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CITY COUNCIL LIAISON: Oscar Gutierrez**STAFF:**

Andrea Bifano, Sr. Rental Housing Mediation Specialist
Joel Estrada, Rental Housing Mediation Specialist

City of Santa Barbara

RENTAL HOUSING MEDIATION BOARD

AGENDA

SPECIAL MEETING

DECEMBER 13, 2018

5:30 P.M.
David Gebhard Public Meeting Room
630 Garden Street

PUBLIC COMMENT: The public is invited to comment on any item on the agenda. The Chair will announce when public testimony can be given for each item. Speaker slips are available by the door and should be handed to staff before the agenda item begins. Due to time constraints, individual comments are typically limited to two minutes. Written comments are also welcome. Mail to Senior Rental Housing Mediation Specialist, P.O. Box 1990, Santa Barbara, CA 93102-1990 or email to ABifano@SantaBarbaraCA.gov. Please note that the RHMB may not have time to consider written comments received after 10 a.m. on the day of the meeting.

AGENDAS, MINUTES & REPORTS: Documents relating to agenda items are available for review in the Community Development Department at 630 Garden Street, and agendas, minutes, and reports are also posted online at SantaBarbaraCA.gov/RHMBAgenda. Materials related to an item on this agenda submitted to the RHMB after distribution of the agenda packet are available for public inspection in the Community Development Department at 630 Garden Street during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, contact the RHMP office at (805) 564-5420. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

GENERAL BUSINESS

A. Public Comment.

Any member of the public may address the Board for up to two minutes on any subject within its jurisdiction that is not scheduled on this agenda for a public discussion.

B. Approval of the minutes of the Rental Housing Mediation Board meeting of **November 8, 2018**.

1. **ANNUAL RECRUITMENT FOR CITY COUNCIL ADVISORY GROUPS**

A. Mediator Terms to Expire/Resignations

- Certificates of Recognition

B. Appointments: Tuesday, December 11, 2018

2. EDUCATION AND OUTREACH AD HOC SUBCOMMITTEE

Update by Robert Burke, Ad Hoc Subcommittee Chair

3. VERIFICATION OF MEDIATION TRAINING

Mediator Certificates

4. INSTALLATION OF OFFICERS

Chair, Vice Chair, and Secretary

5. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

6. ADJOURNMENT

Join us as we enjoy our Annual Holiday Party