



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING  
Wednesday, February 27, 2019  
COUNCIL CHAMBERS, 735 ANACAPA STREET**

**CALL TO ORDER**

Chair Nichol Clark called the meeting to order at 4:00 p.m. at City Council Chambers.

**PLEDGE OF ALLEGIANCE**

Chair Nichol Clark

**ROLL CALL**

**Commissioners and Staff Present**

Chair Nichol Clark  
Vice Chair Roger Perry  
Commissioner Cory Baker  
Commissioner Jacob Lesner-Buxton  
Commissioner Beebe Longstreet  
Commissioner Andria Martinez Cohen  
Commissioner Kathy McGill  
Councilmember Kristin Sneddon  
Parks and Recreation Director Jill Zachary  
Assistant Parks and Recreation Director Rich Hanna  
Urban Forest Superintendent Tim Downey  
Parks Manager Matthew Parker  
Business Manager Nicole Parmelee  
Public Works Principal Project Manager Brad Hess  
Administrative Analyst Michele Kostenuik  
Executive Assistant Rose Nevarez

**CHANGES TO THE AGENDA:** None

**WRITTEN COMMUNICATIONS:** None

**PUBLIC COMMENT:** None

**YOUTH COUNCIL REPORT:** None

**COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:**

Commissioner Martinez Cohen attended and reported on the Upper Las Positas Creek Restoration and Storm Water Management Project site visit on February 20.

Commissioner Lesner-Buxton attended and reported on the Youth Council meeting.

Commissioner McGill attended the Arroyo Burro restoration project at Barger Canyon site visit on February 19.

Vice Chair Perry attended the Arts and Crafts Show Advisory Committee Special Disciplinary Meeting.

Chair Clark attended and reported on the Street Tree Advisory Committee meeting.

**COMMISSION AND STAFF COMMUNICATIONS:**

Parks and Recreation Director Jill Zachary introduced two new Department managers, Parks Manager Matthew Parker and Business Manager Nicole Parmelee.

**CEREMONIAL ITEMS:**

**1. Subject: Employee Recognition – Service Award Pins**

Parks and Recreation Director Jill Zachary recognized Lead Park Ranger Jose “Ernie” Rodriguez for 5 years of service.

**CONSENT ITEMS:**

**2. Subject: Summary of Council Actions – For Information (Attachment)**

The Commission received the report.

**3. Subject: Minutes – For Action (Attachment)**

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of January 23, 2019.

**Motion:**

**Commissioner Longstreet / Perry to waive the reading and approve the minutes of the Regular Meeting of January 23, 2019.**

**Vote:**

**Unanimous voice vote (7/0)**

**STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

**4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)**

Documents:

- Staff Report dated February 27, 2019
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey
- Public Speaker Cissy Ross (Item 4.b.1)
- Public Speaker Don Kolstad (Item 4.b.1)
- Public Speaker Kate Lee (Item 4.b.1)
- Public Speaker Geoffrey Ravenhill (Item 4.b.1)
- Public Speaker Lauren Ravenhill (Item 4.b.1)
- Public Speaker Eric Behr, AB Design Studios (Item 4.b.1)
- Public Speaker Myla Kato (Item 4.d.1)
- Public Speaker Donald Lafler (Item 4.d.2)
- Public Speaker David Dassler (Item 4.d.3)
- Public Speaker Bill Ferguson (Item 4.d.3)

Recommendation: That the Commission:

A. Approve the following Street Tree removal request, with conditions:

1. 17 S. Milpas St. – (1) *Ficus microcarpa*, Indian Laurel Fig and (1) *Metrosideros excelsus*, New Zealand Christmas Tree – Martha Degasis, Arcadia Studio, Inc.

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / Martinez Cohen to concur with the Street Tree Advisory Committee recommendation to approve the removals on the condition the project receives Architectural Board of Review approval and be replaced by a street tree, species to be designated.**

**Vote:**

**Unanimous voice vote (7/0)**

B. Deny the following Setback Tree removal request:

1. 1124 Castillo St. – *Quercus agrifolia*, Coast Live Oak – Eric Behr with AB Design Studio Inc.

The Commission received the report, listened to testimony, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / Baker to concur with the Street Tree Advisory Committee and deny the removal.**

**Vote:**

**Unanimous voice vote (7/0)**

C. Approve the following Setback Tree removal request:

1. 3069 Calle Fresno – *Schinus terebinthifolius*, Brazilian Pepper – Ken and Janis Blaise

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner McGill / Baker to concur with the Street Tree Advisory Committee recommendation and approve the removal.**

**Vote:**

**Unanimous voice vote (7/0)**

D. Approve the following Setback Tree removal requests with conditions:

1. 231 Loyola Dr. – *Morus alba*, Mulberry Tree – Myla and Danny Kato

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner Martinez Cohen / McGill to concur with the Street Tree Advisory Committee recommendation to approve the removal on the condition it be replaced as proposed on the application.**

**Vote:**

**Unanimous voice vote (7/0)**

After receiving testimony, the following motion was made:

**Motion:**

**Commissioner Clark / Longstreet to reconsider the item.**

**Vote:**  
**Unanimous voice vote (7/0)**

**Motion:**  
**Commissioner Longstreet / McGill to approve the removal on the condition it be replaced with a tree that is acceptable to Staff.**

**Vote:**  
**Unanimous voice vote (7/0)**

2. 3040 Samarkand Dr. – *Ceratonia siliqua*, Carob – Donald Lafler

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**  
**Commissioner McGill / Longstreet to concur with the Street Tree Advisory Committee recommendation to approve the removal on the condition it be replaced with a tree that can achieve a maximum of 25 feet in height.**

**Vote:**  
**Unanimous voice vote (7/0)**

3. 211 Oliver Rd. – (2) *Hesperocyparis macrocarpa*, Monterey Cypress – David and Gay Dassler

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**  
**Commissioner Baker / Perry to concur with the Street Tree Advisory Committee recommendation to approve the removal on the condition it be replaced with a tree that can achieve a minimum of 25 feet in height.**

**Vote:**  
**Unanimous voice vote (7/0)**

E. Approve the following changes to the Street Tree Master Plan:

1. 2000 block of Grand Ave. – species designation – STAC

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / McGill to concur with the Street Tree Advisory Committee recommendation to approve Desert Willow as designated species.**

**Vote:**

**Unanimous voice vote (7/0)**

2. 900 block of Carpinteria St. – consider Queen Palm as co-designated – STAC

**Motion:**

**Commissioner Martinez Cohen / Clark to concur with the Street Tree Advisory Committee recommendation to approve Queen Palm as co-designated species.**

**Vote:**

**Unanimous voice vote (7/0)**

**ADMINISTRATIVE AND STAFF REPORTS**

**5. Subject: Director's Report – For Information (Attachment)**

Documents:

-Staff Report dated February 27, 2019

Speaker:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Director Zachary reported on the Parks Division storm response and Summer Camp registration, which will begin March 1.

**6. Subject: Mid-Year FY 2019 Performance Measures Status Report – For Information (Attachment)**

Documents:

-Staff Report dated February 27, 2019

-Staff PowerPoint presented by Staff

Speakers:

-Administrative Analyst Michele Kostenuik

Recommendation: That the Commission receive a report on Parks and Recreation Department Performance Measures (P3s).

Parks and Recreation Director introduced the Department's new Administrative Analyst Michele Kostenuik, who presented highlights from the Department's P3's, performance measures which are created on an annual basis in conjunction with fiscal year budgets. The Department currently has 196 combined measures and objectives. The performance measures represent 60%-80% of workload, prioritize work effort, identify areas of improvement, and compare previous year and current target. Results are published on the City's website at the end of the fiscal year with the yearly budget.

The Commission received the report and their questions were answered.

**7. Subject: Bohnett Park Renovation Project – For Information (Attachment)**

Documents:

-Staff Report dated February 27, 2019

Speakers:

-Project Planner Justin Van Mullem

Recommendation: That the Commission receive an update on the Bohnett Park Renovation Project.

Project Planner Justin Van Mullem reviewed the project and its goals and objectives: to expand recreational opportunities; promote and maintain park safety; improve picnic area and sports court; renew turf field and landscaping; improve active recreation; and upgrade park infrastructure and aesthetics. The project is in the design process and the Department has applied for two grants for construction funding. Staff will be notified if the project was chosen for funding when the grants are awarded in March and December 2019.

The Department anticipates receiving a building permit in July 2019. Pending funding, and bidding and the construction contract award process will be complete by December 2019. If funded, construction could begin in January 2020 and construction completed in June 2020.

The Commission received the report and their questions were answered.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**8. Subject: De la Guerra Plaza Revitalization Project – For Action (Attachment)**

Recommendation: That the Commission receive a brief presentation on the proposed De La Guerra Revitalization Project and appoint two members of the Commission to the De la Guerra Plaza Revitalization Subcommittee.

Public Works Principal Project Manager Brad Hess explained the opportunity to revitalize the De la Guerra Plaza is being revisited as a result of the site evaluation process for the new Santa Barbara Police Station, and the possibility of relocating the Saturday morning Farmer's Market to the Plaza if the Cota commuter parking lot is chosen as the location for the new station. There will be a public workshop March 9 from 2:00-3:30 pm at Casa de la Guerra to gather input from the community. They are creating a subcommittee with representation from the Historic Landmark Commission, Planning Commission, City Council, and the Parks and Recreation Commission in order to facilitate the process.

The Commission received the report and their questions were answered.

Chair Clark appointed Commissioners Longstreet and Perry to the De La Guerra Plaza Revitalization Subcommittee, with Commissioner McGill as alternate.

**9. Subject: Advisory Committee Liaisons – For Action (Attachment)**

Recommendation: That the Commission review and consider advisory committee liaison appointments.

Commissioner Baker was appointed as the liaison to the Golf Advisory Committee. Other liaison appointments remain the same.

**ADJOURNMENT**

At 6:07 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary  
Parks and Recreation Director