

RENTAL HOUSING MEDIATION TASK FORCE  
MINUTES  
JULY 7, 2011

DAVID GEBHARD PUBLIC MEETING ROOM  
630 Garden Street  
Santa Barbara, California, 93101  
5:30PM

1. CALL TO ORDER & ROLL CALL:

LEESA BECK	<u>X</u>	PARVANEH GIVI	<u>X</u>
DAVID BRAINARD	<u>X</u>	DAN HERLINGER	<u>E</u>
ROBERT BURKE	<u>X</u>	TRUDY PAUL	<u>X</u>
CHRIS CASEBEER	<u>X</u>	SCOTT WEXLER	<u>X</u>
SILVIO DILORETO	<u>X</u>	BRUCE WOLLENBERG	<u>X</u>
MARTI FURMAN	<u>X</u>	LYNN GOEBEL	<u>E</u>
JUSTIN DULLUM	<u>E</u>		

Officers: Chair Justin Dullum, Vice Chair Lynn Goebel, Secretary Scott Wexler  
Staff Present: Andrea Bifano, Sr. Rental Housing Mediation Specialist

2. PUBLIC COMMENT:

Any member of the public may address the Rental Housing Mediation Task force (RHMTF) for up to five minutes on any subject within the jurisdiction of the RHMTF that is not scheduled for a public hearing before the RHMTF. The total time for this item is fifteen minutes. If you wish to address the RHMTF under this item, please inform the Chair before the meeting is convened.

HEARING DEVICE AVAILABLE: Voice receivers for the hearing impaired are available for loan. Please inform Chair before meeting starts if you need one.

AMERICANS WITH DISABILITIES ACT COMPLIANCE: If you need special assistance to participate in this meeting, contact the RHMTF office at (805) 564-5420 at least 48 hours prior to the meeting to allow for necessary arrangements.

Material related to an item on this agenda submitted to the Rental Housing Mediation after distribution of the agenda packet are available for public inspection in the Community Development Department, Housing and Redevelopment Division located at: 630 Garden Street, Santa Barbara, California, during normal business hours.

3. APPROVAL OF MINUTES:

**Motion: To approve the Minutes of the March 3, 2011 meeting, April 27, Special Meeting, May 17, 2011 Special Meeting, June 9, 2011 Special meeting.**

Action: Wollenberg/Burke, 10/0/4. (Beck/Casebeer/Brainard/Givi abstained. Dullum/Goebel/Herlinger absent.) Motion carried.

4. CITY COUNCIL APPOINTMENTS TO BOARDS AND COMMISSIONS:

*June 28, 2011 Appointments: Leesa Beck Homeowner, Chris Casebeer Landlord; David Brainard Tenant, and Parvaneh Givi, Tenant:* The Task Force welcomed the newly appointed mediators.

5. SUCCESSION OF CHAIR AND ELECTION OF OFFICERS:

*Chair Justin Dullum, Lynn Goebel, and Scott Wexler:* Correction to Agenda item #5. Lynn Goebel Vice Chair, and Scott Wexler Secretary. Installation of officers; At the June 9, 2011 meeting Justin Dullum moved to the position of Chair per the Robert's Rule of Order. An election took place and Lynn Goebel was moved to Vice Chair and Scott Wexler moved to Secretary.

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6. Rental Housing Mediation Task Force Budget and Program Changes for FY 2012:

*Up-date:* Andrea Bifano shared the confirmed RHMTF contracts for FY 2012: City of Goleta, \$17,000, City of Carpinteria, \$8,000, County of Santa Barbara, \$25,000. It was explained that the funding received from these grants would not fill the gap for needed funding to operate the program at its full scale. Board members raised various questions concerning the RHMTF budget. Staff referred the Task Force to the memo written by Sue Gray, Administrative Manager to the Task Force on June 9, 2011, as well as the memo written by Deirdre Randolph, Community Development Programs Supervisor on June 22, 2011. The Task Force expressed that they would like to invite Sue Gray, Brian Bosse, Housing and Redevelopment Manager, and Deirdre Randolph back to a RHMTF Board meeting to discuss their memos further as well as the budget. Discussion ensued about how the RHMTF saves the City of Santa Barbara money.

7. SUBCOMMITTEES:

A. *Grant Writing Committee: Justin Dullum, Silvio Di Loreto, Robert Burke – Report:*  
Silvio Di Loreto discussed that he had done research at the public library and found 8 grant resources that board members should explore. Andrea Bifano shared that Skip Szymanski had confirmed that the Housing Authority of the City of Santa Barbara would be a conduit for donations and grants through 2<sup>nd</sup> Story Associates and that Alice Villarreal Redit would be the contact person. Silvio Di Loreto suggested that the RHMTF obtain a confirmation letter from the Housing Authority of the City of Santa Barbara regarding their support for the RHMTF to use the 2<sup>nd</sup> Story Associates 501 (3)(c) non-profit tax number. When applying for grants. Chris Casebeer and Parvaneh Givi volunteered to be added to the committee.

B. *Fund Raising Committee: Volunteers needed:*  
The Task Force discussed whether there was a need to have a Fund Raising committee as it would overlap with the duties of the Grant Writing Committee. Discussion ensued.

**Motion: To combine the Fund Raising Committee with the Grant Writing Committee.**

Action: DiLoreto/Beck, 10/0/0. Motion carried.

A discussion took place regarding the creation of an Advocacy Committee. The purpose to make a commercial/movie, and provide presentations on the RHMTF.

**Motion: To create an Advocacy Committee.**

Action: Burke/Casebeer, 9/0/1. (Mari Furman abstained) Motion carried.

Advocacy Committee Members: Robert Burke, Leesa Beck, David Brainard, Chris Casebeer.

C. *Mediation Training: Lynn Goebel, Trudy Paul:*

Trudy Paul expressed interest in seeking guest speakers to do training presentations in compliance with, the Dispute Resolution Programs Act Guidelines, Orientation and Training of Neutral Persons, Section 3622 Training of Neutral Third Parties.

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8. NEW BUSINESS:

Silvio Di Loreto discussed the issue of expanding the RHMTF mediation services. Discussion ensued.

Robert Burke suggested that the past Chair, Barbara Smith Sherrill receive a Proclamation and/or a Certificate of Recognition for her years of service to the Task Force. It was further suggested that the document be presented to her by the Mayor at a future City Council meeting.

9. ANNOUNCEMENTS:

Next Meeting: August 4, 2011.

10. ADJOURNMENT:

The meeting was adjourned at 7:00pm.