



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING  
Wednesday, August 26, 2020  
VIA TELECONFERENCE**

**CALL TO ORDER**

Chair Nichol Clark called the meeting to order at 4:00 p.m.

**ROLL CALL**

**Commissioners and Staff Present**

Chair Nichol Clark  
Vice Chair Kathy McGill  
Commissioner Cory Baker  
Commissioner Jacob Lesner-Buxton  
Commissioner Andria Martinez Cohen  
Commissioner Roger Perry (4:16)  
Urban Forest Superintendent Nathan Slack  
Recreation Manager Rich Hanna  
Assistant City Attorney Robin Lewis  
Administrative Assistant Rose Nevarez

**Commissioners Absent**

Commissioner Beebe Longstreet

**GENERAL BUSINESS**

- A. Changes To The Agenda - None
- B. Written Communications - None
- C. Public Comment - None
- D. Commissioner Committee Assignment Reports

Commissioner Martinez Cohen attended and reported on the Creeks Advisory Committee meeting.

Commissioner Baker attended and reported on the Golf Advisory Committee meeting.

Vice Chair McGill attended and reported on the PARC Foundation meeting.

Chair Clark attended the PARC Foundation meeting and attended and reported on the Street Tree Advisory Committee meeting.

Commissioner Lesner-Buxton attended and reported on the Youth Council meeting.

E. Commission And Staff Communications - None

### **CEREMONIAL ITEMS:**

#### **1. Subject: Employee Recognition – Service Award Pins**

Parks and Recreation Director Jill Zachary recognized Jerry Holcomb, Grounds Maintenance Worker II, for 10 years of service; Tim Burgess, Creeks Division Associate Planner, for 15 years of service; and Jill Murray, Water Quality Research Analyst, for 15 years of service.

### **CONSENT ITEMS:**

#### **2. Subject: Summary of Council Actions – For Information (Attachment)**

The Commission received the report and their questions were answered.

#### **3. Subject: Minutes – For Action (Attachment)**

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of July 22, 2020.

#### **Motion:**

**Commissioner Perry / McGill to waive the reading and approve the minutes of the Special Meeting of July 22, 2020.**

#### **Vote:**

**Unanimous voice vote (6/0)**

### **STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

**4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)**

Documents:

- Staff Report dated August 26, 2020
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Nathan Slack
- Parks and Recreation Director Jill Zachary (Item 4.A.1)

Recommendation: That the Commission:

A. Approve the following street tree removal request:

1. 501 Niños Dr. – Dwight Murphy Field – (38) various species

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner McGill / Clark to concur with the Street Tree Advisory Committee and approve the 38 removals with replacement trees as proposed and support retaining the Stone Pine, if feasible.**

**Vote:**

**Unanimous voice vote (6/0)**

B. Approve the following setback tree removal requests:

1. 221-225 W. Pueblo St. – *Washingtonia robusta*, Mexican Fan Palm

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Clark / McGill to concur with the Street Tree Advisory Committee and approve the removal on the condition 3 replacement King Palms are planted as proposed, as pursuant to SBMC 15.24.090, a reasonable and practical development of the property on which the tree is located requires removal of the tree, and the character of the neighborhood with respect to deforestation will not be affected.**

**Vote:**

**Unanimous voice vote (6/0)**

2. 10 E. Quinto St. – *Pyrus kawakamii*, Evergreen Pear

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner McGill / Martinez Cohen to concur with the Street Tree Advisory Committee recommendation and approve the removal, as pursuant to SBMC 15.24.090, principles of good forest management will be best served by the removal.**

**Vote:**

**Unanimous voice vote (6/0)**

- C. Deny the following setback tree removal request:

1. 1114 Cliff Dr. – *Araucaria heterophylla*, Norfolk Island Pine

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Clark / McGill to concur with the Street Tree Advisory Committee recommendation and deny the removal without prejudice, as pursuant to SBMC 15.24.090, no findings for removal were identified.**

**Vote:**

**Unanimous voice vote (6/0)**

- D. Approve the following changes to the Street Tree Master Plan:

1. 1000-1900 blocks of Chino St.

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner Clark / Martinez Cohen to concur with the Street Tree Advisory Committee recommendation and approve African Tulip Tree and Desert Willow as co-designations for the 1000-1900 blocks of Chino Street.**

**Vote:**

**Unanimous voice vote (6/0)**

2. 0-100 blocks of N. Alisos St.

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner McGill / Martinez Cohen to concur with the Street Tree Advisory Committee recommendation and approve Blue Oak, Cork Oak, and Island Oak as co-designations for the 0-100 blocks of N. Alisos Street.**

**Vote:**

**Unanimous voice vote (6/0)**

**ADMINISTRATIVE AND STAFF REPORTS**

**5. Subject: Director's Report – For Information (Attachment)**

Documents:

-Staff Report dated August 26, 2020

Speaker:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Parks and Recreation Director Jill Zachary reported on the upcoming Labor Day weekend beach closure, beachfront venue video tours, and Ambassador Park Chumash cultural project.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**6. Subject: Proposed Changes to Special Event Permitting Process – For Action (Attachments)**

Documents:

-Staff Report dated August 26, 2020

-Staff PowerPoint presented by Staff

Speakers:

-Recreation Manager Rich Hanna

-Assistant City Attorney Robin Lewis

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a presentation and provide recommendations on the proposed changes to the permitting process for City-wide special events.

Recreation Manager Rich Hanna gave background on the current process, and the steps taken to designate the parameters that define a special event, identify objectives, and develop recommendations for the proposed changes. The process can be complex and can involve multiple departments in the City, and other agencies, dependent on the type of event. Manager Hanna then described the recommended changes and how they would apply to different types of events, streamline the process, and increase City staff efficiency. The proposed changes are being taken to the Finance Committee in September and the Ordinance Committee and City Council in October. Full implementation is anticipated to occur in January 2021.

Commissioner questions were addressed by Recreation Manager Rich Hanna, Assistant City Attorney Robin Lewis, and Parks and Recreation Director Jill Zachary.

Chair Clark, Vice Chair McGill, Commissioner Martinez Cohen, and Commissioner Perry all spoke in support of the proposed changes. Chair Clark and Vice Chair McGill expressed a wish for designating and publicizing a point staff person to assist in cases of last minute First Amendment events.

#### **ADJOURNMENT**

At 5:51 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary  
Parks and Recreation Director