

**BOARD MEMBERS:**

Leesa Beck, *Chair*
Dan Herlinger, *Vice Chair*
Bruce Wollenberg, *Secretary*
Richard Axilrod
Robert Burke
Chris Casebeer
Dan Collie
Evan D. Crook
Jeana Dressel
Justin Dullum
Holly L. Garcin
Lynn Goebel
Rene Gomez
Dianne L. Kryter
Hector Sanchez

CITY COUNCIL LIAISON: Cathy Murillo

STAFF:

Andrea Bifano, Sr. Rental Housing Mediation Specialist
Joel Estrada, Rental Housing Mediation Specialist

City of Santa Barbara

RENTAL HOUSING MEDIATION BOARD

MINUTES

SEPTEMBER 14, 2017

5:30 P.M.
David Gebhard Public Meeting Room
630 Garden Street
SantaBarbaraCA.gov

CALL TO ORDER

Chair Beck called the meeting to order at 5:30 p.m.

ROLL CALL

Chair Beck, Vice Chair Herlinger, Board Members, Axilrod, Burke, Crook, Dressel, Dullum, Garcin, Goebel, Kryter, and Sanchez

Absent: Casebeer, Wollenberg, Collie, and Gomez

STAFF PRESENT

Andrea Bifano, Senior Rental Housing Mediation Specialist
Joel Estrada, Rental Housing Mediation Specialist

GENERAL BUSINESS

A. Public Comment.

No Public Comment

B. Approval of the minutes of the Rental Housing Mediation Board meeting of **August 10, 2017**.

Motion: Approve the minutes of the Rental Housing Mediation Board (RHMB) meeting of August 10, 2017, as submitted.

Action: Axilrod/Dressel, 10/1/4. (Herlinger abstained. Casebeer, Wollenberg, Collie, and Gomez absent.) Motion carried.

1. MEDIATION TRAINING (per California Dispute Resolution Programs Act) 1.25 hours

Ms. Bifano presented the Mediator training in compliance with the California Dispute Resolution Programs Act, Section 3622(d) Role Play of Simulated Disputes. Prior to breaking into groups for mock mediation role play, a PowerPoint presentation, with a review of the mediation process, and mediation skills was provided to the Mediators. After, the Mediators were divided into three teams. Each team consisted of two mediators, one landlord, and one tenant. At the completion of the role play, each mediation group described to the Board what challenges they encountered, what skills were used to overcome difficulties, and the terms of agreement that were devised.

2. EDUCATION AND OUTREACH AD HOC SUBCOMMITTEE

The Education and Outreach ad hoc subcommittee is comprised of Chair Beck, and Board Members Burke and Axilrod. Board Member Burke gave an update on the meeting that was held on September 13, 2017. He stated once they had a “draft” presentation prepared they would present it to the Board for review. He stated an update would follow.

3. OUTREACH

The group engaged in a brief discussion regarding a future outreach to be held at the Santa Barbara City College.

4. STAFF COMMUNICATIONS

On behalf of staff, Chair Beck shared that the next Tenant/Landlord Task Force meeting would be held on September 28, 2017. The subject of *Enhanced Rental Housing Mediation Program (RHMP) and Education Initiatives regarding Tenant and Landlord Rights and Responsibilities* would be reported on by the Task Force Ad Hoc Subcommittee. She shared that RHMB Members were welcomed to attend the meeting, and voice public comment. Information regarding Agendas, Minutes, and the Meeting Schedule could be found at: <http://www.SantaBarbaraCA.gov/TLTF>. Questions regarding the Tenant/Landlord Task Force should be directed to Sue Gray, Community Development Business Manager.

5. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

Chair Beck announced, with great sadness, that Board Member Chris Casebeer, Real Estate Broker, had recently passed away. He was appointed to the RHMB on June 28, 2011. He was a highly valued member, and contributed much energy, and effort to the benefit of the RHMP. Board members, and staff expressed much gratitude towards the commitment he had to the RHMB, and described how much he would be remembered and missed.

6. ADJOURNMENT

Meeting adjourned at 7:20 p.m.