



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING  
Wednesday, January 22, 2020  
COUNCIL CHAMBER, 735 ANACAPA STREET**

**CALL TO ORDER**

Chair Nichol Clark called the meeting to order at 4:00 p.m. at the City Council Chamber.

**PLEDGE OF ALLEGIANCE**

Chair Nichol Clark

**ROLL CALL**

**Commissioners and Staff Present**

Chair Nichol Clark  
Vice Chair Kathy McGill  
Commissioner Beebe Longstreet  
Commissioner Andria Martinez Cohen  
Commissioner Roger Perry  
Parks Manager Matthew Parker  
Urban Forest Superintendent Nathan Slack  
Administrative Analyst Michele Kostenuik  
Executive Assistant Rose Nevarez

**Commissioners Absent**

Commissioner Cory Baker  
Commissioner Jacob Lesner-Buxton

**CHANGES TO THE AGENDA:** None

**WRITTEN COMMUNICATIONS:** None

**PUBLIC COMMENT:**

Lesley Wiscomb, Planning Commissioner  
Gabe Escobedo, Planning Commissioner

**YOUTH COUNCIL REPORT:**

Vice Chair Julia Minor reported the Youth Council participated in the Martin Luther King Jr. event, and two members attended the National League of Cities Conference in November in Texas. The attending Youth Council members were appointed to help run the youth portion of the Congressional City Conference in Washington, DC, this March, and the Youth Council are fundraising for this. The Youth Council will hold a joint meeting with the Neighborhood Advisory Council in February.

**COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:**

Commissioner Longstreet attended and reported on the Neighborhood Advisory Council meeting, and the Sea Level Rise Subcommittee presentation to City Council on January 14.

**COMMISSION AND STAFF COMMUNICATIONS:** None

**CEREMONIAL ITEMS:**

**1. Subject: Employee Recognition – Service Award Pins**

Parks and Recreation Director Jill Zachary recognized Senior Grounds Maintenance Worker Juan Olmedo and Grounds Maintenance Worker II Gabriel Caratachea for 15 years of service.

**CONSENT ITEMS:**

**2. Subject: Summary of Council Actions – For Information (Attachment)**

The Commission received the report and their questions were answered.

**3. Subject: Minutes – For Action (Attachment)**

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of December 18, 2019.

**Motion:**

**Commissioner McGill / Perry to waive the reading and approve the minutes of the Regular Meeting of December 18, 2019.**

**Vote:**

**Unanimous voice vote (5/0)**

**STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be

appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

**4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)**

Documents:

- Staff Report dated January 22, 2020
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Nathan Slack

Recommendation: That the Commission:

A. Conditionally approve the following street tree removal request:

1. 1317 Punta Gorda St. – *Cupaniopsis anacardioides*, Carrot Wood – Natalie Ochsner

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Martinez Cohen / Perry to concur with the Street Tree Advisory Committee and approve the removal on the condition that the applicant replace with a 24” box designated street tree, Coast Live Oak.**

**Vote:**

**Unanimous voice vote (5/0)**

B. Conditionally approve the following setback tree removal request:

1. 1171 Crestline Dr. – *Ficus benjamina*, Weeping Fig – Anthony R. Perez

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner McGill / Perry to concur with the Street Tree Advisory Committee and approve the removal on the condition that a tree that can achieve a mature height of 25 feet be planted within the front setback, as pursuant to SBMC 15.24.090, principles of good forest management will be best served by the proposed removal.**

**Vote:**

**Unanimous voice vote (5/0)**

C. Approve the following changes to the Master Street Tree Plan:

1. 700, 900 – 1000 blocks of E. Yanonali St. – consider an alternate designation – STAC

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner Longstreet / McGill to concur with the Street Tree Advisory Committee recommendation and approve Flame Tree and Queensland Lacebark as co-designations for the 700 block of E. Yanonali St., and African Tulip Tree, Island Oak, and Forest Elder, as co-designations for the 900 – 1000 blocks of E. Yanonali St.**

**Vote:**

**Unanimous voice vote (5/0)**

## **ADMINISTRATIVE AND STAFF REPORTS**

### **5. Subject: Director's Report – For Information (Attachment)**

Documents:

- Staff Report dated January 22, 2020

Speaker:

- Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Director Jill Zachary reported on the annual volunteer pruning event at the A.C. Postel Memorial Rose Garden on January 11, escrow closing on December 18 for the purchase of open space along Arroyo Burro at the end of Palermo Drive, and receipt of a grant agreement with the California Coastal Conservancy for the purchase of two beach wheelchairs, going before City Council for approval in February.

## **OLD BUSINESS**

### **6. Subject: Park and Recreation Facility Sign Program – For Information (Attachment)**

Documents:

- Staff Report dated January 22, 2020
- Staff PowerPoint presented by Staff

Speakers:

- Administrative Analyst Michele Kostenuik

Recommendation: That the Commission receive a presentation on the Park and Recreation Facility Sign Program.

Administrative Analyst Michele Kostenuik gave a background of the program and reported on sign guidelines, types, designs, and mapping of parks. Phase 1 involves approximately 220 signs for 24 parks and sports facilities. The bid process for fabrication is scheduled to begin late January through February, and bidding for installations is scheduled for February, with installations estimated to begin in April. Implementation of Phase 2 for the remaining parks and facilities is dependent upon funding in Fiscal Year 2021, but programming content for each park will occur in 2020.

## **NEW BUSINESS**

### **7. Subject: Advisory Committee Liaison Appointments – For Action (Attachment)**

Documents:

- Staff Report dated January 22, 2020

Recommendation: That the Commission review and consider Advisory Committee liaison appointments.

Commissioner Martinez Cohen was appointed as alternate liaison to the Neighborhood Advisory Council. Other liaison appointments remain the same, including Commissioner Longstreet and Chair Clark as members of the Sea Level Rise Adaptation Plan Subcommittee, and Commissioners Perry and Longstreet as members of the De La Guerra Plaza Adhoc Subcommittee.

## **ADJOURNMENT**

At 4:53 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary  
Parks and Recreation Director