



# City of Santa Barbara

## PLANNING COMMISSION

### MINUTES

JUNE 18, 2020

1:00 P.M.

This Meeting was Conducted Electronically  
[SantaBarbaraCA.gov](http://SantaBarbaraCA.gov)

#### COMMISSION MEMBERS:

Deborah L. Schwartz, Chair  
Lesley Wiscomb, Vice Chair  
Roxana Bonderson  
Gabriel Escobedo  
Jay D. Higgins  
Sheila Lodge  
Barrett Reed

#### STAFF:

Tava Ostrenger, Assistant City Attorney  
Allison DeBusk, Senior Planner  
Heidi Reidel, Commission Secretary

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### CALL TO ORDER

Chair Schwartz called the meeting to order at 1:01 p.m.

#### I. ROLL CALL

Chair Deborah L. Schwartz, Vice Chair Lesley Wiscomb, Commissioners Roxana Bonderson, Gabriel Escobedo, Jay D. Higgins, Sheila Lodge, and Barrett Reed

#### STAFF PRESENT

Tava Ostrenger, Assistant City Attorney  
Allison DeBusk, Senior Planner  
Ellen Kokinda, Planning Analyst  
Timmy Bolton, Associate Planner  
Tony Ruggieri, City TV Production Supervisor  
Heidi Reidel, Commission Secretary

#### II. PRELIMINARY MATTERS

A. Requests for continuances, withdrawals, postponements, or addition of ex-agenda items:

No requests.

B. Announcements and appeals:

No announcements.

C. Review, consideration, and action on the following draft Planning Commission minutes and resolutions:

1. June 4, 2020 Planning Commission Minutes

**MOTION: Higgins / Lodge**

Approve the minutes as amended.

The motion carried by the following vote:

Ayes: 7 Noes: 0 Abstain: 0 Absent: 0

2. Reconsideration of April 16, 2020 Planning Commission Minutes adopted on May 14, 2020 with respect to item III.B Zoning Ordinance Text Amendment Pertaining to the Definition of Hotels and Similar Uses, and the motion to “Recommend that City Council direct staff to draft an ordinance for short-term vacation rentals.

**MOTION: Wiscomb / Reed**

Withdraw the item.

The motion carried by the following vote:

Ayes: 7 Noes: 0 Abstain: 0 Absent: 0

- D. Comments from members of the public pertaining to items not on this agenda:

Public comment opened at 1:04 p.m., and as no one wished to speak, it closed.

Public comment re-opened at 1:48 p.m., and as no one wished to speak, it closed.

**\* THE COMMISSION RECESSED FROM 1:50 TO 1:55 P.M. \***

**III. DISCUSSION ITEM**

**ACTUAL TIME: 1:57 P.M.**

**MAKING MOTIONS AND FINDINGS**

Staff training on the following subjects: making motions and findings; ex parte communications; and the Ralph M. Brown Act (Government Code § 54950) as it pertains to serial meetings.

Tava Ostrenger, Assistant City Attorney, gave the Staff presentation.

Public comment opened at 2:38 p.m., and as no one wished to speak, it closed.

**Training held.**

Public comment re-opened at 3:32 p.m., and as no one wished to speak, it closed.

**IV. ADMINISTRATIVE AGENDA**

**ACTUAL TIME: 3:33 P.M.**

- A. Committee and Liaison Reports:

1. Staff Hearing Officer Liaison Report  
No report.
2. Other Committee and Liaison Reports
  - a. Commissioner Bonderson reported on the May 18, 2020 meeting of the Architectural Board of Review.
  - b. Commissioner Wiscomb reported on the June 17, 2020 meeting of the Measure C Committee, the June 18, 2020 meeting of the Water Commission, and announced the June 19, 2020 meeting of the De La Guerra Plaza Subcommittee.
  - c. Commissioner Lodge reported on the June 10, 2020 meeting of the Historic Landmarks Commission.
  - d. Chair Schwartz reported on the Objective Design Standards Working Group.

**V. ADJOURNMENT**

Chair Schwartz adjourned the meeting at 3:56 p.m.

Submitted by,

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Heidi Reidel, Commission Secretary