

RENTAL HOUSING MEDIATION TASK FORCE
SPECIAL MEETING MINUTES

June 9, 2011
630 Garden Street
4:00 p.m.

1. CALL TO ORDER & ROLL CALL:

ROBERT BURKE	<u>X</u>	DANIEL HERLINGER	<u>X</u>
SILVIO DILORETO	<u>X</u>	TRUDY PAUL	<u>E</u>
MARTI FURMAN	<u>X</u>	BARBARA SMITH SHERRILL	<u>X</u>
JUSTIN DULLUM	<u>X</u>	SCOTT WEXLER	<u>X</u>
LYNN GOEBEL	<u>X</u>	BRUCE WOLLENBERG	<u>X</u>

X = Present A = Absent E = Excused

Officers: Chair Barbara Smith Sherrill; Vice Chair Justin Dullum, Secretary, Lynn Goebel
Staff Present: Andrea Bifano, Sr. Rental Housing Mediation Specialist, Brian J. Bosse, Housing and Redevelopment Manager, Sue Gray, Administrative Services Manager, and Deirdre Randolph, Community Development Programs Supervisor.

2. PUBLIC COMMENT:

The Rental Housing Mediation Task Force (RHMTF) was conducted in compliance with the standards set by the Americans with Disability Act. No members from the public were present to address the RHMTF on a particular issue.

3. RHMTF OFFICERS:

A. *Chair Barbara Smith Sherrill's Resignation:* Chair Barbara Smith Sherrill shared that due to her husband's recent stroke (Marshall, former RHMTF mediator), she would regrettably have to resign from the RHMTF. Barbara served actively on the board for the past 7 years. Andrea Bifano thanked Barbara for her valuable years of service to the RHMTF. Staff further stated that a Certificate of Recognition for her services was in the process of being prepared and would be signed by Mayor Helene Schneider and presented at a later date.

B. *Vice Chair, Justin Dullum move to Chair, per Robert's Rule of Order:* Justin Dullum was moved to the position of Chair per Robert's Rule of Order.

C. *Officer vacancies:* Officer vacancies were created as a result of Justin Dullum's move to the position of Chair. The following motions were made:

Motion: To have Lynn Goebel moved to the position of Vice Chair.

Action: Wexler/Burke, 8/0/0. (Herlinger/Paul absent.) Motion carried.

Motion: To have Scott Wexler be moved to the position of Secretary.

Action: Burke/Wollenber, 8/0/0. (Herlinger/Paul absent.) Motion carried.

4. Rental Housing Mediation Task Force Budget and Program Changes for FY 2012:

Brian J. Bosse, Housing and Redevelopment Manager, Sue Gray, Administrative Services Manager, Deirdre Randolph, Community Development Programs Supervisor: Sue Gray, Administrative Services Manager distributed a Memorandum with five attachments in response to a request from Justin Dullum for further explanation regarding the RHMTF's proposed budgeted changes for Fiscal Year 2012. Various questions and concerns were presented by board members and answered by Sue Gray.

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5. Direction from City Council Regarding Funding:

- A. *Contracts for Service:*
- B. *Grants:*
- C. *Fund Raising:*
- D. *Appointment of Subcommittees*

Direction from the Santa Barbara City Council at the May 2, 2011 Special Worksession Public Hearing #2 included recommendation that Task Force members work to obtain additional funding for the RHMTF Program. These efforts included the application for grants and fund raising. Discussion followed and motions were made as follows:

Motion: To form a Grant Writing Subcommittee.

Action: Wexler/Dullum, 8/0/0. (Herlinger/Paul absent.) Motion carried.

Silvio Di Loreto, Justin Dullum and Robert Burke volunteered to serve on the subcommittee.

Motion: To form a Funding Raising Subcommittee.

Action: Furman/Goebel, 8/0/0. (Herlinger/Paul absent.) Motion carried.

No volunteers were selected at the meeting. It was decided that efforts to seek volunteers for the subcommittee would take place at the next scheduled RHMTF meeting.

Motion: To form a Mediation Training Subcommittee.

Action: Goebel/Dullum, 8/0/0. (Herlinger/Paul absent.) Motion carried.

Lynn Goebel volunteered to serve on the subcommittee and volunteered Trudy Paul (with previously obtained authorization) in her absence.

6. Semi-Annual Recruitment for City Advisory Groups:

In Process: Justin Dullum shared that the Semi-Annual Recruitment for City Advisory Groups was in process and that the Clerk's Office scheduled dates for interviews as follows: Tuesday, May 24, 2011, at 6:00 p.m.; Tuesday, June 7, 2011, at 4:00 p.m.; and Tuesday, June 14, 2011, at 4:00 p.m. Further he stated appointments would be made on Tuesday, June 28, 2011. Andrea Bifano shared that it was estimated that the majority of the vacancies on the board would be filled, as a number of applicants applied for the vacancies on the board.

7. NEW BUSINESS:

None

8. ANNOUNCEMENTS:

Next Meeting: The board discussed the next RHMTF meeting. It was decided it would be held on Thursday, July 7, 2011.

9. ADJOURNMENT:

The meeting was adjourned at 6:00p.m.