



MEETING MINUTES (REVISED)

CITY OF SANTA BARBARA

TRANSPORTATION AND CIRCULATION COMMITTEE (TCC)

David Gebhard Public Meeting Room
630 Garden Street, Santa Barbara, CA
Thursday, January 12, 2006
6:00 PM

CALL TO ORDER: Chair Coffman-Grey called the meeting to order at 6:01 p.m.

ROLL CALL:

TCC MEMBERS

William C. Boyd
Mark Bradley
Michael Cooper
Isabelle Greene
Keith Coffman-Grey
David Tabor

Attendance

Present
Present
Present
Present
Present
Present

CITY STAFF PRESENT :

Browning Allen, Transportation Manager
Robert J. Dayton, Supervising Transportation Planner
Anne Van Belkom, Senior Office Specialist
Stacey Wilson, Associate Transportation Planner
Jan Hubbell, Senior Planner

OTHERS PRESENT:

Steve Maas, Manager of Strategic Planning and Compliance

CHANGES TO THE AGENDA: None.

PUBLIC COMMENT:

1. None.

Following Public Comment, Chair Coffman- Grey awarded a plaque to Barry Siegel honoring him for his work as a member, Vice-Chair, and Chair of the TCC from July 20, 1999 through December 13, 2005. Browning Allen informed the TCC that Mr. Siegel was actually one of the original members when the TCC was formed. Both Chair Coffman-Grey and Mr. Allen indicated that Mr. Siegel had made a great contribution to the TCC and would be missed.

CONSENT CALENDAR:

2. APPROVAL OF MINUTES:

A motion was made by Mr. Tabor to approve the TCC Minutes from November 10, 2005, as written. The motion was seconded by Mr. Coffman-Grey.

Ayes: 6 Noes: 0 Abstain: 0 Absent: 0

3. MTD's Monthly Report – DT/WF Shuttle and Commuter Lot Shuttle – Browning Allen.

Mr. Allen indicated to the TCC that Steve Maas from MTD was in the audience and would take any questions. Chair Coffman-Grey asked about the Carrillo Lot Shuttle and the number of people parking in the Carrillo Lot now that there has been an increase in fees. Mr. Allen will follow up on that and get the information back to the TCC.

4. Transportation Menu of Planning Commission's Conditions of Approval.

Rob Dayton informed the TCC that this was an opportunity to influence policy decisions made by the Planning Commission. He explained that the menu in front of them consisted of standard Conditions of Approval that involved transportation. He also introduced Stacey Wilson, Associate Transportation Planner, and Jan Hubbell, Senior Planner, whose responsibilities included making sure that transportation related conditions of approval are considered and included, if appropriate, when pertinent projects are reviewed.

Mr. Dayton briefly described the categorization process of the transportation related conditions of approval and stated that the purpose of this agenda item was to review the conditions and then make a recommendation to the Planning Commission. TCC members were invited to ask questions and suggest additional items that were not included in the menu.

Each TCC member commented on the menu and/or suggested items that should be added to the menu. TCC members wanted to make sure to include their additions in the menu as part of the motion for approval. Mr. Dayton briefly summarized the items that would be included in the menu, as requested by the TCC members.

MOTION 1: Made by Boyd and seconded by Greene.

The Transportation & Circulation Committee recommends that the Planning Commission approve the Transportation Menu of the Planning Commission Conditions of Approval ***listed below, including the comments and additions discussed during the TCC meeting of January 12, 2006 (following the Transportation Menu of PC Conditions of Approval).***

Ayes: 6 Noes: 0 Abstains: 0 Absent: 0

Transportation Menu of PC Conditions of Approval

Employee Oriented

- 1. Create a Transportation Demand Management (TDM) Plan for the business that includes the designation of a TDM Manager and all applicable strategies for the site.***

2. ***Provide preferential and reserved carpool parking spaces for those users that qualify as carpools.***
3. ***Provide free bus passes to those employees who request them as an alternative means of commuting to work.***
4. ***Post an announcement that free bus passes are offered to employees.***
5. ***Post the bus routes and schedules to allow employees to make informed commuting decisions.***
6. ***Relocate or upgrade the MTD bus stop in the area of the project to enhance the transit network.***
7. ***Provide shower and locker facilities for both male and female employees to encourage alternative transportation.***
8. ***Make employees aware of the Ride Share Program and Traffic Solutions as a means to match up potential carpools.***
9. ***Provide an employee lunch room so that employees do not need to make a vehicle trip at lunch.***
10. ***Design covered and secure bicycle parking that will encourage employees to choose to cycle to work.***
11. ***Provide a guaranteed ride home for employees who use alternative means of transportation.***

Visitor Oriented

1. ***Provide a visitor information program that shall include the following:***
 - a. ***Provide free bus passes to hotel guests.***
 - b. ***Provide train, bus, and airline schedules and maps to guests.***
 - c. ***Provide information on alternative transportation modes.***
 - d. ***Include explanation of the City's clean air goals in all solicitation for events.***
 - e. ***Coordinate with the City on special events.***
 - f. ***Provide a free shuttle to the airport, train, bus depot, and other hotels so that a guest would not need the use of a vehicle.***
 - g. ***Provide bike rentals to guests to allow a vehicle alternative for commuting and recreational vehicle trips.***

On-Site Access and Circulation

1. ***Design pedestrian access ways (permeable) on site to minimize the visual effects of paving and to calm traffic.***
2. ***Provide an off-site parking agreement as a means of reducing additional paving while meeting the project's parking demand.***
3. ***Provide pedestrian-oriented lighting to increase the desirability of walking at night.***
4. ***Remove driveway(s) to reduce potential conflicts.***
5. ***Provide regulatory signs as needed to assign right of way.***
6. ***Provide a project directory to inform site users of the internal circulation for the project.***

Public Access and Circulation

1. ***Dedicate an easement and possibly a maintenance agreement for any of the following transportation facilities as a means to enhance the City's circulation network:***
 - a. ***public street***
 - b. ***sidewalk***
 - c. ***on-street vehicle parking***
 - d. ***access way for vehicles or pedestrians***
 - e. ***paseo***
 - f. ***trail***

Construction Related

1. ***Notification of a parking loss shall be provided a minimum of 30 days in advance as a means to allow users to make plans for alternative transportation or other vehicle parking. Include information about the City's downtown commuter lots in the notice.***
2. ***Provide a plan, as appropriate, for construction related traffic, including haul routes and hours to minimize the temporary negative effects of the construction on the circulation network users.***
3. ***Provide free off-street parking and storage for construction workers during the project's construction to minimize on-street parking in the project area.***
4. ***Repair any damaged public improvements to maintain the City's circulation network in good working condition.***

Future Transportation Conditions

The following is a list of additional conditions that staff is considering applying to future projects that go before the Planning Commission:

1. ***Participate in a car sharing program within the City.***
2. ***Participate in a parking cash-out program to provide an equivalent monetary reward for employees who do not drive to work.***
3. ***Provide an employee program that includes a compressed work week, staggered work hours, or flextime.***

TCC Comments/Additions from 1/12/06 TCC Meeting :

Employee Oriented:

- Provide company vehicles for employees to run errands.
- Provide training for the TDM manager.
- Make language stronger related to TDM items.
- Develop an annual reporting mechanism for the TDM program.

- Develop more aggressive marketing including more posting of announcements to alert employees of alternative transportation options, and to make them more aware of programs such as Ride Share.
- Consider having employers pay for their employees to have access to health clubs, which would eliminate the burden of providing shower facilities for smaller companies.

Visitor Oriented:

- Mail information to visitors (prior to them coming to here) regarding alternative transportation available in Santa Barbara.

Future Transportation Conditions:

- Develop a more fair and equitable approach of similar requirements for non-discretionary projects (including such developments as remodels) and not just larger projects that come before the PC.
- Add traffic calming measures, if warranted.
- Request transportation studies and improvements, if warranted.
- Add shuttle services to and from rail and regional bus services.
- Develop an enforcement program to ensure that established Conditions of Approval are actually in place and followed.

5. Review of Upcoming Agenda Items.

Browning Allen updated the TCC with the following:

- 1/26 – Traffic Solution's Annual Report ~~Annual Report~~ - Information.
Continue Discussion on Enhanced Transit Subcommittee Recommendation – Action.
- 2/23 - Elect new TCC Chair and Vice-Chair.
- Future Agenda Items will include the Oak Park Mobility Plan including Results of Ballot. Victor Garza, Parking/TMP Superintendent, will be presenting an update on the Bike Station that will go into the Granada Garage, which is scheduled for completion by either April or May 2006.

TCC members asked to have the following items added to future agendas:

- Traffic Calming Measures including the Los Olivos/APS site – how effective are the devices and what is the response of the community.
- Regional Transit Issues: Transit Center lacks adequate sheltered waiting area for people waiting for buses.
- Resolving issue of parking on streets that are too narrow for cars to park.

- Mr. Boyd indicated his personal concern about the rash of negative letters to the editor of the News-Press criticizing the traffic calming devices in the St. Francis Area Neighborhood. He is concerned that **some of** these letters ~~seemed to have been~~ **may have been** written by persons who do not even live in this neighborhood and thus may not give readers a true indication of how the actual residents of the neighborhood regard these traffic calming devices. Mr. Allen reminded the TCC that the installations were still temporary and that a report was being prepared that would include all of the comments as well as a complete analysis of how effective each traffic-calming device has been. Once this report is finished, it will come before the TCC for their review and comment. Dr. Cooper suggested that a public hearing be held before the TCC in order to hear both pro and con comments from the general public and from the affected neighborhood.
- Chair Coffman-Grey reminded Mr. Allen that the Streetlight Subcommittee would probably be ready for a presentation to the TCC in February. The subcommittee is finalizing the wording.
- Mr. Boyd asked to have the TCC see the preliminary survey results of the Downtown Employee Survey, prior to the TCC taking any action on the Enhanced Transit Subcommittee recommendation. Mr. Allen stated he is still waiting for the portion of the report regarding the number of employees in the Downtown area. However, he feels that this should not prevent the TCC from going forward with their recommendation for enhancements to transit. Mr. Allen informed the TCC that he will return to the committee with a contract for their review and approval.
- Dr. Cooper gave an update on the Plaza De La Guerra Subcommittee which will be going through the City process to go out to bid for the \$1 Million that is available to improve Plaza De La Guerra.
- Mr. Boyd asked about the subcommittee that was being created in order to resume the study on the Transit Center. Mr. Allen replied that the Redevelopment Agency staff has sent out a Request for Proposal for an analysis. It will be several months before the subcommittee will be able to look into this in more detail.

ADJOURNMENT: 7:04 p.m.

Please Note: These Minutes were revised on Thursday, February 2, 2006. Items in bold and italics have been added to the Minutes, while items that have been crossed out have been deleted.