

**BOARD MEMBERS:**

Dan Herlinger, *Chair*
Bruce Wollenberg, *Vice Chair*
Hector Sanchez, *Secretary*
Richard Axilrod
Jeremy Bassan
Robert Burke
Dan Collie
Evan D. Crook
Jeana Dressel
Justin Dullum
Lynn Goebel
Rene Gomez
Dianne L. Kryter
Yuet (Connie) Ng

CITY COUNCIL LIAISON: Oscar Gutierrez

STAFF:

Andrea Bifano, Sr. Rental Housing Mediation Specialist
Joel Estrada, Rental Housing Mediation Specialist

City of Santa Barbara

RENTAL HOUSING MEDIATION BOARD

MINUTES

NOVEMBER 8, 2018

5:30 P.M.
David Gebhard Public Meeting Room
630 Garden Street
SantaBarbaraCA.gov

CALL TO ORDER

Chair Herlinger called the meeting to order at 5:45 p.m. quorum

ROLL CALL

Chair Herlinger, Vice Chair Wollenberg, Secretary Sanchez, Board Members, Axilrod, Burke, Crook, Goebel, and Kryter

Absent: Bassan, Collie, Dressel, Dullum, Gomez, Ng

STAFF PRESENT

Andrea Bifano, Sr. Rental Housing Mediation Specialist
Joel Estrada, Rental Housing Mediation Specialist

GENERAL BUSINESS

A. Public Comment:

No Public Comment.

B. Approval of Minutes:

Motion: Approve the minutes of the Rental Housing Mediation Board meeting of **September 13, 2018**, as submitted.

Action: Goebel/Axilrod, (Bassan, Collie, Dullum, Gomez, NG absent.) Motion carried.

1. **RECENT CHANGES TO SANTA BARBARA MUNICIPAL CODE TITLE 14 RELATED TO PRIVATE WATER SUBMETERING AND THE EFFECT ON NEW RENTAL HOUSING UNITS**

Dana Hoffenberg, Water Resources Specialist for the City of Santa Barbara, gave a presentation on the new Santa Barbara Municipal Code Title 14.

2. **CASELOAD REPORT AND MEDIATION TRAINING** *(1 hour of mediator training was provided in compliance with the California Dispute Resolution Programs Act - Regulations)*

A. Statistical Third Quarter and Year-to-Date Reports FY 2017 – 2018

- PowerPoint Presentation

Mr. Estrada reviewed a PowerPoint Presentation on the First Quarter and Year-to-Date Program Activity Totals for FY 2018-2019. This included services provided to the residents of the City of Santa Barbara and contracted municipalities: City of Goleta and City of Carpinteria.

B. Mediation Training

- Training/Case Review

Ms. Bifano presented a PowerPoint Mediation Training per the California Dispute Resolutions Programs Act Regulations. Discussed were Sections 3622 (c)(8) *General Review of Fact Patterns Present in Typical Disputes, Including Landlord-Tenant....An interactive group discussion followed. Mediation techniques were used to see how a dispute within private sub metering could be resolved.*

3. **ANNUAL RECRUITMENT TO CITY COUNCIL ADVISORY GROUPS**

A. Resignation Deadline: Friday, April 13, 2018;

Chair Herlinger announced the resignation of Board Member Goebel. Her resignation will take effect December 31, 2018. Board Member Goebel served at different times on the Board for a total of 10 years.

B. Interviews by the City Council:

- Tuesday, October 30, 2018, at 4:00 p.m.
- Tuesday, November 13, 2018, at 4:00 p.m.
- Tuesday, November 20, 2018, at 4:00 p.m.

C. Appointments: Tuesday, December 11, 2018.

4. OFFICER ELECTIONS

Board Member Burke made a motion to move officer elections to the December 13, 2018 Board meeting. The motion was not seconded. There was a discussion regarding the Chair nomination. A motion was made to close discussion. Using a ballot style voting system, the following officers were elected: Chair Dan Herlinger, Vice Chair Bruce Wollenberg, and Secretary Hector Sanchez.

Motion: To close discussion on Chair nomination

Action: Goebel/Wollenberg, (Bassan, Collie, Dullum, Gomez, NG absent.) Motion carried.

5. EDUCATION AND OUTREACH AD HOC SUBCOMMITTEE

Board Member Burke gave an update on the project of creating a video/slide show to be added to the Rental Housing Mediation Program's website. A date and time for a mock mediation role play photo session would be coordinated with the city's graphic designer to be used for the video/slide show.

6. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

1. Outreach Events:

- September 26, 2018, Landlord Luncheon/Housing Tabling Day sponsored by the Housing Authority of the City of Santa Barbara. Chair Herlinger, Board Members Burke and Axilrod staffed a table with Ms. Bifano.
- October 13, 2018 Housing Santa Barbara Day. Chair Herlinger, Board Members Kryter, Dullum, Bassan staffed a table with Mr. Estrada.

2. December 13, 2018 RHMB Meeting.

- A discussion was held regarding the possibility of changing the next scheduled Board meeting of December 13, 2018. The Board decided to keep the date as is.

3. Board Member Crook announced the birth of his daughter, River.

7. ADJOURNMENT

Meeting adjourned at 7:10 P.M.