

**BOARD MEMBERS:**

Leesa Beck, *Chair*
Dan Herlinger, *Vice Chair*
Bruce Wollenberg, *Secretary*
Richard Axilrod
Robert Burke
Dan Collie
Evan D. Crook
Jeana Dressel
Justin Dullum
Holly L. Garcin
Lynn Goebel
Rene Gomez
Dianne L. Kryter
Hector Sanchez

City of Santa Barbara

RENTAL HOUSING MEDIATION BOARD

MINUTES

NOVEMBER 9, 2017

5:30 P.M.
David Gebhard Public Meeting Room
630 Garden Street
SantaBarbaraCA.gov

CITY COUNCIL LIAISON: Cathy Murillo

STAFF:

Andrea Bifano, Sr. Rental Housing Mediation Specialist
Joel Estrada, Rental Housing Mediation Specialist

CALL TO ORDER

Chair Beck called the meeting to order at 5:30 p.m.

ROLL CALL

Chair Beck, Vice Chair Herlinger, Board Members Dullum, Kryter, Sanchez, Garcin, Collie, Dressel, Gomez.

Absent: Wollenberg, Burke, Axilrod, Crook, and Goebel.

STAFF PRESENT

Andrea Bifano, Sr. Rental Housing Mediation Specialist
Joel Estrada, Rental Housing Mediation Specialist

GENERAL BUSINESS

A. Public Comment:

No public comment.

B. Approval of Minutes:

Motion: Approve the minutes of the Rental Housing Mediation Board meeting of **September 14, 2017**, as submitted.

Action: Herlinger/Dullum, 9/0/0. (Wollenberg, Burke, Axilrod, Crook, and Goebel absent.)
Motion carried.

1. **CASELOAD REPORT AND MEDIATION TRAINING** (1 hour of mediator training was provided in compliance with the California Dispute Resolution Programs Act - Regulations)

Mr. Estrada went over the Statistical Reports for the First Quarter and Year-to-Date Totals FY 2017-2018.

Ms. Bifano provided a *Mock Mediation Role Play* training and an instructional PowerPoint presentation. Board Members Dressel, Dullum, Beck, Kryter, and Sanchez participated in the mock mediation by representing two mediators and the parties to a rental housing dispute. Following the completion of the role play, a group discussion was held sharing the skills used to reach a successful resolution.

2. **ANNUAL RECRUITMENT TO CITY COUNCIL ADVISORY GROUPS**

Chair Beck gave an update on the annual recruitment for the City Council Advisory Groups. The breakdown on the Annual Recruitment is as follows:

A. Application deadline was November 2, 2017.

B. Mediator terms scheduled to expire December 31, 2017.

C. Vacancies: 3 Landlords, 1 Homeowner: Incumbents Jeana Dressel (Landlord,) Dan Herlinger (Homeowner,) and Leesa Beck (Homeowner holdover) reapplied. Additional applications were received by two landlords, who have used the RHMP in the past. Based on the application response, once appointments are made on December 12, 2017, there will be a full Board of fifteen members.

D. Interviews by the City Council:

- November 14, 2017, at 4:00 p.m. (Estimated Time);
- November 21, 2017, at 4:00 p.m. (Estimated Time);
- December 5, 2017, at 6:00 p.m. (Estimated Time).

E. Appointments: December 12, 2017.

3. **OFFICER ELECTIONS**

Chair Beck informed the Board of the positions open for Chair, Vice Chair, and Secretary. Current Officers are: Leesa Beck (Chair,) Dan Herlinger (Vice Chair,) and Bruce Wollenberg (Secretary.) Board members will vote on new officer elections at the next Board meeting.

4. **EDUCATION AND OUTREACH AD HOC SUBCOMMITTEE**

No update.

5. **OUTREACH**

Board Member Gomez and Mr. Estrada held an Outreach on November 2, 2017. The Outreach

was held at the Food Bank located at the Franklin Neighborhood Center. Mr. Estrada and Board Member Sanchez are scheduled to hold an additional outreach on Tuesday, November 14, 2017, at Parque de los Niños, 520 Wentworth Avenue, from 11:30 p.m. to 1:00 p.m.

Board Member Dressel let the Board know she would be able to take RHMP brochures to the American Indian Health and Services Clinic.

6. STAFF COMMUNICATIONS

Ms. Bifano announced the next Tenant/Landlord Task Force meeting would be held on November 16, 2017, from 4:00 to 6:00 p.m. at the Housing Authority of the City of Santa Barbara Conference Room located at: 706 Laguna Street, Santa Barbara.

7. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

No announcements for future agenda items.

8. ADJOURNMENT

Meeting adjourned at 7:15 p.m.