, 2012, at 3:00 p.m.

- COMMISSIONERS PRESENT: James Smith, Landon Neustadt, Russell Ruiz, Megan Birney
- COMMISSIONERS ABSENT: Barry Keller
- COUNCILMEMBER PRESENT: Harwood "Bendy" White
- STAFF PRESENT: Rebecca Bjork, Water Resources Manager; Cathy Taylor, Water System Manager; Chris Toth, Wastewater System Manager, Alison Jordan, Water Conservation Coordinator; Theresa Lancy, Water Resources Specialist; Jill Murray, Water Quality Research Coordinator; Madeline Ward, Water Resources Technician; Anne Van Belkom, Administrative Assistant
- PUBLIC: Sheila Lodge, Planning Commission Liaison; Ichiko Kido, RDN; Steve Little; Rob Lane
1. **CALL TO ORDER:** The meeting was called to order at 3:00 p.m.
 2. **CHANGES TO THE AGENDA:** None
 3. **COMMENTS BY THE PUBLIC:** None.
 4. **MEETING MINUTES, SEPTEMBER 10, 2012:** MOTION (Russell/Birney 3-0-1 with Neustadt abstaining): to approve the minutes as submitted.
 5. **CREEKS DIVISION WATER QUALITY INVESTIGATIONS AND FINDINGS:** Ms. Murray gave an overview of the research and monitoring programs to improve water quality in creeks and beaches.
 6. **TRAIN STATION WATER WISE GRASS DEMONSTRATION PROJECT:** Ms. Jordan described the project and indicated how the proposed water wise grass satisfies the requirements posed by the historic nature of the site. The water wise grass will use significantly less water than the current high water using turf species and provide a public demonstration for City water customers to view the water wise grass. MOTION (Russell/Birney 4-0-0): to recommend staff's recommendation that Council approve the Train Station Water Wise Grass Project. Commissioner Ruiz left the meeting at 3:30 p.m.
 7. **WATER AND WASTEWATER RATE STUDY UPDATE:** Ms. Taylor gave an update on the Water and Wastewater Rate Study and described the four public meetings to be held by Raftelis. Two of the public meetings will be held at the Water Commission meetings in December 2012 and January 2013, and staff will present this study and their recommendation to Council for their approval in late February 2013.
 8. **REPORT ON STATUS OF WATER PROJECTS CURRENTLY UNDER CONSTRUCTION:** Ms. Taylor showed the Water Commission where they could review the City's Construction Projects on the City's Website, and how to easily reach that location via Google. Water Commissioners were updated on the Cater project, the Ortega Groundwater Treatment Plant project, the Las Canoas Water Main Project, and the Sycamore Water Main project.
 9. **UPDATE ON WASTEWATER PROJECTS CURRENTLY UNDER CONSTRUCTION:** Mr. Toth reviewed the Wastewater Collection and the El Estero projects currently under construction, and discussed funding strategies.
 10. **PROPOSED FULL SCALE NITRIFICATION PILOT TEST:** Mr. Toth described the challenges of doing a full scale nitrification pilot test, and the proposed approach for a pilot test.
 11. **TEN-YEAR CAPITAL IMPROVEMENT PLAN:** Ms. Taylor reviewed the preliminary draft of the ten-year Capital Improvement Plan for Water projects and Mr. Toth reviewed the draft of the Wastewater projects. These draft documents will be brought back to the Water Commission after additional fine tuning.

- 12. HOPE AVENUE WELL LEASE RENEWAL:** Ms. Lancy described the lease and identified the location of the well. MOTION (Neustadt/Birney 3-0-0): to recommend that Council approve the Hope Avenue Well Site Lease Agreement renewal.
- 13. CONTRACT FOR DISPOSAL OF WATER TREATMENT PLANT SOLIDS:** Ms. Taylor described the situation requiring the new contract with Cold Canyon Landfill, and the increase to the purchase order with Adamske Consulting Inc. for additional hauling costs in FY13. MOTION (Smith/Neustadt 3-0-0): to recommend that Council approve the staff recommendation.
- 14. 2011 WATER MAIN NOTICE OF COMPLETION:** This project replaced approximately 9,600 linear feet of water mains throughout the City and was completed on May 15, 2012.
- 15. CONTRACT FOR UPDATE OF STANDARD OPERATING PROCEDURES FOR EL ESTERO WASTEWATER TREATMENT PLANT:** These updates are requirements of both the Clean Water Act and the NPDES permit issued by RWQCB. MOTION (Smith/Birney 3-0-0): to recommend that Council approve the contract with Kennedy/Jenks for Operations and Maintenance Manual with Related Standard Operating Procedures Updates.
- 16. WATER RESOURCES MANAGER'S REPORT:** Ms. Bjork distributed and reviewed the Monthly Water Resources report on water production, rainfall, and wastewater influent. A new water year has begun, and a mild El Niño is being forecasted. On October 2, 2012, Council approved payments for an emergency installation of a temporary biosolids conveyor belt system at El Estero and for repair of the broken Serpentex conveyor belt.
- 17. DATE OF NEXT SCHEDULED MEETING:** It was confirmed that the next meeting was scheduled for Monday, November 12, 2012, at 3:00 p.m. and would be held at the Cater Water Treatment Plant.

The meeting was adjourned a 5:12 p.m.