



**CITY OF SANTA BARBARA
RENTAL HOUSING MEDIATION BOARD**

MINUTES

OCTOBER 13, 2016

5:30 PM

DAVID GEBHARD PUBLIC MEETING ROOM

617 GARDEN STREET

SANTA BARBARA, CA 93101

www.SantaBarbaraCA.gov

1. CALL TO ORDER & ROLL CALL:

RICHARD AXILROD	<u> E </u>	JUSTIN DULLUM	<u> E </u>
LEESA BECK	<u> X </u>	RENE GOMEZ	<u> X </u>
DAVID BRAINARD	<u> E </u>	LYNN GOEBEL	<u> X </u>
ROBERT BURKE	<u> X </u>	DAN HERLINGER	<u> E </u>
CHRIS CASEBEER	<u> X </u>	BRUCE WOLLENBERG	<u> E </u>
SILVIO DILORETO	<u> E </u>	BRIAN SO	<u> X </u>
JEANA DRESSEL	<u> X </u>		

(X = Present A =Absent E = Excused)

OFFICERS: Chair Leesa Beck, Vice Chair Dan Herlinger, Secretary Brian So

CITY COUNCIL LIAISON: Cathy Murillo

STAFF: Andrea Bifano, Senior Rental Housing Mediation Specialist

Joel Estrada, Rental Housing Mediation Specialist

2. PUBLIC COMMENT:

There was no public comment.

3. APPROVAL OF MINUTES:

Minutes from the Regular Meeting of September 8, 2016.

Motion: To approve the minutes of the Regular Meeting of September 8, 2016.

Action: Burke/So, 7/0/0. (Axilrod, Brainard, DiLoreto, Dullum, Herlinger, Wollenberg, excused). Motion carried.

4. REVIEW OF THE BROWN ACT:

Presentation by Ariel Pierre Calonne, City Attorney

City Attorney Ariel Pierre Calonne gave a PowerPoint presentation of The Brown Act, and reviewed it with the Board.

5. HOW TO ADD ITEMS TO FUTURE MEETING AGENDAS:

Review of RHMB Bylaws Resolution No. 15-062

The Board reviewed Section V (B) of the RHMB Bylaws, and discussed the proper way to add items to future meeting agendas. City Attorney Ariel Pierre Calonne, suggested to use the already generated and existing memo, for those on the Board who would like to add an item to an RHMB future agenda.

6. RHMB MEETING LOCATION:

Subject: Request from RHMB Members Burke and Goebel regarding the issue of RHMB scheduled meetings being moved from the David Gebhard Public Meeting Room to another meeting location upon request.

The Board had a discussion on the above item and no action was taken. The general consensus was that the Board saw no problem with working with other Committees and Boards on changing the location of the RHMB meetings, when necessary.

7. POWERS AND DUTIES OF THE RHMB:

Subject: Request from RHMB Members Burke and Goebel regarding examining the issue of making recommendations to the City Council on how the City may best alleviate Landlord/Tenant tensions.

The Board had a discussion on the above item and no action was taken.

8. SEMI-ANNUAL RECRUITMENT TO CITY COUNCIL ADVISORY GROUPS:

- A. Application deadline date was October 11, 2016
- B. Vacancies: 3 Landlords, 2 Tenants, 3 Homeowners
- C. Interviews by the City Council:
 - October 25, 2016, at 4:00 p.m. (Estimated Time)
 - November 1, 2016, at 4:00 p.m. (Estimated Time)
 - November 15, 2016, at 6:00 p.m. (Estimated Time)
- D. Appointments: December 6, 2016

Lessa Beck, Chair reviewed the deadline, vacancies, interviews and appointments of the Semi-Annual Recruitment for the City Council Advisory Groups.

9. CASELOAD REPORT AND MEDIATOR TRAINING:

Statistical First Quarter & Year-to-Date Reports FY 2016

The Board was previously sent, by staff, a PowerPoint on the First Quarter Statistical Report for FY 2017, therefore, the Board decided an additional review of the report was not necessary.

10. **ANNOUNCEMENTS:**

Andrea Bifano's Birthday, (October 13, 2016) was acknowledged by the Board.

11. **ADJOURNMENT:**

Motion: To adjourn regular meeting of October 13, 2016.

Action: Burke/Goebel, 7/0/0. (Axilrod, Brainard, DiLoreto, Dullum, Herlinger, Wollenberg, excused). Motion carried. Meeting adjourned at 7:30pm.

AMERICANS WITH DISABILITIES ACT:

In compliance with the Americans with Disabilities Act, if you need special assistance to gain access to, comment at, or participate in this meeting, please contact the Rental Housing Mediation Program's (RHMP) office at (805) 564-5420. If possible, notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements in most cases.

AGENDAS, MINUTES AND REPORTS:

Copies of documents relating to agenda items are available for review in the RHMP office at 630 Garden Street, and agendas and reports are posted online at the web address at the top of this agenda. Please note that online Staff Reports may not include some exhibits. Materials related to an item on this agenda submitted to the RHMP after distribution of the agenda packet are available for public inspection in the RHMP office located at: 630 Garden Street, Santa Barbara, California, during normal business hours.