



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING
Wednesday, April 24, 2019
COUNCIL CHAMBER, 735 ANACAPA STREET**

CALL TO ORDER

Chair Nichol Clark called the meeting to order at 4:00 p.m. at the City Council Chamber.

PLEDGE OF ALLEGIANCE

Chair Nichol Clark

ROLL CALL

Commissioners and Staff Present

Chair Nichol Clark
Vice Chair Roger Perry (departed 6:12)
Commissioner Cory Baker
Commissioner Jacob Lesner-Buxton
Commissioner Beebe Longstreet
Commissioner Andria Martinez Cohen
Commissioner Kathy McGill
Councilmember Kristin Sneddon
Parks and Recreation Director Jill Zachary
Assistant Parks and Recreation Director Rich Hanna
Parks Manager Matthew Parker
Business Manager Nicole Parmelee
Creeks Manager Cameron Benson
Urban Forest Superintendent Tim Downey
Randy Shannon, SB Golf Club Manager
Executive Assistant Rose Nevarez

CHANGES TO THE AGENDA: None

WRITTEN COMMUNICATIONS: None

PUBLIC COMMENT:

Kenneth Loch

YOUTH COUNCIL REPORT:

Secretary Michael Diaz reported on Youth Council activities, including recruitment for vacancies, the Teen Leadership Conference on April 27, and an end of year dinner in June.

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Commissioner Baker attended and reported on the Golf Advisory Committee meeting.

Commissioner Martinez-Cohen attended and reported on the Creeks Advisory Committee meeting.

Commissioner McGill attended the Chef Apprentice Program graduation dinner.

Vice Chair Perry attended and reported on the Arts and Crafts Advisory Committee meeting.

Chair Clark attended and reported on the Street Tree Advisory Committee meeting and State Trails Day volunteer event.

COMMISSION AND STAFF COMMUNICATIONS: None

CEREMONIAL ITEMS:

1. Subject: Employee Recognition – Service Award Pins

Parks and Recreation Director Jill Zachary reported she received an award for 20 years of service.

CONSENT ITEMS:

2. Subject: Summary of Council Actions – For Information (Attachment)

The Commission received the report.

3. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of March 27, 2019.

Motion:

Commissioner Perry / Longstreet to waive the reading and approve the minutes of the Regular Meeting of March 27, 2019.

Vote:
Unanimous voice vote (7/0)

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)

Documents:

- Staff Report dated April 24, 2019
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey
- Public Speaker Arelhy Arroyo Alvares (Item 4.B.1)
- Public Speaker Karen Blanco (Item 4.C.1)

Recommendation: That the Commission:

A. Approve the following Street Tree removal request with conditions:

1. 1030 Calle Malaga – *Pinus canariensis*, Canary Island Pine – Richard Elliot

The Commission received the report and the following action was taken:

Motion:

Commissioner Longstreet / Perry to concur with the Street Tree Advisory Committee recommendation to approve the removal on the condition it be replaced by a designated Street Tree at a location to be determined by Staff.

Vote:
Unanimous voice vote (7/0)

B. Approve the following Setback Tree removal request with conditions:

1. 1318 Carpinteria St. – (1) *Albizia Spp*, Mimosa, (1) *Afrocarpus gracilior*, African Fern Pine – Arelhy Arroyo Alvarez

The Commission received the report, listened to testimony, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Perry to concur with the Street Tree Advisory Committee recommendation to approve the removals on the condition they be replaced with a tree with the potential to achieve 30 feet in height.

Vote:

Unanimous voice vote (7/0)

C. Deny the following Setback Tree removal request:

1. 2131 Red Rose Way – *Araucaria heterophylla*, Norfolk Island Pine – Karen and Byron Blanco

The Commission received the report, listened to testimony, their questions were answered, and the following action was taken:

Motion:

Commissioner Martinez Cohen / Longstreet to concur with the Street Tree Advisory Committee and deny the removal.

Vote:

Majority voice vote (6/1) (Nay: Lesner-Buxton)

D. Deny the following request to change the Street Tree Master Plan:

1. 400 block of Alan Rd. – consider King Palm trees as a co-designation – Sean Shahrouzi

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner Longstreet / Clark to concur with the Street Tree Advisory Committee and deny the co-designation.

Vote:

Unanimous voice vote (7/0)

ADMINISTRATIVE AND STAFF REPORTS

5. Subject: Director's Report – For Information (Attachment)

Documents:

- Staff Report dated April 24, 2019
- Staff PowerPoint presented by Staff

Speaker:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Director Zachary reported on the State Trails Day volunteer event, the Chef Apprentice Program graduation, and the upcoming Earth Day celebration and Arroyo Burro Open Space Restoration ribbon cutting.

6. Subject: Parks and Recreation Recommended Fiscal Year 2020-21 Budget – For Action (Attachment)

Documents:

-Staff Report dated April 24, 2019
-Staff PowerPoint presented by Staff

Speakers:

-Parks and Recreation Director Jill Zachary
-Creeks Manager Cameron Benson
- Assistant Parks and Recreation Director Rich Hanna
-Business Manager Nicole Parmelee

Recommendation: That the Commission recommend City Council approval of the Recommended Fiscal Years 2020 and 2021 Parks and Recreation Department Budget, including the General Fund, Creeks Fund, Golf Fund, Capital Program, and Fees and Charges Schedule.

Parks and Recreation Director Jill Zachary gave an overview of the Department budget, including Funds, staffing, and expenditures and revenue by fund.

Creeks Manager Cameron Benson gave an overview of the Creeks Fund and reported on the proposed Fiscal Year 2020-21 Creeks Fund budget, including projected revenue, operating expenses, and expenses by program area, Capital projects, Capital and Grant funding, reserves, and performance measures.

The Commission opted to vote on each section of the proposed budget.

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner Longstreet / Perry to recommend to City Council that they accept the Creeks Budget.

Vote:

Unanimous voice vote (7/0)

Assistant Parks and Recreation Director Rich Hanna reported on the proposed Fiscal Year 2020-21 General Fund budget, including key initiatives, cost increases, major budget changes, projected expenses by category and division, projected total revenues and by division, fees and charges, and performance measures.

Commissioner Longstreet stated she would like the Commission, as part of its recommendation, to make City Council aware of its concerns about the condition of our parks and the need to maintain them in a safe and attractive fashion for everyone.

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Baker to recommend to City Council that they accept the General Fund Budget. Commissioner Longstreet requested to include the Commission's concerns, and include the recommended changes to the fees and charges schedule.

Vote:

Unanimous voice vote (7/0)

At 6:12, Chair Clark called for a short recess, and Vice Chair Perry departed. The meeting resumed at 6:17.

Business Manager Nicole Parmelee gave an overview of the Golf Fund and reported on the proposed Fiscal Year 2020-21 Golf Fund budget, including projected revenue sources, fee changes, expenses by category, reserves, Capital budget, and performance measures.

Parks and Recreation Director Jill Zachary reported on the General Fund Fiscal Year 2020 Capital Program Budget, which proposes funding for field and access improvements for Bohnett Park, the Dwight Murphy Field renovation, Ortega Park renovation, and West Beach Splash Playground.

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner Longstreet / Baker to recommend to City Council that they accept the Golf Fund Budget and convey to Council the Commission's pleasure with how the golf course is being operated.

Vote:
Unanimous voice vote (6/0)

Motion:
Commissioner McGill / Baker to recommend to City Council that they accept the General Fund Capital Program Budget.

Vote:
Unanimous voice vote (6/0)

7. Subject: Park Safety Update – For Information (Attachment)

Documents:

- Staff Report dated April 24, 2019
- Staff PowerPoint presented by Staff

Speakers:

- Assistant Parks and Recreation Director Rich Hanna

Recommendation: That the Commission receive an update on public use and misuse issues at City parks and recreation facilities.

Assistant Parks and Recreation Director Rich Hanna gave a history and reported on the most significant areas of misuse, types of misuse, impacts to public use, impacts to the Department, constraints to addressing misuse, key ongoing management strategies, enhanced management options, and next steps.

The Commission received the report and their questions were answered.

Commissioner Longstreet stated that though she was not unfamiliar with the problem, she found the report dismaying and expressed her concern that there was not a budget increase for addressing these issues. Misuse issues have an incredible impact and affect all park and facility users.

Commissioner Martinez Cohen expressed her shock at the fiscal impact and staff resources required to deal with these issues, and how the problem has increased exponentially.

Chair Clark feels that the Department bears the burden of misuse issues more than it should. She would like to see a bigger partnership with law enforcement.

Commissioner McGill stated she is frustrated to hear the constraints to addressing the misuse, and acknowledged the magnitude of the impacts to the Department and public.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT

At 7:05 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary
Parks and Recreation Director