

**BOARD MEMBERS:**

Leesa Beck, *Chair*
Dan Herlinger, *Vice Chair*
Bruce Wollenberg, *Secretary*
Richard Axilrod
Robert Burke
Chris Casebeer
Dan Collie
Jeana Dressel
Justin Dullum
Lynn Goebel
Rene Gomez
Hector Sanchez

CITY COUNCIL LIAISON: Cathy Murillo

STAFF:

Andrea Bifano, Sr. Rental Housing Mediation Specialist
Joel Estrada, Rental Housing Mediation Specialist

City of Santa Barbara

RENTAL HOUSING MEDIATION BOARD

MINUTES

JUNE 8, 2017

5:30 P.M.
David Gebhard Public Meeting Room
630 Garden Street
SantaBarbaraCA.gov

CALL TO ORDER

Vice Chair Herlinger called the meeting to order at 5:30 p.m.

ROLL CALL

Chair Beck, Vice Chair Herlinger, Secretary, Bruce Wollenberg, Board Members, Axilrod, Burke, Casebeer, Collie, Dressel, Dullum, Goebel, Gomez, and Sanchez

Absent: Beck, Casebeer, Dressel, Goebel, Sanchez

STAFF PRESENT

Andrea Bifano, Senior Rental Housing Mediation Specialist
Joel Estrada, Rental Housing Mediation Specialist

GENERAL BUSINESS

A. Public Comment:

Laura G. Bode from the Santa Barbara Rental Property Association was present at the Rental Housing Mediation Board (RHMB) meeting. She expressed that she wanted to learn more about the Board.

B. Approval of Minutes:

Motion: Approve the minutes of the Rental Housing Mediation Board meeting of March 9, 2017, as submitted.

Action: Wollenberg/Axilrod, 7/0/0. (Beck, Casebeer, Dressel, Goebel, and Sanchez, absent.) Motion carried.

1. SEMI-ANNUAL RECRUITMENT TO CITY COUNCIL ADVISORY GROUPS

Vice Chair Herlinger stated that the following appointments were made by City Council on Tuesday, June 6, 2018:

Evan D. Crook, was appointed to the Tenant category with a term to expire on 12/31/2019;
Holly L. Garcin was appointed to the Tenant category with the a term to expire on 12/31/2019;
Dianne L. Kryter was appointed to the Homeowner category with a term to expire on 12/31/2018;

Leesa Beck will stay on as an incumbent, and continue to serve until reappointed or until a successor is appointed and qualified.

2. FY 2017-2018 PROGRAM FUNDING

Vice Chair Herlinger went over the budget and reported the budget was status quo. City Council will approve the City's budget on June 27, 2017.

3. OUTREACH

Mr. Estrada reviewed the previous outreaches that were held at the Westside Community Center and Franklin Elementary School.

4. CASELOAD REPORT AND MEDIATOR TRAINING *(1 hour of mediator training was provided in compliance with the California Dispute Resolution Programs Act - Regulations)*

A. Mr. Estrada went over the Statistical 3rd Quarter and Year-to-Date Report for FY 2016- 2017.

B. Ms. Bifano provided the Mediator Training covering Sections 3622 (c)(8), 3622 (d), and 3622 (e) of the California Dispute Resolution Programs Act Regulations, and reviewed the State Statutes regarding habitability of the premises.

During the month of April a Face-to-Face mediation was held. The Mediators were Board Members Herlinger, Gomez and Sanchez (trainee.) Joel Estrada staffed the mediation. The mediation was successful and a Binding Settlement was written. The mediation and the skills utilized to reach a successful outcome were discussed. Skills included, breaking an impasse, overcoming resistance, caucus, and writing of the agreement.

5. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

1. Ms. Bifano announced the following:

a. On June 20, 2017, Sue Gray would present before City Council regarding: Enhanced Rental Housing Mediation and the Tenant Protection Task Force.

2. Board Member Burke motioned to have two new items placed on the next RHMB Agenda for discussion. The items included: RHMB Meeting Etiquette and RHMB Composition.

Motion: To place RHMB Meeting Etiquette on the next RHMB Agenda.

Action: Burke/Herlinger, 4/0/3. (Wollenberg, Collie, and Dullum abstained.) Motion carried.

Motion: To place RHMB Composition on the next RHMB Agenda.

Action: Burke/Herlinger, 4/0/3. (Wollenberg, Collie, and Dullum abstained.) Motion carried.

6. ADJOURNMENT

Vice Chair Herlinger adjourned the RHMB meeting at 7:00 P.M.