



## CITY OF SANTA BARBARA

### SPECIAL MEETING SANTA BARBARA ARTS AND CRAFTS SHOW ADVISORY COMMITTEE

Tuesday, September 8, 2020  
Screen New Members: 6:00 p.m.  
Meeting: 7:00 p.m.

**This Meeting Will Be Conducted Electronically  
As Described Below**

#### MEETING AGENDA

**IN ORDER TO PROMOTE SOCIAL DISTANCING AND PRIORITIZE THE PUBLIC'S HEALTH AND WELL-BEING, THE GOVERNOR OF THE STATE OF CALIFORNIA ISSUED EXECUTIVE ORDER N-29-20, WHICH ALLOWS THE SANTA BARBARA ARTS AND CRAFTS SHOW ADVISORY COMMITTEE TO HOLD MEETINGS VIA TELECONFERENCES OR OTHER ELECTRONIC MEETING FORMAT WHILE STILL MEETING THE STATE'S OPEN AND PUBLIC MEETING REQUIREMENTS. AS A PUBLIC HEALTH AND SAFETY PRECAUTION, THE LOUISE LOWRY DAVIS CENTER WILL NOT BE OPEN TO THE GENERAL PUBLIC. COMMITTEE MEMBERS MAY PARTICIPATE ELECTRONICALLY. THE CITY OF SANTA BARBARA STRONGLY ENCOURAGES AND WELCOMES PUBLIC PARTICIPATION DURING THIS TIME. PUBLIC PARTICIPATION IS AVAILABLE THROUGH THE FOLLOWING OPTIONS:**

**ELECTRONIC PARTICIPATION:** Register to join meeting electronically at:  
<https://attendee.gotowebinar.com/register/5712351443287791376>

**WEBINAR ID:** 775-701-131

After registering, you will receive a confirmation email containing information about joining the webinar. You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.

You may also select the option to use your telephone, but you must use the GoToWebinar software to interact with the meeting. Select "Use Telephone" after joining the webinar in order to use your telephone, dial the number and enter the PIN provided when prompted.

Oral comments during a meeting may be made by electronic participation only.

If you have technical questions about the webinar, please go to: <https://support.goto.com/webinar>.

**WRITTEN PUBLIC COMMENT:** Public comments sent via email to [JBryan@SantaBarbaraCA.gov](mailto:JBryan@SantaBarbaraCA.gov) and received no later than one hour before the meeting will be submitted to the Arts and Crafts Show Committee Members and will become part of the public record.

**PUBLIC COMMENT: Public comment on matters not listed on the agenda will occur** at the beginning of the meeting. Members of the public wishing to speak must "raise their hand" in the GoToWebinar platform by selecting the virtual hand icon, which is generally located on most devices in the upper right hand corner of the screen. When persons are called on to speak, their microphone will be activated and they will be notified to begin speaking. Each speaker will be given a total of 2 minutes to address the Committee. Pooling of time is not allowed during general public comment. The time allotted for general public comment at the beginning of the 7:00 p.m. session is 15 minutes.

**PUBLIC COMMENT ON AGENDIZED ITEMS:** Members of the public wishing to speak on a matter on the agenda must "raise their hand" in the GoToWebinar platform by selecting the virtual hand icon during the presentation of that item. The "raise hand" icon is generally located on most devices in the upper right hand corner of the screen. When persons are called on to speak, their microphone will be activated and they will be notified to begin speaking. Each speaker will be given a total of 2 minutes to address the Committee. Pooling of time is not permitted during meetings conducted electronically.

## CALL TO ORDER

## ROLL CALL

### Committee

Peggy Buchanan – Arts  
Brad Kazmerzak – Arts  
Margaret Landreau – Crafts, Chair  
William Smariga – Crafts  
Alternate Member, Crafts (vacant)  
Alternate Member, Arts (vacant)

### Staff

Rich Hanna – Recreation Manager  
Jason Bryan – Senior Recreation Supervisor  
Janet Sackett – Administrative Specialist  
**Parks & Recreation Commission Liaison**  
Roger Perry  
**Member At Large** (vacant)

## REVIEW ELECTRONIC MEETING PROCEDURES

Staff Recommendation: Staff to present information on how online meetings are conducted using the GoToWebinar system; board ask questions of staff; open item to public comment; bring back to Committee for discussion.

## SCREEN NEW MEMBERS

## CHANGES TO AGENDA

## PUBLIC COMMENT

Any member of the public may address the Committee for up to two minutes on any subject within the jurisdiction of the Committee that is not scheduled for public discussion before the Committee. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

## CONSENT CALENDAR

1. **Approval of Minutes of the February 18, 2019 Meeting – For Action (Attachment)**

## NEW BUSINESS

1. **New Committee and Staff Introductions – For Information**

Staff Recommendation: Present Advisory Committee election results; introduce new Committee member William Smariga and Recreation Manager Rich Hanna; board ask questions of staff; open item to public comment; bring back to Committee for discussion.

2. **Advisory Committee Chairperson Election – For Action**

Staff Recommendation: Continue Margaret Landreau's appointment as Chair until the December 2020 meeting; board ask questions of staff; open item to public comment; bring back to Committee for action.

3. **Show Reopening Plans – For Discussion**

Staff Recommendation: Staff to present information on procedures that will be temporarily changed upon show re-opening, marketing once the show resumes and the process the City uses to receive approval for resuming activities; board ask questions of staff; open item to public comment; bring back to Committee for discussion.

#### **4. New Department-Wide Code of Conduct – For Information**

Staff Recommendation: Staff to present information on an update to the Code of Conduct language used throughout the Department; board ask questions of staff; open item to public comment; bring back to Committee for discussion.

#### **5. Set Goals/Focus Areas for Committee Members – For Discussion**

Staff Recommendation: Margaret Landreau to present suggestions on Committee member goals including reinstating the advertising ad-hoc committee; board ask questions of staff; open item to public comment; bring back to Committee for discussion.

### **Old BUSINESS**

#### **1. Review Dual Member Rule – For Discussion**

Staff Recommendation: Brad Kazmerzak to present suggestions to revise rule D.7 for dual members; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

### **ITEMS FOR OCTOBER 13, 2020 MEETING**

1. Discuss restrictions placed on Cottage Food members
2. Review request of Show integration request

### **ADJOURNMENT**

**REPORTS:** Copies of documents relating to agenda items are available for review at the Santa Barbara Arts and Crafts Show Office, 100 East Carrillo Street, during normal business hours. Please note that emailed meeting packets may not include some exhibits. Materials related to an item on this agenda submitted to the Santa Barbara Arts and Crafts Show Advisory Committee after distribution of the agenda packet are available for public inspection in the Santa Barbara Arts and Crafts Show Office located at 100 East Carrillo Street, during normal business hours.

**AMERICANS WITH DISABILITIES ACT:** If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact Jason Bryan at 805-560-7550. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**Next Special Meeting:           Via Teleconference**  
**Tuesday, October 13, 2020**

**Santa Barbara Arts & Crafts Show  
Artist Screening List  
September 10, 2020**

<b>Last</b>	<b>First</b>	<b>Section</b>	<b>New Addition Rejoin</b>	<b>Description</b>	<b>Decision</b>	<b>Cautions</b>
Beddingfield	Ken	Crafts	Addition	Paintings on cards		
Smariga	William	Crafts	Addition	Body Care products		
Janet	Jacobsen	Crafts	Dual Request	Requesting dual status for non-functional art		
Cullen	Suzanne	Arts	New	Paintings		
Weissman	Gail	Arts	New	Paintings		
Pearl	Melissa	Arts	New	Vintage Posters		
Di Dio	Corwin	Crafts	New	Jewelry		
Navarro	Tracy	Crafts	New	Soap		
Gagne	Monica	Crafts	New	Signs, Decorations, Accessories, Cutting Boards		
Bailey	Jack	Crafts	New	Ceramics		