



CITY OF SANTA BARBARA

SPECIAL MEETING SANTA BARBARA ARTS AND CRAFTS SHOW ADVISORY COMMITTEE

Tuesday, June 27, 2017

Louise Lowry Davis Center
1232 De La Vina Street

Screen New Members: 6:30 – 7:00 p.m.
Meeting: 7:00 – 9:00 p.m.

AGENDA

CALL TO ORDER

ROLL CALL

Committee

Nicole Horstin – Crafts
Lisa Brown – Crafts
Tony Longo – Arts
Aundrea Tavakkoly – Arts, Chair
Tim Cardy – Crafts, Alternate

Staff

Jason Bryan – Senior Recreation Supervisor
Dana Simpson – Recreation Specialist
Parks & Recreation Commission Liaison
Andria Martinez Cohen
Member At Large – Open

SCREEN NEW MEMBERS

CHANGES TO AGENDA

PUBLIC COMMENT

Any member of the public may address the Committee for up to two minutes on any subject within the jurisdiction of the Committee that is not scheduled for public discussion before the Committee. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

CONSENT CALENDAR

1. **Approval of Minutes of the May 9, 2017 – For Action (Attachment)**
2. **Statistics Report – For Information (Attachment)**

OLD BUSINESS

1. **Advertising Report – For Discussion**
Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.
2. **Receive a report from the advertising Ad-Hoc Committee – For Action**
Receive report from Ad-Hoc Committee member Marilyn Dannehower on advertising; open item to public comment; bring back to Committee for discussion and direction.
3. **Bridge Replacement Project Updates – For Discussion**
Staff Recommendation: Jason Bryan to give update on the status of the bridge replacement project; open item to public comment; bring back to Committee for discussion and direction.

NEW BUSINESS

1. Review Rule H.3 amendment of Saturday show rules and reservation system – For Action

Staff Recommendation: Jason Bryan to give staff report on attendance numbers and performance of SignUpGenius; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

~~Beginning on State Street, set-up or space reservation on special days and holidays will be on a first come basis after 6 a.m. There are no assigned spaces on these days with the exception of handicapped spaces which will be available until 10:00 a.m. The usual procedures for space reservations must be observed. Arts Section set-up rules are always in effect in the Arts Section. 9/1999~~

Holiday show space assignments will be managed using a web service named SignUpGenius. A new space assignment map only valid on holiday shows has been developed with most spaces alternating between 15 feet and 20 feet wide. Handicap spaces will be designated and show members with approved handicap status can participate in a separate reservation group for those spaces. The Tuesday before the holiday show date, registration will begin at 11:00am and will end the Thursday before the holiday show date at 5:00pm. Space assignments assigned through SignUpGenius are valid until 10:00am and will operate the same way regular Sunday shows run with the exception that the Arts and Crafts sections are combined. Members who cannot or do not wish to use the online space reservation system can call the Arts and Crafts Show office and staff will assist them in reserving space at the same time the process is open to online users.

Show monitors will record if members who register for spaces through SignUpGenius or through assistance from staff exhibit in the spaces they reserved. Members who register for holiday show spaces but do not exhibit in those spaces twice in a rolling 6-month period will not be able to participate in the holiday show reservation system for 6 months.

2. Consider allowing a temporary rule change allowing members in the Arts section to share spaces until construction complete – For Action

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

3. Allow space assignment, 223-227, to remain unassigned until October space assignment meeting – For Information

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

4. Review Requests for Accommodation – For Action

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

- a. Barbara Remick to be given permanent disability status.
- b. Assignment of ADA space Marker 1 to Bollard.
- c. Assignment of ADA space 98-100.

5. Plan for special election to fill Committee position – For information

Aundrea Tavakkoly informed staff that as of September, her work schedule will preclude her from attending Tuesday night meetings. Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

6. **Review Palm Springs Village Fest receipt requirements – For Discussion**
Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.\

STAFF REPORTS

1. **General correspondence – For Discussion**
- a. Letter to Committee from Marilyn Dannehower.
 - b. Email from Tim Cardy regarding resignation from Committee.
 - c. Email from Eric Whitney regarding Claire Weber's violation hearing.
 - d. Email from Jeff Kennedy regarding weather day.
 - e. Email from Jeff Kennedy regarding SignUpGenius (1).
 - f. Email from Jeff Kennedy regarding SignUpGenius (2).
 - g. Email from Tony Longo regarding weather day and promotions.
 - h. Email from Cindy Christensen regarding integrating Arts and Crafts sections.
 - i. Email from Cari Summer regarding SignUpGenius.
 - j. Email from Tony Longo regarding meeting attendance.
 - k. Email from Jeff Kennedy regarding re-scheduling Committee meeting.
 - l. Email from Marilyn Dannehower regarding Committee meeting cancellation.
 - m. Palms Springs Village Fest checklist.
2. **Citations, Complaints and Incidents – For Action, 7:30 pm time certain**
Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.
- a. Violation Hearings for Marilyn Loperfido and Claire Weber.

ITEMS FOR July 11, 2017 MEETING

ADJOURNMENT

REPORTS: Copies of documents relating to agenda items are available for review at the Santa Barbara Arts and Crafts Show Office, 100 East Carrillo Street, during normal business hours. Please note that emailed meeting packets may not include some exhibits. Materials related to an item on this agenda submitted to the Santa Barbara Arts and Crafts Show Advisory Committee after distribution of the agenda packet are available for public inspection in the

Santa Barbara Arts and Crafts Show Office located at 100 East Carrillo Street, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact Jason Bryan at 805-560-7550. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

Next Regular Meeting: **Louise Lowry Davis Center**
Tuesday July 11, 2017

