



CITY OF SANTA BARBARA

**REGULAR MONTHLY MEETING
SANTA BARBARA ARTS AND CRAFTS SHOW
ADVISORY COMMITTEE**

Tuesday, July 11, 2017

**Louise Lowry Davis Center
1232 De La Vina Street**

**Screen New Members: 6:45 – 7:00 p.m.
Meeting: 7:00 – 9:00 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

Committee

Nicole Horstin – Crafts
Lisa Brown – Crafts
Tony Longo – Arts
Aundrea Tavakkoly – Arts, Chair
Vacant – Crafts, Alternate

Staff

Jason Bryan – Senior Recreation Supervisor
Dana Simpson – Recreation Specialist
Parks & Recreation Commission Liaison
Andria Martinez Cohen
Member At Large – Tim Cardy

SCREEN NEW MEMBERS

CHANGES TO AGENDA

PUBLIC COMMENT

Any member of the public may address the Committee for up to two minutes on any subject within the jurisdiction of the Committee that is not scheduled for public discussion before the Committee. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

CONSENT CALENDAR

- 1. Approval of Minutes of the June 27, 2017 – For Action (Attachment)**
- 2. Statistics Report – For Information (Attachment)**

OLD BUSINESS

- 1. Advertising Report – For Discussion**
Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.
- 2. Receive a report from the advertising Ad-Hoc Committee – For Action**
Receive report from Ad-Hoc Committee member Marilyn Dannehower on advertising; open item to public comment; bring back to Committee for discussion and direction.
- 3. Bridge Replacement Project Updates – For Discussion**
Staff Recommendation: Jason Bryan to give update on the status of the bridge replacement project; open item to public comment; bring back to Committee for discussion and direction.

NEW BUSINESS

1. Election of a new Advisory Committee Chair – For Action

Staff Recommendation: Select a new committee chair to serve through December 2017; open item to public comment; bring back to Committee for discussion and direction.

2. Review Rule H.3 amendment of Saturday show rules and reservation system – For Action

Staff Recommendation: Jason Bryan to give staff report on attendance numbers and performance of SignUpGenius; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

~~Beginning on State Street, set-up or space reservation on special days and holidays will be on a first come basis after 6 a.m. There are no assigned spaces on these days with the exception of handicapped spaces which will be available until 10:00 a.m. The usual procedures for space reservations must be observed. Arts Section set-up rules are always in effect in the Arts Section. 9/1999~~

Holiday show space assignments will be managed using a web service named SignUpGenius. A new space assignment map only valid on holiday shows has been developed with most spaces alternating between 15 feet and 20 feet wide. Handicap spaces will be designated and show members with approved handicap status can participate in a separate reservation group for those spaces. The Tuesday before the holiday show date, registration will begin at 11:00am and will end the Thursday before the holiday show date at 5:00pm. Space assignments assigned through SignUpGenius are valid until 10:00am and will operate the same way regular Sunday shows run with the exception that the Arts and Crafts sections are combined. Members who cannot or do not wish to use the online space reservation system can call the Arts and Crafts Show office and staff will assist them in reserving space at the same time the process is open to online users.

Show monitors will record if members who register for spaces through SignUpGenius or through assistance from staff exhibit in the spaces they reserved. Members who register for holiday show spaces but do not exhibit in those spaces twice in a rolling 6-month period will not be able to participate in the holiday show reservation system for 6 months.

3. Review Requests for Accommodation – For Action

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

- a. Review of space sharing for Richard Paluch.
- b. Review of space sharing for Julian Mette.
- c. Review of space sharing for Ken Beddingfield.
- d. Review permanent disability status for Charlene Kraft.
- e. Review temporary assignment of ADA space 95 to 96 to Charlene Kraft.

4. Review a recommendation to reinstate the rain-out make-up rule without an expiration date – For Discussion

Staff Recommendation: Tony Longo to give a report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

5. Review a recommendation to assign spaces to every show member and establish an equal number of members in the Arts and Crafts sections by making permanent second row space assignments in the Arts section – For Discussion

Staff Recommendation: Tony Longo to give a report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

6. Review recommendations to require receipts for raw materials from all members and require receipts for raw materials, photos of works in progress, studio pictures, pictures of booth and a letter of intent for new members – For Discussion

Staff Recommendation: Tony Longo to give a report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

STAFF REPORTS

1. General correspondence – For Discussion

- a. Email from Tony Longo regarding agenda items.
- b. Email from Tony regarding agenda items (2).

2. Citations, Complaints and Incidents – For Discussion

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

ITEMS FOR August 8, 2017 MEETING

ADJOURNMENT

REPORTS: Copies of documents relating to agenda items are available for review at the Santa Barbara Arts and Crafts Show Office, 100 East Carrillo Street, during normal business hours. Please note that emailed meeting packets may not include some exhibits. Materials related to an item on this agenda submitted to the Santa Barbara Arts and Crafts Show Advisory Committee after distribution of the agenda packet are available for public inspection in the

Santa Barbara Arts and Crafts Show Office located at 100 East Carrillo Street, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact Jason Bryan at 805-560-7550. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**Next Regular Meeting: Louise Lowry Davis Center
 Tuesday August 8, 2017**

