



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING
Wednesday, May 23, 2018
COUNCIL CHAMBERS, 735 ANACAPA STREET**

CALL TO ORDER

Vice Chair Nichol Clark called the meeting to order at 4:02 p.m. at City Council Chambers.

PLEDGE OF ALLEGIANCE

Vice Chair Nichol Clark

ROLL CALL

Commissioners and Staff Present

Vice Chair Nichol Clark
Commissioner Jacob Lesner-Buxton
Commissioner Andria Martinez Cohen
Commissioner Kathy McGill
Commissioner Roger Perry
Parks and Recreation Director Jill Zachary
Business Manager Mark Sewell
Recreation Manager Judith McCaffrey
Urban Forest Superintendent Tim Downey
Project Planner Justin Van Mullem
Senior Recreation Supervisor Jason Bryan
Senior Recreation Supervisor Emily Fox
Recreation Program Coordinator Roberta Payan
Executive Assistant Rose Nevarez

Commissioners Absent

Chair Beebe Longstreet
Commissioner Tara Armbruster

CHANGES TO THE AGENDA: None

WRITTEN COMMUNICATIONS: None

PUBLIC COMMENT: None

YOUTH COUNCIL REPORT:

The Youth Council is currently on hiatus and will resume in July. Recreation Program Coordinator Roberta Payan reported on the annual Teen Leadership Conference on April 28, the Youth Leader Awards on May 21, and the end of year dinner on June 4. They are currently holding interviews for new members, and those selected will be appointed in June. The Youth Council continues working with the Coalition Against Gun Violence on forming a task force to implement gun safety programs, and on building awareness of the Smoking Ordinance. They hope to present a public service announcement they have completed on Second Hand Smoke to the City Council and the Commission soon.

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Commissioner Perry attended and reported on the Arts and Crafts Show Advisory Committee meeting.

Commissioner Lesner-Buxton attended and reported on Youth Council meetings.

Vice Chair Clark attended and reported on the Street Tree Advisory Committee meeting.

COMMISSION AND STAFF COMMUNICATIONS: None

CEREMONIAL ITEMS:

1. Subject: Community Recognition of Debi Badger (Attachment)

Recommendation: That the Commission recognize Debi Badger for her leadership, compassion, and dedication to providing enriching after school program opportunities for students in the Santa Barbara Unified School District (SBUSD).

Documents:

-Staff Report dated May 23, 2018

Speakers:

-Senior Recreation Supervisor Emily Fox

Senior Recreation Supervisor Emily Fox recognized Debi Badger for her 20 years as the After School & Expanded Learning Director.

CONSENT ITEMS:

2. Subject: Summary of Council Actions – For Information (Attachment)

The Commission received the report.

3. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of April 25, 2018.

Motion:

Commissioner McGill / Martinez Cohen to waive the reading and approve the Minutes of the Regular Meeting of April 25, 2018.

Vote:

Majority voice vote (5/0)

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)

Documents:

- Staff Report dated May 23, 2018
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey
- Parks and Recreation Director Jill Zachary
- Public Speaker William McConnell (Item 4.A.1)

Recommendation: That the Commission:

A. Approve the following Setback Tree removal request:

1. 3645 San Jose Ln. – *Washingtonia robusta*, Mexican Fan Palm – Ernesteen Eberhardt

The Commission received the report, listened to testimony, their questions were answered, and the following action was taken:

Motion:

Commissioner Martinez Cohen / McGill to concur with the Street Tree Advisory Committee recommendation and approve the removal.

Vote:

Unanimous voice vote (5/0)

B. Deny the following Setback Tree removal request:

1. 242 La Vista Grande Dr. – *Eucalyptus spp.*, Eucalyptus – Cynthia and Ted Martin

The Commission received the report, their questions were answered, and the following action was taken:

Motion:
Commissioner Martinez Cohen / McGill to concur with the Street Tree Advisory Committee and deny the removal.

Vote:
Unanimous voice vote (5/0)

C. Approve the following change to the Street Tree Master Plan:

1. 3400-3700 Modoc Rd. – consider additional species – Bob Cunningham

The Commission received the report, and their questions were answered.

The following action was taken:

Motion:
Commissioner McGill / Martinez Cohen to approve the change and add *Lyonothamnus floribundus splendifolius*, Ironwood, to the Street Tree Master Plan for the 3400-3700 stretch of Modoc Road.

Vote:
Unanimous voice vote (5/0)

ADMINISTRATIVE AND STAFF REPORTS

5. Subject: Director's Report – For Information (Attachment)

Documents:

-Staff Report dated May 23, 2018

Speaker:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a report on the status of the various Parks and Recreation Department initiatives and activities.

Parks and Recreation Director Jill Zachary reported on community workshops for park improvement projects and the Arroyo Burro restoration at Hidden Valley, and front country trails.

The Commission received the report and their questions were answered.

6. Subject: PerfectMind – For Information (Attachment)

Documents:

-Staff Report dated May 23, 2018

-Staff PowerPoint presented by Staff

Speakers:

-Business Manager Mark Sewell

Recommendation: That the Commission receive a report on the newly implemented activity registration and facility booking system, hosted by PerfectMind.

Business Manager Mark Sewell gave a brief overview of past Department activity registration and facility booking procedures and statistics. He reported on the features of the new system, its configuration, testing, and implementation. The new system launched successfully on March 8.

Parks and Recreation Director Jill Zachary recognized Manager Mark Sewell for shepherding the project and expressed her gratitude to and appreciation of staff for their tremendous work effort in learning and implementing the system.

The Commission received the report and their questions were answered.

7. Subject: Recreation Summer Programming – For Information (Attachment)

Documents:

- Staff Report dated May 23, 2018
- Staff PowerPoint presented by Staff

Speakers:

- Senior Recreation Supervisor Jason Bryan
- Senior Recreation Supervisor Emily Fox

Recommendation: That the Commission receive a report on youth camp programs offered this summer by the Parks and Recreation Department.

Senior Recreation Supervisor Jason Bryan reported on the Summer Recreation sports and fitness, aquatic, enrichment, and specialty programs and their staff.

Senior Recreation Supervisor Emily Fox reported on junior counselor and affordable programs and their staff, and support and inclusion support services.

The Commission received the report.

8. Subject: Louise Lowry Davis Center Renovation Project Status Report – For Information (Attachment)

Documents:

- Staff Report dated May 23, 2018
- Staff PowerPoint presented by Staff

Speakers:

- Project Planner Justin Van Mullem

Recommendation: That the Commission receive a presentation and provide comments on the Louise Lowry Davis Center Renovation Project.

Project Planner Justin Van Mullem gave background on the Davis Center, which is located on the site of the original Santa Barbara High School built in the 1880's. He

reported on renovation project objectives, community input, project elements, project status, and budget.

The Commission received the report and their questions were answered.

Vice Chair Clark stated that, since joining the Commission, she has been struck by the Department's efforts to not marginalize senior citizens. She believes the project is well thought out and creates a valuable space for people that are often overlooked. Vice Chair Clark feels it is a worthy project and hopes it is soon funded.

Commissioner Martinez Cohen voiced her support and believes the projected cost is well worth the project.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT

At 5:42 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary
Parks and Recreation Director