



**CITY OF SANTA BARBARA**

**REGULAR MONTHLY MEETING  
SANTA BARBARA ARTS AND CRAFTS SHOW  
ADVISORY COMMITTEE**

**Tuesday, October 11, 2016**

**Louise Lowry Davis Center  
1232 De La Vina Street**

**Screen New Members: 6:30 – 7:00 p.m.  
Regular Meeting: 7:00 – 9:00 p.m.**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**Committee**

Nicole Horstin – Crafts  
Marilyn Dannehower - Crafts  
Tony Longo – Arts  
Aundrea Tavakkoly – Arts, Chair

Lisa Brown – Crafts Alternate

**Staff**

Jason Bryan - Senior Recreation Supervisor  
Dana Simpson – Recreation Specialist  
**Parks & Recreation Commission Liaison**  
Andria Martinez Cohen

**Member At Large** - Open

**SCREEN NEW MEMBERS**

**CHANGES TO AGENDA**

**PUBLIC COMMENT**

Any member of the public may address the Committee for up to two minutes on any subject within the jurisdiction of the Committee that is not scheduled for public discussion before the Committee. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

**CONSENT CALENDAR**

- 1. Approval of Minutes of the September 13, 2016 Meeting – For Action (Attachment)**
- 2. Statistics Report – For Information (Attachment)**

**OLD BUSINESS**

**1. Advertising Report**

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

**2. Receive a report from the advertising Ad-Hoc Committee**

Receive report from Ad-Hoc Committee member Marilyn Dannehower on advertising; open item to public comment; bring back to Committee for discussion and direction.

**3. Bridge Replacement Project Updates – For Discussion**

Receive update from Jason Bryan on the status of the bridge replacement project; open item to public comment; bring back to Committee for input.

**4. Develop guidelines for new Saturday space assignment system – For Discussion**

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

**5. Recommend a change to rule H.1 defining how spaces are claimed on regular Show days – For Discussion**

Staff Recommendation: receive information from staff on the status of the rule change; board ask questions of staff; open item to public comment; bring back to Committee for discussion.

Below is the wording the Advisory Committee recommended for a change to H.1 (the coin-flip rule) allowing artists to reserve spaces prior to 6:00 a.m., but not allowing setup before 6:00 a.m.:

H.1 Assigned spaces are valid until 10 a.m. ~~Permit holders without an assigned space may set up in the unused assigned area after 10 a.m. or in the unassigned area any time after 6 a.m.~~ Permit Holders may not set up ~~or reserve a space~~ prior to 6 a.m. For any available space, the first permit holder who arrives and remains present at that space with his or her permit displayed may claim that space at 6:00 a.m. If two or more permit holders arrive at that space at exactly the same time, the space claim will respectfully be resolved with a coin flip upon arrival. Only one space may be reserved at a time. ~~Space-claiming ties will be settled with a coin flip at 6 a.m.~~ (Note: the remainder of rule H.1 had no proposed changes).

Based on the department's concerns about not allowing space reservations prior to 6:00 a.m., the following changes are recommended:

H.1 Assigned spaces are valid until 10 a.m. ~~Permit holders without an assigned space may set up in the unused assigned area after 10 a.m. or in the unassigned area any time after 6 a.m.~~ Permit Holders may not set up ~~or reserve a space~~ or reserve a space prior to 6 a.m. For any available space after 6:00 a.m., the first permit holder who arrives and remains present at that space with his or her permit displayed may claim that space at 6:00 a.m. If two or more permit holders are present at 6:00 a.m. or arrive at that space at exactly the same time after 6:00 a.m., the space claim will respectfully be resolved with a coin flip. ~~upon arrival.~~ Only one space may be reserved at a time. ~~Space-claiming ties will be settled with a coin flip at 6 a.m.~~ (Note: the remainder of rule H.1 had no proposed changes).

**NEW BUSINESS**

**1. Discuss Christmas Show on December 25<sup>th</sup>, 2016 – For Discussion**

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

**2. Review 2017 Special Show Schedule – For Information**

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

**3. Vietnam Moving Wall Exhibit October 11-17, 2016 – For Information**

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction

## STAFF REPORTS

1. **General correspondence – For Discussion**
  - a. Email from Tony Longo regarding space assignment meeting request forms.
  - b. Letter from former Show member Rebecca Plum regarding her communication shared at meeting of July 12, 2016.
  
2. **Citations, Complaints and Incidents – For Discussion**

Staff Recommendation: Jason Bryan to give staff report; board ask questions of staff; open item to public comment; bring back to Committee for discussion and direction.

## ITEMS FOR November 8, 2016 MEETING

### ADJOURNMENT

**REPORTS:** Copies of documents relating to agenda items are available for review at the Santa Barbara Arts and Crafts Show Office, 100 East Carrillo Street, during normal business hours. Please note that emailed meeting packets may not include some exhibits. Materials related to an item on this agenda submitted to the Santa Barbara Arts and Crafts Show Advisory Committee after distribution of the agenda packet are available for public inspection in the Santa Barbara Arts and Crafts Show Office located at 100 East Carrillo Street, during normal business hours.

**AMERICANS WITH DISABILITIES ACT:** If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact Jason Bryan at 805-560-7550. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**Next Regular Meeting:**                 **Louise Lowry Davis Center**  
  **Tuesday November 8, 2016**

