



CITY OF SANTA BARBARA
RENTAL HOUSING MEDIATION TASK FORCE

MINUTES

Regular Meeting
 March 7, 2013
 5:30pm
 David Gebhard Public Meeting Room
 630 Garden Street
 Santa Barbara, Ca 93101
www.SantaBarbaraCA.gov

1. CALL TO ORDER & ROLL CALL:

The meeting was called to order by Scott Wexler, Secretary at 5:30 p.m.

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|-----------------|--------------|------------------|--------------|
| RICHARD AXILROD | <u> X </u> | MARTI FURMAN | <u> X </u> |
| LEESA BECK | <u> X </u> | LYNN GOEBEL | <u> E </u> |
| DAVID BRAINARD | <u> X </u> | DAN HERLINGER | <u> X </u> |
| ROBERT BURKE | <u> X </u> | DAVID MCDERMOTT | <u> X </u> |
| CHRIS CASEBEER | <u> X </u> | SCOTT WEXLER | <u> X </u> |
| SILVIO DILORETO | <u> X </u> | BRUCE WOLLENBERG | <u> E </u> |
| JUSTIN DULLUM | <u> E </u> | | |

(X = Present A =Absent E = Excused)

Officers: Chair Justin Dullum, Vice Chair Lynn Goebel, Secretary Scott Wexler
 Staff Present: Andrea Bifano, Sr. Rental Housing Mediation Specialist
 Joel Estrada, Rental Housing Mediation Aide III

2. PUBLIC COMMENT:

There was no public comment.

3. APPROVAL OF MINUTES:

Motion: To approve the Minutes of the December 18, 2012, Special Meeting.

Action: Brainard/Burke 9/0/1. (Dullum/Goebel/Wollenberg excused, McDermott abstained). Motion carried.

4. DECEMBER 11, 2012, APPOINTMENTS TO ADVISORY GROUPS:

Welcome, Pamela P. McMaster, Tenant and Richard Axilrod, Landlord.

Chair, Justin Dullum introduced newly appointed mediators, Pamela McMaster (Tenant) and Richard Axilrod, (Landlord). They both provided background information about themselves.

5. GUIDELINES FOR THE CITY OF SANTA BARBARA ADVISORY GROUPS:

Distribution of 2013 Guidelines and discussion.

Andrea Bifano, Staff distributed the 2013 new Guidelines for City Advisory Groups. She shared that there were three main items that had been added to the guidelines: (1) Ethics Training requirement for certain advisory groups (excluding the Rental Housing Mediation Task Force); (2) Code of Conduct section in the booklet; and (3) Acknowledgment page regarding the receipt of the guideline that all Advisory Group members were required to sign. The Acknowledgement page was signed by the Task Force members at the meeting.

6. AD HOC COMMITTEES:

Review of Ad Hoc Committees and purpose to determine need.

Motion: The RHMTF to dispense with the Advocacy, Training and Grant Writing Subcommittees.

Action: Burke/Casebeer 10/0/0. (Dullum/Goebel/Wollenberg excused). Motion carried.

7. MEDIATION TRAINING: (1.5 hours in compliance with the Dispute Resolution Programs Act Guidelines)

Mock Mediation Role Play (compliance with the Dispute Resolutions Programs Act).

Andrea Bifano, Staff provided a mediation training. The Task Force members engaged in a mock mediation role play training session.

8. ANNOUNCEMENTS:

On January 8th, City Council appointed Cathy Murillo as Council Liaison to the RHMTF.

Justin Dullum, Chair made two announcements: (1) Cathy Murillo, Santa Barbara City Councilmember had been appointed as Liaison to the Rental Housing Mediation Task Force Advisory Group on January 8, 2013; and (2) The Annual Workshop for City Advisory Groups Members would be held on May 8, 2013 at 4:30pm in the Faulkner Gallery.

9. ADJOURNMENT:

The meeting was adjourned at 7:30 p.m.