



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING  
Wednesday, October 24, 2018  
COUNCIL CHAMBERS, 735 ANACAPA STREET**

**CALL TO ORDER**

Chair Nichol Clark called the meeting to order at 4:02 p.m. at City Council Chambers.

**PLEDGE OF ALLEGIANCE**

Chair Nichol Clark

**ROLL CALL**

**Commissioners and Staff Present**

Chair Nichol Clark  
Vice Chair Roger Perry (4:10)  
Commissioner Tara Armbruster  
Commissioner Jacob Lesner-Buxton  
Commissioner Beebe Longstreet  
Commissioner Andria Martinez Cohen (4:04)  
Commissioner Kathy McGill  
Parks and Recreation Director Jill Zachary  
Assistant Parks and Recreation Director Rich Hanna  
Urban Forest Superintendent Tim Downey  
Recreation Programs Manager Judith McCaffrey  
Police Chief Lori Luhnaw  
Acting Fire Chief Lee Waldron  
Public Works Principal Project Manager Brad Hess  
Public Works Senior Planner Sara Iza  
Executive Assistant Rose Nevarez  
Consulting Principal Architect Brian Cearnal

**CHANGES TO THE AGENDA:** Item 5 was taken after Item 7.

**WRITTEN COMMUNICATIONS:** None

**PUBLIC COMMENT:**

Kenneth Loch

**YOUTH COUNCIL REPORT:**

Recreation Program Coordinator Roberta Payan reported on various topics involving the Youth Council, including current Youth Council vacancies and applications, the Santa Barbara Unified School District Candidate's Forum, the upcoming NLC Summit being held in Los Angeles, and a donation of bus passes to Youth Council members from the Santa Barbara Metropolitan Transit District.

**COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:**

Commissioner Lesner-Buxton attended and reported on the Youth Council meeting.

Commissioner McGill attended and reported on the September PARC Foundation Board meeting. The October meeting was cancelled.

Commissioner Martinez Cohen attended and reported on the Creeks Advisory Committee meeting.

Commissioner Longstreet attended and reported on the Neighborhood Advisory Council meeting and a Sea Level Rise Adaptation Plan Subcommittee meeting.

Chair Clark attended and reported on some Creek Week activities.

**COMMISSION AND STAFF COMMUNICATIONS:** None

**CEREMONIAL ITEMS:**

**1. Subject: Employee Recognition – Service Award Pins**

Parks and Recreation Director Jill Zachary recognized Equipment Operator Jose "Felix" Ramirez, former Parks and Recreation Business Manager Mark Sewell, and Senior Tree Trimmer Brett Volpi for 5 years of service; Office Specialist II Patty Herrera and Grounds Maintenance Worker I Rudy Saldana for 15 years of service; and Recreation Programs Manager Judith McCaffrey for 20 years of service.

**CONSENT ITEMS:**

**2. Subject: Summary of Council Actions – For Information (Attachment)**

The Commission received the report and their questions were answered.

**3. Subject: Minutes – For Action (Attachment)**

Recommendation: That the Commission:

- A. Waive the reading and approve the minutes of the Special Meeting of August 22, 2018; and

- B. Waive the reading and approve the minutes of the Special Joint Meeting of August 22, 2018.

**Motion:**

**Commissioner Martinez Cohen / Perry to waive the reading and approve the minutes of the Special and Special Joint Meetings of August 22, 2018.**

**Vote:**

**Unanimous voice vote (7/0)**

**STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

**4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)**

Documents:

- Staff Report dated October 24, 2018
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey
- Public Speaker Lars Poulsen (Item 4.C.1)
- Public Speaker Sherry Cutting (Item 4.D.1)

Recommendation: That the Commission:

- A. Approve the following Street Tree removal request:

1. 1202 Diana Rd. – *Schinus terebinthifolius*, Brazilian Pepper Tree – Shaun Lynch

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner Longstreet / McGill to concur with the Street Tree Advisory Committee recommendation to allow the removal of the Brazilian Pepper Tree at 1202 Diana Road.**

**Vote:**

**Majority voice vote (7/0)**

B. Conditionally approve the following Setback Tree removal requests:

1. 1427 Olive St. – *Magnolia grandiflora*, Southern Magnolia – Richard Weger and Kathleen Dagg

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner McGill / Perry to concur with the Street Tree Advisory Committee and approve the removal on the condition a tree that can achieve at least 15 feet in height be planted in the front setback.**

**Vote:**

**Unanimous voice vote (7/0)**

2. 801 Sea Ranch Dr. – *Syagrus romanzoffianum*, Queen Palm – Terilynn Langsev

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner Martinez Cohen / Armbruster to concur with the Street Tree Advisory Committee and approve the removal on the condition it be replaced with a canopy tree, within the setback, that can achieve 15 feet in height.**

**Vote:**

**Unanimous voice vote (7/0)**

3. 503 Orena St. – (1) *Quercus agrifolia*, Coast Live Oak, and (1) *Schinus terebinthifolius*, Brazilian Pepper – Michael Bartlett

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner Longstreet / McGill to concur with the Street Tree Advisory Committee and approve the removals on the condition a tree with a potential to achieve 15 feet in height be planted as a replacement.**

**Vote:**

**Unanimous voice vote (7/0)**

C. Partially approve the following Setback Tree removal request, with conditions:

1. 125 S. Ontare Rd. – (4) *Pyrus calleryana*, Ornamental Pear Tree – Lars and Colleen Poulsen

The Commission received the report, heard testimony from the applicant, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner McGill / Longstreet to concur with the Street Tree Advisory Committee and approve removal of 3 of the 4 trees on the condition an Olive street tree be planted at a location to be determined by staff.**

**Vote:**

**Unanimous voice vote (7/0)**

D. Deny the following Setback Tree removal request:

1. 1402 Alameda Padre Serra – (2) *Corymbia citriodora*, Lemon-Scented Gum – Court and Sherry Cutting

The Commission received the report, heard testimony from the applicant, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / Martinez Cohen to concur with the Street Tree Advisory Committee and deny removal of the 2 trees but approve the removal of the smaller stem on the multi-stem tree.**

**Vote:**

**Majority voice vote (6/1) (Nay: McGill)**

E. Approve the following changes to the Street Tree Master Plan:

1. 4100 block of Calle Real – designate a species – Staff

The Commission received the report and the following action was taken:

**Motion:**

**Commissioner Longstreet / Perry to concur with the Street Tree Advisory Committee and designate *Quercus tomentella* as species for the 4100 block of Calle Real.**

**Vote:**

**Unanimous voice vote (7/0)**

2. All of Pemm Pl. – street undesignated - Staff

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner McGill / Longstreet to concur with the Street Tree Advisory Committee and designate *Quercus agrifolia* as species for all of Pemm Place.**

**Vote:**

**Unanimous voice vote (7/0)**

**ADMINISTRATIVE AND STAFF REPORTS**

**5. Subject: Director's Report – For Information (Attachment)**

Documents:

-Staff Report dated October 24, 2018

Speaker:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Director Zachary reported on the United Way Day of Caring on September 15 and Looking Good Santa Barbara Community Clean-Up Day on October 13, Free Classes Week at the Carrillo Recreation Center, the Arroyo Burro Open Space Restoration Project, and the Arroyo Burro Restoration at Hidden Valley Park.

**6. Subject: Update on New Police Station – For Information (Attachment)**

Documents:

-Staff Report dated October 24, 2018  
-Staff PowerPoint presented by Staff

Speakers:

-Public Works Principal Project Manager Brad Hess  
-Police Chief Lori Luhnnow  
-Public Speaker Sharon Adams, SB Lawn Bowls Club  
-Public Speaker Karin Hughs, SB Lawn Bowls  
-Public Speaker Linda Love  
-Public Speaker Janet Napier, SB Lawn Bowls

Recommendation: That the Commission receive a presentation on the site selection status for the new Police Station.

Project Manager Hess gave a brief history of the existing Police Station and current site selection process. Built in 1959, the existing station does not meet current code requirements and the location will not accommodate the expansion required to meet the Department's current and future needs. Thirteen potential sites were assessed and have

been narrowed down to two locations: the Cota Commuter Lot and the Louise Lowry Davis/1235 Teen Center/Spencer Adams Park site.

The site criteria are: lot size and shape; zoning; height limitation; access; surrounding uses; setbacks; downtown corridor; seismic; environmental; water table; flood zone; easements; access to Courts; utility proximity; and control of the property. Studies will be done for both sites, including: layouts for building entry and security; layouts for circulation and access for vehicles; massing studies, including surface parking; and environmental assessments. Factors will need to be taken into consideration for each of the two sites, including moving/leaving historical structures located on the Davis/1235 Teen Center/Spencer Adams Park site, relocation of services, and the need to change the Parks and Recreation zoning of the site, which would require a vote of the public. The decision will be made by weighing the factors of function, cost, and time for each site.

Community Workshops will be held in November 7, 13, and 15. Public Works staff hopes to have a site selected and a recommendation made to City Council in the first quarter of 2019. Once that process is complete, they will begin the design phase.

Project Manager Hess and Chief Luhnnow responded to various questions from Commissioners.

Commissioners expressed concern about losing park property, and loss of daily senior services, in a location that is nearby and serves them well.

Commissioner Longstreet stated she is interested in seeing mitigations of impacts to services defined if the Davis/1235 Teen Center/Spencer Adams Park site is chosen, and would like less consideration given to the number of public parking spaces, as both sites have adequate public parking located within a block. She stated that the Commission needs to make sure it serves the downtown core and preserves historic sites as well. The Davis/1235 Teen Center/Spencer Adams Park site comes with more hurdles than the Cota Street location. It is up to the design team to make the Cota Street location work. She wants to see the project go forward for the community's benefit but is protective of Santa Barbara's downtown open space.

Chair Clark stated that it is not easy moving senior services, as they are a less mobile segment of the population. Many have found their community at the Louise Lowry Davis Center as it is close to home.

Commissioner Martinez Cohen expressed that the Cota location seems the more feasible, given the complexity and difficulty of the rezoning process, and the relocation of programming at the Teen and Davis Centers.

Commissioner McGill wants to ensure the importance and location of services provided at the Davis Center be considered in the selection process. Understanding mitigations,

what they are and how they will be funded, is critical to the success of the project and should be included in a ballot measure.

The four public speakers spoke in opposition to the selection of the Davis/1235 Teen Center/Spencer Adams Park site, citing its vital use as a park and recreation facility, importance to senior citizens, and proximity to residential neighborhoods.

Chair Clark and Commissioner McGill encouraged members of the community to attend the workshops, listen to the presentation, and give their opinion. Commissioner McGill would like to see how feedback from the meetings is incorporated into any qualitative or quantitative assessments of the sites.

Director Zachary reported that people who live in the vicinity of both locations have been notified by mail of the upcoming public meetings.

**7. Subject: Active Adults Classes and Programs Report – For Information (Attachment)**

Documents:

- Staff Report dated October 24, 2018
- Staff PowerPoint presented by Staff

Speaker:

- Recreation Programs Manager Judith McCaffrey
- Parks and Recreation Senior Supervisor Jason Bryan

Recommendation: That the Commission receive a report on the Department's Active Adults and Classes Section programs and services.

Manager Judith McCaffrey listed the benefits of parks and recreation to individuals and communities.

Supervisor Jason Bryan gave an overview of the Active Adults Section. The Active Adults division has three full time and one half time staff members, with the additional support of nine hourly employees.

There are year-round programs at both the Carrillo Recreation Center and the Louise Lowry Davis Center. Summer Recreation Program classes also take place at the two sites, along with satellite locations. Classes at the Carrillo Recreation Center include a few senior programs, along with others that are primarily designed for adults, including exercise and dance classes. Weekday programs at the Davis Center are primarily geared toward seniors, and all but one are led by volunteers, at no or very low cost. In addition to those activities, the Community Action Commission provides a free senior lunch program Monday through Friday. The Davis Center's proximity to various senior housing facilities makes it easily accessible to the large downtown senior population.



Other programs managed by the Active Adults section are co-sponsorships with both the MacKenzie and Santa Barbara Lawn Bowl Clubs, the Santa Barbara Arts and Crafts Show, and the Carrillo Recreation Center facility rentals, including the Carrillo Gym. In March 2018, the smallest dance studio was converted into a fully equipped fitness studio, which is used by contracting personal trainers to work one-on-one with clients.

The Commission received the report. Commissioner Longstreet believes we are coming to the time where the same consideration needs to be given to senior programming as is given to after school programs. Seniors need to have places to go and reasonably priced programs. She is glad to see those programs currently in place and hopes they are well attended and get more popular as time goes on.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT**

At 6:08 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary  
Parks and Recreation Director