



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING  
Wednesday, December 16, 2020  
VIA TELECONFERENCE**

**CALL TO ORDER**

Chair Nichol Clark called the meeting to order at 4:00 p.m.

**ROLL CALL**

**Commissioners and Staff Present**

Chair Nichol Clark  
Vice Chair Kathy McGill  
Commissioner Cory Baker  
Commissioner Jacob Lesner-Buxton  
Commissioner Beebe Longstreet  
Commissioner Andria Martinez Cohen  
Commissioner Roger Perry  
Parks and Recreation Director Jill Zachary  
Assistant Parks and Recreation Director Jazmin LeBlanc  
Business Manager Nicole Parmelee  
Urban Forest Superintendent Nathan Slack  
Administrative Assistant Rose Nevarez

**GENERAL BUSINESS**

- A. Changes to the Agenda – None
- B. Written Communications – None
- C. Public Comment – Jeff Kennedy
- D. Youth Council Report – None
- E. Commissioner Committee Assignment Reports

Commissioner Martinez-Cohen reported on the Creeks Advisory Committee meeting agenda.

Commissioner Lesner-Buxton attended and reported on the Youth Council meeting.

Commissioners Longstreet attended and reported on the Sea Level Rise Adaptation Plan Subcommittee meeting.

Chair Clark attended the Street Tree Advisory Committee meeting.

F. Commission And Staff Communications – Parks and Recreation Director Jill Zachary introduced Jazmin LeBlanc, the new Assistant Parks and Recreation Director, and announced Business Manager Nicole Parmelee is leaving the Department for a position with the County of Santa Barbara and acknowledged her work and efforts on behalf of the Department for the last 2 years.

Chair Clark recognized the end of Commissioner Martinez Cohen's term, thanked her for her contributions to the Commission, and expressed hope that she rejoin the Commission in future.

#### **CEREMONIAL ITEMS:**

**1. Subject: Employee Recognition – Service Award Pins**

Parks and Recreation Director Jill Zachary recognized Jose Rojas, Equipment Operator, for 20 years of service.

#### **CONSENT ITEMS:**

**2. Subject: Summary of Council Actions – For Information (Attachment)**

**3. Subject: Minutes – For Action (Attachment)**

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of November 18, 2020.

**Motion:**

**Commissioner Clark / Martinez Cohen to waive the reading and approve the minutes of the Regular Meeting of November 18, 2020.**

**Vote:**

**Unanimous voice vote (7/0)**

#### **STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

**4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)**

**Documents:**

- Staff Report dated December 16, 2020
- Staff PowerPoint presented by Staff

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- December 13, 2020 letter from Rick Rudnick (Item 3.C.1)
- December 14, 2020 letter from Amy Taylor (Item 3.C.1)
- December 16, 2020 letter from Duke McPherson (Item 3.C.1)

Speakers:

- Urban Forest Superintendent Nathan Slack
- Amy Taylor (Item 3.C.1)

Recommendation: That the Commission:

A. Approve the following setback tree removal request:

1. 619 E. Ortega St. – *Stenocarpus sinuatus*, Firewheel Tree – April Montoya

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner Longstreet / Perry to concur with the Street Tree Advisory Committee and approve the removal as pursuant to SBMC 15.24.090, a reasonable and practical development of the property on which the tree is located requires its removal.**

**Vote:**

**Unanimous voice vote (7/0)**

B. Conditionally approve the following setback tree removal request:

1. 1786 Las Canoas Rd. – (2) *Corymbia citriodora*, Lemon Scented Gum – Matt Kay

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / McGill to concur with the Street Tree Advisory Committee recommendation and approve the removal on the condition the applicant replace trees as proposed on his application, as pursuant to SBMC 15.24.090, principles of good forest management will be best served, and regard for safety of persons or property dictates the removals.**

**Vote:**

**Unanimous voice vote (7/0)**

C. Deny the following setback tree removal request:

1. 737 E. Alamar Ave. – *Araucaria columnaris*, Cook Pine – Amy Taylor

The Commission received the report, listened to testimony, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / Perry to approve the removal on the condition the applicant follow through with the planting of 4 new trees as proposed on the landscape plan submitted to the Commission, as pursuant to SBMC 15.24.090, principles of good forest management will be best served by its removal.**

**Vote:**

**Majority voice vote (6/1) Nay: Clark**

## **ADMINISTRATIVE AND STAFF REPORTS**

### **5. Subject: Director's Report – For Information (Attachment)**

Documents:

- Staff Report dated December 16, 2020

Speaker:

- Assistant Parks and Recreation Director Jazmin LeBlanc

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Assistant Parks and Recreation Director Jazmin LeBlanc reported on the Department's response to the recent COVID-19 Regional Stay at Home Order, scheduled City Offices holiday closure, and Los Baños Del Mar pool maintenance closure.

**OLD BUSINESS:** None

### **NEW BUSINESS:**

### **6. Subject: Advisory Committee Interviews and Appointments – For Action (Attachments)**

Documents:

- Staff Report dated December 16, 2020
- December 14, 2020 email from Jeff Kennedy

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- December 15, 2020 email from Michael Holmstrom
- December 16, 2020 email from Kera McCandless

Speakers:

- Frank Beeler
- Devin Engebretsen
- Michael Woodard
- John Craig
- David Black
- Santos Escobar
- Anthony DeMola

Recommendation: That the Commission hold interviews and make appointments to the Golf Advisory Committee, Santa Barbara Arts and Crafts Show Advisory Committee, and the Street Tree Advisory Committee.

The applicant for the vacancy on the Santa Barbara Arts and Crafts Show Advisory Committee withdrew their application via email earlier in the day.

The Commission interviewed applicants for the Golf Advisory Committee and made the following motion.

**Motion:**

**Commissioner Longstreet / Baker to reappoint Frank Beeler and Michael Woodard and appoint Devin Engebretsen to the Golf Advisory Committee in the Community At Large category.**

**Vote:**

**Unanimous voice vote (7/0)**

**Motion:**

**Commissioner Longstreet / Baker to reappoint John Craig to the Golf Advisory Committee in the Los Paisanos Golf Club category.**

**Vote:**

**Unanimous voice vote (7/0)**

Interviews and appointments for the Men's Club and Santa Barbara Women's Club categories were postponed to the January Commission meeting due to technical difficulties.

The Commission interviewed applicants for the Street Tree Advisory Committee and made the following motion.

**Motion:**

**Commissioner Longstreet / Baker to reappoint Anthony DeMola and appoint Santos Escobar to the Street Tree Advisory Committee.**

**Vote:**

**Majority voice vote (6/0/1) Abstain: Perry**

**7. Subject: Santa Barbara Golf Club Update – For Information (Attachments)**

Recommendation: That the Commission receive an update on Santa Barbara Golf Club, including the status of operations during the COVID-19 pandemic, Golf Fund (FY) 2022-2026 Capital Improvement Program (CIP), and the management contract renewal.

Business Manager Nicole Parmelee gave an overview of Santa Barbara Golf Club's performance in managing the Municipal Golf Course and their role in overcoming recent challenges and the current year's revenue growth despite the COVID-19 pandemic. The Department's current contract with Santa Barbara Golf Club will expire in March and an amendment for a 5 year extension will go before City Council in February. Business Manager Parmelee also reviewed recommended capital improvements.

**ADJOURNMENT**

At 5:55 pm, with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary  
Parks and Recreation Director